| Author | Ref no. | Title | Decision | Status |
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| OPCC | 2022.042 | Award of Contract – Police and Crime Survey 2022 - 2025 | As outlined in Decision Notice 2021.120, the PCC agreed to commission a Police and Crime Survey via a competitive tender process. The consultation and research findings from the Police and Crime Survey are integral to fulfilling the PCC’s statutory consultation and engagement duties and tracking progress in the delivery of the Police and Crime plan. Results from the survey will also help to inform a wide range of PCC, police and partnership plans and decision-making processes.  Blue Light Commercial led an open tender process and following an evaluation of the bids Information by Design is the preferred bidder.  The contract will run from the period 1st May 2022 to 31st March 2025. The total contract value is £116,238 broken down as follows:  2022/23: £37,606  2023/24: £38,735  2024/25: £39,897  There is the potential to extend the contract for a further 12 months from April 2025 to March 2026.  The PCC is therefore requested to approve the award of the contract to deliver a Police and Crime Survey to Information by Design at a total cost of £116,238 from 1st May 2022 to 31st March 2025. | Finalised 07.04.22 |
| OPCC | 2022.043 | Make Notts Safe Community Chest Grants and additional Community Safety Grants | The PCC is requested to confirm her approval for the following grant awards:   * Up to £30,000 to six local community organisations through the 2022/23 Make Notts Safe Community Chest Grants. * A contribution of up to £25,000 to the Safer Living Foundation for spend in 2022/23 in relation to their two Young People’s Project. * Up to £6,581.25 to Step out Stay Out for the ongoing delivery of their Resettlement programme.   The above funding would all come from the 2022/23 Community Safety Grant. | Finalised 13.05.22 |
| OPCC | 2022.044 | 2022-23 Community Safety Grants to Nottingham Crime and Drugs Partnership (CDP) and Safer Nottinghamshire Board (SNB) | The PCC is requested to confirm her approval to use 2022/23 Community Safety Grant to:  Award up to £240,393.90 to the Nottingham Crime and Drugs Partnership (CDP) to include the following areas of work:   * Contribution towards IOM IDVA work: up to £60,000 * Slavery and Exploitation Risk Assessment Case Worker: up to £40,227 * Transitional contribution towards CDP staffing: up to £60,029.90 * Serious Violence / Youth Crime Prevention Work (Qrts 1 & 2) up to £80,137   Award up to £263,945 to the Safer Nottinghamshire Board (SNB) to include the following areas of work:   * Neighbourhood working (Qrts 1& 2): up to £135,375 (this funding will be allocated directly to each lead CSP) * Contribution towards IOM IDVA work: up to £19,544 * Slavery and Exploitation Risk Assessment Case Worker: up to £40,227 * Youth Crime Reduction (Qrts 1 & 2): up to £54,500 * SNB /OPCC Joint commissioning budget (Qrts 1 & 2): up to £14,299 | Finalised 12.05.22 |
| Force | 2022.045 | Sale of land at Arrow Centre | The Arrow Centre is situated on Annesley Road, Hucknall, opposite the Hucknall Tri-Service Centre (formerly Hucknall Ambulance Station), which now also accommodates the Police and Fire Stations.  The Arrow Centre, (formerly International Clothing Centre), was purchased from Nottinghamshire County Council in 2009 and was converted to form the Force Conference Centre, together with office space. The property originally had limited car parking provision and as the building was to be used for large conferences, additional adjacent land was purchased to create additional parking to serve the conference facility. The site currently has a total of 144 car parking spaces.  In 2014, the Conference facility was closed, and the site now has a reduced requirement for car parking.  The land adjacent to the Arrow Centre has been vacant for some years and was originally designated for industrial (employment) development. However, due to lack of demand/take up of the employment land, the land has recently been developed with a 100% affordable housing development by EMH (formerly East Midlands Housing Association) marketed under their sales company Hello Homes. The development is nearing completion and has been very successful. EMH are keen to acquire additional land and the surplus car parking at the Arrow Centre is ideally located to form a second phase of EMH’s existing development which abuts their current site.  A suitable area of land within the Arrow Centre site has been identified for sale for residential development (see attached plan).  The sale of this land would result in the loss of 83 car parking spaces. However, there is capacity within the retained land to re-configure and create 39 additional car parking spaces bringing the total back up to 100, resulting in a net loss of 44 car parking spaces. | Finalised 09.05.22 |
