

**Nottinghamshire Police and Crime Commissioner**  
**Notice of Decision**



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<b>For Decision or Information</b>	Decision
<b>Date received*:</b>	7 <sup>th</sup> December 2016
<b>Ref*:</b>	2016.055

\*to be inserted by Office of PCC

**TITLE:** CCTV Control Room at Sherwood Lodge

**EXECUTIVE SUMMARY:**

Newark & Sherwood District Council currently manage local authority CCTV covering the Districts of Newark & Sherwood, Broxtowe and Ashfield. Gedling Borough Council will also be joining the partnership shortly.

The existing CCTV Control Room for the partnership is at Kelham Hall which is in the process of being sold and the CCTV Control Room is due to be vacated by mid 2017. Newark & Sherwood District Council have requested that accommodation be made available for a replacement facility at Sherwood Lodge to allow closer partnership working with the Police, especially with the proximity to the Police Control Room.

Suitable accommodation has been identified on the ground floor of the Stores Block and the Council will undertake the necessary capital building conversion works to establish the CCTV Control Room in this location. This will include the necessary communications links to receive the CCTV images. The accommodation concerned extends to approximately 108 square metres.

It is proposed that the Council be granted a 10 year lease subject to the right for either party to terminate on 12 months' notice. Should the Police terminate the Agreement within the first 5 years, the Council would be compensated based on their initial capital set up costs on a reducing sliding scale. This would be 100% in Year 1, 80% in Year 2, 60% in Year 3, 40% in Year 4 and 20% in Year 5. If the lease is terminated after the end of Year 5, no compensation would be payable. It would not be the intention to terminate the lease within that period. The inclusion of this clause is simply to ensure that the Police retains control and flexibility over the future of the Sherwood Lodge site and provides a way of terminating the lease at relatively short notice should unforeseen circumstances arise. The Council plans to invest an estimated £40,000 on building works to the Printing and Stores building, which will include electrical, mechanical, flooring and decorating in the building, and this is the figure that Notts Police will potentially be exposed to, on a sliding scale of 20% per year, for the first 5 years of the 10 year lease.

**INFORMATION IN SUPPORT OF DECISION: (e.g report or business case)**

This will enable a closer working relationship with local authorities in respect of CCTV.

This contributes towards the following;  
Priority 1 of the current policing plan "To cut crime and keep you safe"  
Priority 2 of the current policing plan "Spending your money wisely"  
Priority 3 of the current policing plan "To earn your trust and confidence"

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**FINANCIAL INFORMATION** (please include if is it capital or revenue or both. What the split is and the totals being requested. Is this a virement/ something already budgeted for or something that requires additional funding. Are there any savings that can be offered up/or achieved)

Due to the mutual partnership benefits of the facility being on the Sherwood Lodge site, it is not proposed to charge a rent for the space, but the Council will be responsible for a pro-rata share of the building running costs including business rates, utilities, building insurance, external repairs and maintenance etc. This is estimated to be in the region of £13,500 based on previous years' costs. The Council will be directly responsible for internal repairs and decoration and cleaning and will also be responsible for their own IT and telephony charges. This will effectively reduce the net cost of running the Sherwood Lodge site and have a positive impact on budgets. The Council will also pay IT costs to the Force, which have been calculated at £2650 per annum, which is £550 for the use of Police Broadband/Internet service and £2150 for service desk costs to cover the use of our service desk to log fault calls and cover out of hours should the need arise.

Signature:   
Chief Finance Officer

Date: 23<sup>rd</sup> January 2017

<b>Is any of the supporting information classified as non-public or confidential information**?</b>	Yes	X	No	
If yes, please state under which category number from the guidance**	3			

**DECISION:**

To agree to grant a Lease of accommodation within the Stores Block at Sherwood Lodge to Newark & Sherwood District Council.

**OFFICER APPROVAL**

I have been consulted about the proposal and confirm that the appropriate advice has been taken into account in the preparation of this report. I am satisfied that this is an appropriate request to be submitted to the Police and Crime Commissioner.

Signature:   
Chief Executive

Date: 30.1.17

**DECLARATION:**

I confirm that I do not have any disclosable pecuniary interests in this decision and I take the decision in compliance with the Code of Conduct for the Nottinghamshire Office of the Police and Crime Commissioner. Any interests are indicated below:

The above request has my approval.

Signature:   
Nottinghamshire Police and Crime Commissioner

Date: 3/2/17

\*\* See guidance on non public information