

**Nottinghamshire Police and Crime Commissioner**  
**Notice of Decision**



Nottinghamshire

**POLICE & CRIME COMMISSIONER**

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<b>For Decision or Information</b>	Decision
<b>Date received*:</b>	20.04.18
<b>Ref*:</b>	2018.034

\*to be inserted by Office of PCC

**TITLE: Write off of debts 2017-18**

**EXECUTIVE SUMMARY:**


The debts outstanding on the debtor ledger have been reviewed and the attached debts totalling £20422.71 plus VAT are recommended for write off. These have been reviewed by the Force CFO who has approved the ones within his delegated limit totalling £2727.49 and also recommended to the CFO to the PCC that a debt for £17695.22 plus VAT be written off due to the company being in liquidation. Where the debts being written off relate to individuals the information has been made anonymous.

**INFORMATION IN SUPPORT OF DECISION: (e.g report or business case)**

Write off list

**FINANCIAL INFORMATION** (please include if is it capital or revenue or both. What the split is and the totals being requested. Is this a virement/ something already budgeted for or something that requires additional funding. Are there any savings that can be offered up/or achieved)

The debt can be written off from the bad debt provision maintained for this purpose; hence it can be met from within existing budgets.

Signature:   
**Chief Finance Officer**

Date: 25<sup>th</sup> April 2018


<b>Is any of the supporting information classified as non public or confidential information**?</b>	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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If yes, please state under which category number from the guidance\*\*

**DECISION:** To write off the debt of £23,961.75 of which £20,422.71 will be against the bad debt provision

**OFFICER APPROVAL**

I have been consulted about the proposal and confirm that the appropriate advice has been taken into account in the preparation of this report. I am satisfied that this is an appropriate request to be submitted to the Police and Crime Commissioner.

Signature:   
**Chief Executive**

Date: 27/4/18

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**DECLARATION:**

I confirm that I do not have any disclosable pecuniary interests in this decision and I take the decision in compliance with the Code of Conduct for the Nottinghamshire Office of the Police and Crime Commissioner. Any interests are indicated below:

The above request has my approval.

Signature:



Date:

1/5/18

**Nottinghamshire Police and Crime Commissioner**

\*\* See guidance on non public information

Recommend for write off

Reference	Due Date	Debtor	Original debt	Net	VAT	Still Outstanding	Notes
9312002636	18/11/2015	Mr G	35.18	35.18	0.00	35.18	Ex employee - Unable to contact not economic to pursue further
9312002635	18/11/2015	Mr A	296.35	0.35	0.00	0.35	Minor under payment
9312005679	14/03/2016	Ms D	108.00	18.00	0.00	18.00	No longer responding to contact, not economic to pursue further
9312007042	05/07/2016	CENTRAL FIRE & SECURITY SERVICES LTD	52.19	0.01	0.00	0.01	Minor under payment
9312007157	18/07/2016	PCC FOR LEICESTERSHIRE	23,062.48	0.01	0.00	0.01	Minor under payment
9312007265	04/08/2016	Ms H	2673.92	2673.92	0.00	2673.92	Not possible to take legal action because Ms H was informed by HR that it would not be pursued due to her complaint against the Force
9312009973	30/06/2017	HIGH SECURITY GROUP LTD	52.19	0.01	0.00	0.01	Minor under payment
9312009977	04/07/2017	SECOM PLC	156.56	0.01	0.00	0.01	Minor under payment
		Within the Force write off limit	<b>26,436.87</b>	<b>2,727.49</b>	<b>0.00</b>	<b>2,727.49</b>	
9312010103	17/07/2017	With reference to the PCC URBAN FESTIVALS LTD	21234.26	17695.22	3539.04	21234.26	In liquidation
		TOTAL	<b>47,671.13</b>	<b>20,422.71</b>	<b>3,539.04</b>	<b>23,961.75</b>	