

**Nottinghamshire Police and Crime Commissioner**  
**Notice of Decision**



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<b>For Decision or Information</b>	Decision
<b>Date received*:</b>	19.12.16
<b>Ref*:</b>	2016.056

\*to be inserted by Office of PCC

**TITLE:** Cotgrave Police Station

**EXECUTIVE SUMMARY:**

Rushcliffe Borough Council are working with partners to promote the redevelopment of Cotgrave Town Centre. The focus is on the Candleby Lane shopping area which contains retail units, a Library, Health Centre, Police Station and adjoining residential properties.

The Council's proposals include the refurbishment of 10 retail units and conversion of residential accommodation above to offices and financial services accommodation, the demolition of the existing old Library, Health Centre and Police Station buildings and the construction of a new multi-agency building which will accommodate the Belvoir Health Centre, Library, offices for Cotgrave Town Council and a replacement Police Station. An attractive public external space will also be created. Rushcliffe Borough Council are also proposing to have a public facing contact centre within the building and are in discussions with the Police regarding providing some form of Front Counter service to the Police at this location.

The existing Police Station will be demolished as part of the redevelopment proposals and it is proposed that the Police will exchange the freehold of the existing Police Station for a 999 year Lease of accommodation within the new multi-agency building that will become the new Cotgrave Police Station.

Planning approval has been obtained by Rushcliffe Borough Council and it is currently anticipated that the new Police Station will be available for occupation by April, 2018. The existing Police Station will continue to be utilised until the new building is available for occupation.

**INFORMATION IN SUPPORT OF DECISION: (e.g report or business case)**

Please see FEB Report 19th December, 2016 and Business Case.

**FINANCIAL INFORMATION** (please include if is it capital or revenue or both. What the split is and the totals being requested. Is this a virement/ something already budgeted for or something that requires additional funding. Are there any savings that can be offered up/or achieved)

The cost of running Cotgrave Police Station based on the latest available data is £12,684 per year (17/18 Budget provision), together with £7,500 per year IT costs – total £20,184. The estimated running cost of the new Station is £21,600 including IT costs.

Approval is required to increase the revenue budget by £1,416. One off IT costs to set up the new Station would be £3,000. The Force would also incur a one-off waste disposal charge for clearing out the current Station along with removal fees, estimated at £1,800 and whilst the majority of

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furniture etc will be transferred from the existing Station, it would be prudent to make a one off provision of £3,000 for any furniture items which cannot be transferred and notice boards, shelving etc . Total one off costs £7,800.

The Police Station part of the new building has an estimated cost of £360,000 plus VAT (excluding land value). The existing Police Station has an estimated capital value of £175,000. There would be no capital receipt as a result of this scheme as the building and land would be offered up as part of the deal. There would also be no capital purchase of land or building for the new site.

Signature:   
Chief Finance Officer

Date: 23<sup>rd</sup> December 2016

<b>Is any of the supporting information classified as non-public or confidential information**?</b>	Yes	X	No	
If yes, please state under which category number from the guidance**	3			

**DECISION:**

1. To agree to take a 999 year Lease of accommodation within the new multi agency building at Candleby Lane, Cotgrave, in exchange for the freehold of the existing Police Station.
2. To increase the annual revenue budget for Cotgrave Police Station by £1,416 from 2018/19 and to provide for one off revenue costs of £7,800 to facilitate the move to the new premises.

**OFFICER APPROVAL**

I have been consulted about the proposal and confirm that the appropriate advice has been taken into account in the preparation of this report. I am satisfied that this is an appropriate request to be submitted to the Police and Crime Commissioner.

Signature:   
Chief Executive

Date: 23<sup>rd</sup> December 2016

**DECLARATION:**

I confirm that I do not have any disclosable pecuniary interests in this decision and I take the decision in compliance with the Code of Conduct for the Nottinghamshire Office of the Police and Crime Commissioner. Any interests are indicated below:

The above request has my approval.

Signature:   
Nottinghamshire Police and Crime Commissioner

Date: 23/12/16.

\*\* See guidance on non public information