| Force | 2022.046 | Mansfield Police Station Custody Suite Cell Call and CCTV System | The requirements for this part of the Mansfield Custody Suite improvements have been subject to a tender process. The preferred bidder achieved the highest qualitative score and submitted the lowest price. | Finalised  13.05.22 |
| PCC | 2022.047 | Violence Reduction Unit: Proposed Spend 2022/23 | This decision form outlines the VRU budget forecast from April 1st 2022 – March 31st 2023 and seeks approval of spend in line with conditions described in the VRU Home Office Grant Agreement. | Finalised  13.05.22 |
| PCC | 2022.048 | Additional 2022-23 Funding Grants | The PCC has been approached by a number of organisations requesting financial assistance in 2022-23. Up to £5,000 is being sought to support the 2022 Black Achievers Awards event in Nottingham and a financial contribution towards its work for road crime victims in Nottinghamshire is being sought by Brake.  The PCC is therefore requested to confirm her approval to use 2022/23 Community Safety Grant to:   * Award up to £5,000 to PATRA to support the 2022 Black Achievers Awards; and * Award up to £1,000 to Brake for the continuing provision of their bereavement information packs to be provided to families in Nottinghamshire. | Finalised 09.05.22 |
| PCC | 2022.049 | 2022-23 Grant Funding to the National Holocaust Centre and Museum | The PCC has been approached by the Hate Crime Steering Group on behalf of the National Holocaust Centre and Museum for funding to ensure the continuation of the Breaking the Cycle Youth Programme. Up to £6,000 is being sought to ensure the continuation of this programme for 2022/23.  The PCC is therefore requested to confirm her approval to use 2022/23 Community Safety Grant to:   * Award up to £6,000 to The National Holocaust Centre and Museum to fund the Breaking the Cycle Youth Programme in 2022/23. | Finalised  13.05.22 |
| PCC | 2022.050 | Various VRU spend including Trauma Specialist, Safe Space, Body Warn Cameras and Kick Off @3 Event | The Violence Reduction Unit seek approval of spend to fund the following:   * Continuation of Trauma Informed Specialist expertise – up to £6848 * Contribution to Breaking Barrier’s Building Bridges (BBBB’s) safe space – £10,800 (split between VRU and OPCC budget) * Grant to BBBBs for Body Worn Video - £199.98 * Contribution to Nottinghamshire Police’s Kick Off @ 3 Event - £1000   Funding totals £13,447.98 from the VRU budget and £5400 from the PCC budget. | With Chief Executive |
| PCC | 2022.051 | Extension of Nottinghamshire’s Domestic Violence Perpetrator Programme (DVPP) Oct 2022 to Sept 2023 | Further to Decision Notices 2021.025 and 2021.083, additional Home Office funding has been confirmed for a further extension of the Domestic Violence Perpetrator Programme (DVPP) for the 2022-3 financial year. In addition, the PCC and partners wish to extend the programme until September 2023, in order to allow sufficient time for the independent evaluation to report and publish an Invitation to Tender if appropriate.  Provider costs have risen slightly for the programme and further funding is required for the 2022-3 financial year.  The Commissioner is requested to approve the following funding/contract awards in order to enable continued delivery of the programme:   * Up to £3,240 of additional funding for use by Notts Women’s Aid (£1,747.50), Juno Women’s Aid (£1,492.50) in 2022.23 to fund additional staff costs. * Up to £136,692 from the 2023/24 budget to extend the DVPP from April 2023 to September 2023. * Award of direct grants to Nottinghamshire County Council (£29,992.50) and Nottingham City Council (£54,727.50) for provision of survivor support using their existing authorised financial arrangements. * Award of a contract to FreeVa from Oct 2022 to Sept 2023 at a cost of £138,504 * Award of a contract to the Equation contract from Oct 2022 to Sept 2023 at a cost of £69,258.40.   The contracts will be paid for out of Home Office DA perpetrator funding and Community Safety Grant. | Finalised  20.05.22 |
