

Nottinghamshire Police and Crime Commissioner
Notice of Decision



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For Decision or Information	Decision
Date received*:	24.04.16
Ref*:	2016.029

*to be inserted by Office of PCC

TITLE: Southwell Police Station

EXECUTIVE SUMMARY:

The PCC has previously agreed to terminate the Lease of the existing Southwell Police Station, which is much larger than is required going forward. Notice has now been served to terminate the Lease with a vacation date of 7th June.

More suitable replacement accommodation is required and Southwell Town Council has offered the Bramley Suite which is located next door to the existing Police Station on the first floor of the Southwell Town Council Offices. The space will be used for lockers and desks for 2 to 3 terminals. There is a second room the Police can use which is shared with the Council which includes a large table, tea making facilities and access to a toilet.

The Police has also requested permission to retain one of the garages to use for the storage of traffic signs and cones that are used for parades. An option to rent one of the garages at the rear is being proposed to the Town Council Committee. The costs of the garage rent have not been confirmed but are expected to be around £10 per week.

INFORMATION IN SUPPORT OF DECISION: (e.g report or business case)

Please see FEB Report 25th April, 2016.

FINANCIAL INFORMATION (please include if is it capital or revenue or both. What the split is and the totals being requested. Is this a virement/ something already budgeted for or something that requires additional funding. Are there any savings that can be offered up/or achieved)

The revenue costs are £1,800 per year all inclusive rent. In addition, a new broadband line is required - install cost £115, line rental and broadband costs £44.95 per month on current costs. This represents a substantial revenue saving on the existing accommodation at Southwell Police Station where the total average cost for the building was £26,800 per year. These costs will be met from existing budgets.

Signature: [REDACTED] Date: 27th May 2016

Chief Finance Officer

Is any of the supporting information classified as non-public or confidential information**?	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
If yes, please state under which category number from the guidance**	3			

DECISION:
To agree to take a Lease of the Bramley Suite at Southwell Town Council Offices, The Old

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Courthouse, The Burgage, Southwell on the basis of the terms set out above and in the attached Report.

OFFICER APPROVAL

I have been consulted about the proposal and confirm that the appropriate advice has been taken into account in the preparation of this report. I am satisfied that this is an appropriate request to be submitted to the Police and Crime Commissioner.

Signature:
Chief Executive



Date: 31/5/16

DECLARATION:

I confirm that I do not have any disclosable pecuniary interests in this decision and I take the decision in compliance with the Code of Conduct for the Nottinghamshire Office of the Police and Crime Commissioner. Any interests are indicated below:

The above request has my approval.

Signature:
Nottinghamshire Police and Crime Commissioner



Date:

17/6/16

** See guidance on non public information