

**Nottinghamshire Police and Crime Commissioner****Notice of Decision**

Nottinghamshire

**POLICE & CRIME COMMISSIONER**

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<b>For Decision or Information</b>	Decision
<b>Date received*:</b>	06 August 2018
<b>Ref*:</b>	2018.060

\*to be inserted by Office of PCC

**TITLE: Criminal Justice Substance Misuse Review 2018 – award of contract**

**EXECUTIVE SUMMARY:**

The PCC wishes to review criminal justice substance misuse services in Nottingham and Nottinghamshire, in order to identify how best to provide specialist criminal justice substance misuse support from April 2019 onwards.

As set out in decision notice 2018.056, the PCC invited proposals to deliver the review from specialist criminal justice consultancies, as well as local universities. Two bids were received and evaluated against published criteria by a panel including the OPCC, Nottinghamshire Police and the City and County Councils. The winning bid from Adaptus Consulting LLP scored higher marks on quality and price.

The PCC is therefore requested to approve the award of a contract of £17,650 excluding VAT to Adaptus Consulting LLP to deliver the substance misuse review. This will be funded from Community Safety Grant.

**INFORMATION IN SUPPORT OF DECISION: (e.g report or business case)**

The PCC's Standing Orders allow for procurement of goods and services under £25,000 to be managed by acquiring three quotations. For the review, quotations/proposals were sought from 7 organisations, including local universities and consultancies.

**FINANCIAL INFORMATION** (please include if is it capital or revenue or both. What the split is and the totals being requested. Is this a virement/ something already budgeted for or something that requires additional funding. Are there any savings that can be offered up/or achieved)

A sum of one off revenue funding is included in the 2018-9 budget for this work. Bids were evaluated for quality and price, with 40% of the score being awarded for price. Adaptus' bid is under the sum budgeted for this work.

Signature:   
**Chief Finance Officer**

Date: 13<sup>th</sup> August 2018.

<b>Is any of the supporting information classified as non public or confidential information**?</b>	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
If yes, please state under which category number from the guidance**				

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**DECISION:**

To approve the award of a contract of £17,650 excluding VAT to Adaptus Consulting LLP to deliver the substance misuse review. This will be funded from Community Safety Grant.

**OFFICER APPROVAL**

I have been consulted about the proposal and confirm that the appropriate advice has been taken into account in the preparation of this report. I am satisfied that this is an appropriate request to be submitted to the Police and Crime Commissioner.

Signature:

Chief Executive



Date:

17/8/18

**DECLARATION:**

I confirm that I do not have any disclosable pecuniary interests in this decision and I take the decision in compliance with the Code of Conduct for the Nottinghamshire Office of the Police and Crime Commissioner. Any interests are indicated below:

The above request has my approval.

Signature:

Nottinghamshire Police and Crime Commissioner



Date:

20/8/18

\*\* See guidance on non public information