| Force | 2022.052 | Bike Register Funding | This is a continuing project from 2019.  Starting in 2019 Rushcliffe Police, in partnership with Rushcliffe Borough Council, held several cycle security events in Rushcliffe using BIKEREGISTER to security mark and register cycles. This company was already endorsed by Notts Police and public are signposted towards it on Police website to register their bikes and report lost, found & stolen bikes.  These events have been very well attended, marking on average 70 bikes per event and Rushcliffe Police receive many requests for these events to be held in locations across the borough. Attending these events is a great means of public engagement as well as a crime prevention tactic. The kit required to continue these events, including the marking stickers is purchased through BIKEREGISTER and we have several local Councillors wishing to give money from their community funds to fund this initiative and purchase the stickers/ kit required. | Awaiting amendment from author |
| Force | 2022.053 | Estates Professional Services | The purpose of this report aims to recommend and seek approval for the awarding of a contract to Lambert Smith Hampton for providing estates professional services.  This contract will be for 48 months from 1st April 2022 to 31st March 2026. This is a direct award to Lambert Smith Hampton. | Finalised 22.06.22 |
| Force | 2022.054 | Extension of temporary amendment to contract standing orders | In July 2021 a 3-month notice was served on the incumbent provider for commercial services with the intent of bringing these services back to an in-house provision. The contract terminated on 14th October 2021 at which point a significant backlog of procurement requests was identified. This has been exacerbated in the ensuing months largely due to resourcing issues.  Action was required to re-align demand for commercial and procurement support in order to effectively manage requirements through to 30th June 2023 whilst the project to establish internal service provision is transitioned.  Under current standing orders procurements over £10,000 and under £25,000 are managed  locally by practitioners. The procuring officer must seek a minimum of 3 formal quotations in writing. The number of organisations invited to submit quotes or otherwise offer to supply must be sufficient to demonstrate that genuine market forces are employed to maximise value for money. This should either be on the basis of lowest cost or the most economically advantageous tender. Where a single supplier is selected without competition a single tender approval is required.  It was agreed (DR2021.131) that the £25,000 threshold be raised to £50,000 for a maximum of 6 months, to help in addressing the backlog by increasing localised procurement and redirecting available specialist resource to manage higher value and more complex procurements. Bluelight Commercial and East Midlands Police Legal Services (EMPLS) were engaged to support commercial activities pertaining to these requirements.  It was intended that procurements falling within the revised threshold will be monitored throughout the period and reported to the Joint Audit and Scrutiny Panel (JASP), and an internal audit report by Mazar’s is available and will be presented to the next JASP meeting confirming that the temporary processes have been complied with and that the change has not compromised value for money. | Finalised 24.06.22 |
| Force | 2022.055 | Contingent labour | The purpose of this report is to recommend and seek approval for the awarding, by way of a direct award, of a contract to The Adecco Group for the provision of a contingent labour managed service for administrative and specialist posts.  This contract will be for 7 years from 1st July 2022 to 30th June 2029. | Finalised 22.06.22 |
| Force | 2022.056 | Selected medical practitioner | This purpose of this report is to recommend and seek approval for the awarding, by way of a direct award, of a contract to Healthworks Group for the provision of selected medical practitioner services.  This contract will be for an initial term of 2 years from 1st April 2022 to 31st March 2024 with an option to extend by a further 2 years in 12 month periods. | Finalised 22.06.22 |
