



NOTTINGHAMSHIRE  
**POLICE**

<b>PS 082</b>	<b>Information Sharing Policy</b>
<b>Type of Document</b>	<b>POLICY</b>
<b>Version:</b>	<b>1.2</b>
<b>Registered Owner:</b>	<b>Chief Constable</b>
<b>Author:</b>	<b>Information Management Officer</b>
<b>Effective Date:</b>	<b>April 2012</b>
<b>Replaces document (if applicable)</b>	<b>PS 082 V1.3</b>
<b>Linked Documents:</b>	<b>PD 056 – Information Sharing Agreement Procedure</b>

**Signed:** ..... **Date:** .....

**Name:** **Karen Sleigh** .....

**Post:** **Organisational Development Manager** .....

**Authorised:** ..... **Date:** .....

**Name:** **Simon Tovey** .....

**Post:** **Head of Business and Finance** .....

## SECTION 1 VERSION CONTROL

Version No.	Date	Post Holder/Author	Post	Reason for Issue
1.0d	18/7/06	Glen Langford	Force Information Manager	Consultation
1.1	10/8/06	Glen Langford	Force Information Manager	Acceptance
1.2	January 2008	Glen Langford	Force Information Manager	Updated to new template
1.3	April 2012	Glen Langford	Information Management Officer	Review & Update

## SECTION 2 BACKGROUND

Information is a key Police resource and needs to be protected from disclosure by unauthorised means.

This policy addresses the risks associated with the sharing of Information with partners and other third party organisations.

## SECTION 3 POLICY STATEMENT

It is the policy of Nottinghamshire Police, as long as a lawful basis can be established, to share information/intelligence with partners and other third parties. The exception to this is in circumstances where disclosure may compromise any police operation, investigations and initiatives or has the potential to cause harm to an individual.

This lawful basis may either be by explicit consent of the data subject authorising the disclosure of information, or by one or more of the many Acts of Parliament or Codes of Practice that identifies Nottinghamshire Police as having the legal duty, or power to disclose the information and the recipient has a legal right to receive such information.

Information sharing agreements (ISA's) will be set up with all partners, with whom we share information, identifying what information can be disclosed and for what purpose it may be used. Further documentation will identify the mechanism involved. These ISA's are registered and held centrally with Information Management.

Information sharing should not take place without such an agreement, except in exceptional circumstances for operational or emergency situations when a record of the information disclosed and the purpose of its use will be recorded, by the discloser.

#### **SECTION 4 LEGISLATIVE COMPLIANCE**

This document has been drafted to comply with the general and specific duties in the Equality Act 2010, Data Protection Act 1998, Freedom of Information Act 2000, European Convention of Human Rights and other legislation relevant to the area of policing such as, Employment Act 2008, and Employment Relations Act 2004.