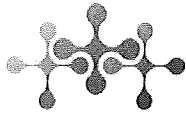


Nottinghamshire Police and Crime Commissioner
Notice of Decision



Nottinghamshire

POLICE & CRIME COMMISSIONER

Author:	Claire Good
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For Decision or Information	Decision
Date received*:	09.01.2019
Ref*:	2019.001

*to be inserted by Office of PCC

TITLE: Award of Victim CARE Website Contract

EXECUTIVE SUMMARY:

The PCC is requested to approve the award of the contract to develop and host a Nottinghamshire Victim CARE website to support and promote the help available for victims and survivors of crime in Nottingham and Nottinghamshire. The decision to procure this service was set out in the Notices of Decision ref 2018.065 and 2018.092.

Following a procurement process, which was managed by East Midlands Strategic Commercial Unit (EMSCU) a tender panel met on 2nd January and agreed to:

- Accept the bid from PDMS to design, develop and provide on-going hosting, support and maintenance for a Nottinghamshire Victim CARE website.

The contract will run from the period 7 January 2019 to 31 March 2022. The total value of the contract to 31 March 2022 is £44,600.

INFORMATION IN SUPPORT OF DECISION: (e.g report or business case)

A Request for Quotation (RFQ) was issued through Bluelight in December 2018. A total of 7 responses were received from the RFQ.

The procurement had a financial ceiling of £45,000 to ensure the revenue budget was kept with a weighting of 60% Quality: 40% Cost. PDMS received the highest overall score based on the strength of quality and detail within their tender.

FINANCIAL INFORMATION (please include if it is capital or revenue or both. What the split is and the totals being requested. Is this a virement/ something already budgeted for or something that requires additional funding. Are there any savings that can be offered up/or achieved)

The Nottinghamshire Victim CARE website is a new commissioned service for the PCC which is being developed to support and promote the help available for victims and survivors of crime in Nottingham and Nottinghamshire.

The funding will include a one off sum of revenue funding of £29,600 (for 2018/19) which will cover the design and development of the website and three years of annual costs (£5,000 per annum) for hosting, support and maintenance of the website (2019/20, 2020/21 and 2021/22). The funding has been identified from the Community Safety Grant and is within budget.

Signature: 
 Chief Finance

Date: 10th January 2019.

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Is any of the supporting information classified as non public or confidential information**?	Yes	✓	No	
If yes, please state under which category number from the guidance**	3. Information relating to business affairs			

DECISION:

To agree to award the Nottinghamshire Victim CARE website contract to PDMS for the period 7 January 2019 to 31 March 2022 for a total of value of £44,600.

OFFICER APPROVAL

I have been consulted about the proposal and confirm that the appropriate advice has been taken into account in the preparation of this report. I am satisfied that this is an appropriate request to be submitted to the Police and Crime Commissioner.

Signature:
Chief Executive



Date: 10th January 2019.

DECLARATION:

I confirm that I do not have any disclosable pecuniary interests in this decision and I take the decision in compliance with the Code of Conduct for the Nottinghamshire Office of the Police and Crime Commissioner. Any interests are indicated below:

The above request has my approval.

Signature:
Nottinghamshire Police and Crime Commissioner



Date: 16/1/19

** See guidance on non public information