| Force | 2022.057 | Estates Strategy 2022-2026 | A new Estates Strategy for 2022 – 2026 has been developed and approved by the Force Executive Board and the Commissioner’s Accountability Board. The Strategy is attached as an Appendix to this Decision Notice.  The purpose of the Estates Strategy is to set out the strategic direction of the Force estate so that it supports the Police and Crime Plan and organisational objectives. An Estates Strategy is needed to plan ahead for the changing nature of policing, which is increasingly mobile, agile and delivered in partnership with partner agencies.  The Strategy sets out the following Vision:   * Create an efficient and fit for purpose estate that delivers value for money and facilitates flexible working in line with the Police and Crime Plan. * Create an energy efficient and sustainable estate which meets the Government’s target of net zero carbon by 2050. * Deliver an estate which provides an appropriate level of security for officers and staff and information. * Obtain views of the community and partners to inform our decision-making process; and * Provide a visible and accessible service which enables multi agency working and promotes visible policing.   The Strategy sets out the achievements of the previous Estates Strategy (2017 – 2021) and sets out clear proposals relating to the development of the estate and further estate changes going forward. | Finalised 22.06.22 |
| Force | 2022.058 | Capital Slippage 2021-22 | The capital budget for 2021/22 was £28,360k, the outturn at the end of the financial year was £18,811k resulting in an underspend of (£3,804k) and a slippage request of (£5,744k).  Slippage is requested where it has not been possible to complete a project in the financial year in which the budget was allocated.  Supply chain issues have played a major part in the slippage requests for all projects and a request to have slippage of (£5,744k) into 2022/23 is requested to support the continuation of projects through to completion.  Breakdown by project is detailed below. | Finalised 24.06.22 |
| PCC VRU | 2022.059 | Violence Reduction Unit: Divert Plus YEF Funding Proposed Spend | Further to Decision Record 2021.121 and 2022.007, this decision form outlines the Divert Plus budget forecast from April 1st 2022 – March 31st 2024. This is an extension to the Home Office Serious Youth Intervention funding from 2021/22.  Approval is sought for the spend in line with conditions described in the Youth Endowment Fund Grant Agreement. An overall breakdown of the proposed spend is as follows:   |  |  | | --- | --- | | **Category** | **Spend (£)** | | Project Manager x 1 FTE | 54,928 | | Qualified Case Managers x 2 FTE | 90,042 | | Non-qualified Case Managers x 2 FTE | 72,430 | | Sessional youth workers x 6 FTE | 150,000 | | Speech and Language Therapists (seconded via Notts HC Trust)  Band 8A Clinical Lead 0.02 FTE, Band 8B Clinical Supervision 0.08 FTE, Band 7 SaLT 1 FTE, Band 6 SaLT 1 FTE, Band 4 Assistant 1 FTE, and Band 2 Admin 0.4 FTE | 140,000 | | **Total Staffing (including on-costs)** | **1,022,10** | | Staff costs - training | **5,000** | | Non staffing - travel | **14,200** | | Non staffing - overheads | **8,390** | | Intervention – mentoring activities | **6,000** | | **Total Spend** | **1,055,600** |   In relation to the Staff Costs: in 2022/23 this will include the following:   * Up to £101,500 to the City Council for the provision of Sessional Youth Workers (including travel) for the Divert Plus Project; and * Up to £19,932 to The Children’s Society to continue to provide Sessional Youth Workers in the County area for the Divert Plus Project between 1st April 2022 and 30th June 2022.   The remaining balance for County Council provision post 30th June 2022. | Finalised  04.07.22 |
| PCC VRU | 2022.060 | VRU Document Design & County Youth Services | This decision notice seeks approval of funds to be spent from the VRU budget for the following to be spent during 2022/23:   * Document design of the Serious Violence Strategic Needs Assessment (SNA), Response Strategy and Strategic Framework (£5850) * Contribution of funds to the County Council’s Youth Services team (£100,000) | Finalised  04.07.22 |
| PCC VRU | 2022.061 | Base 51 Music Studio | The Violence Reduction Unit (VRU) seek approval to grant £79613.33 to Base 51 to enable them to take on the lease of the music studio at NGY My Place for the provision of targeted diversion activity. | Finalised  04.07.22 |
| PCC VRU | 2022.062 | Provision of media services to create a Nottingham space at the National Justice Museum (NJM). | This decision form seeks approval of VRU core spend of up to £8,000 to Whitefoot Photography for the provision of video media assets to deliver a `Nottingham space’ at the NJM as a Nottingham and Nottinghamshire Violence Reduction Unit (NNVRU) primary intervention. | Finalised  04.07.22 |