

POLICE & CRIME COMMISSIONER

TRAVELLING AND SUNDRY EXPENSES

| Employee Number Name and Initials | | | s | Please Delete as Appropriate • Authorised Essential | | | | | | Base: Arnot Hill House Ve | | | Vehicle Details | | | | |
|---|-----------------------------------|-------------|-----------------|--|---|-----------------|--------------|-------------|---------|---------------------------|----------------|-------------|-----------------|------|-----------------------|---------|-----|
| Rank & Collar No Division/Dept | | | | Authorised Casual | | | | | | Home to Base Mileage | | | | | | | |
| PCC NOPCC | | | | Ad Hoc User | | | | | 4.9 | | | | | | | | |
| Sundry-F | Receipted E | xpense | es – Please | attach | h, on the reverse, original vat receipts (no photocopies or direct/credit card slips) | | | | | | | | | | | | |
| | | | | | ount VAT | | | Date | | | | | | | Total miles less home | | |
| | | | | | | | | | | To Reason | | | | | | to base | |
| | | | | | | | | | 02.08.1 | 16 | Home | – FHQ | | 9 | | 4.1 | |
| | | | | | | | | | 02.08.1 | 16 | FHQ- | Arnot Hi | II | 4.3 | | 4.3 | |
| | | | | | | | | | 02.08.1 | 16 | Arnot | Hill - Cal | verton | 4.1 | | 4.1 | |
| | | | | | | | 02.0 | | | 16 Calverton – Home | | | 7.8 | | 2.9 | | |
| | | | | | | | | | 02.08.1 | 16 | Home | - City - I | Home | 5.8 | | 5.8 | |
| | | | | | | | | | 03.08.1 | 16 | Arnot | Hill - Bing | gham | 11.9 | | 11.9 | |
| | | | | | | | | | 03.08.1 | 16 | Bingh | am – Arn | ot Hill | 11.9 | | 11.9 | |
| | | | | | | | | | 08.08.1 | 16 | Arnot | Hill - FH | Q | 4.3 | | 4.3 | |
| | | | | | | | | | 08.08.1 | 16 | FHQ - | Selston | | 9.8 | | 9.8 | |
| | | | | | | | | | 08.08.1 | 16 | Selston – Home | | 9 | 16 | | 11.1 | |
| | | | | | | | | | 22.08.1 | .16 Arnot Hill – HMP Ra | | P Ranby | 25.8 | | 25.8 | | |
| | | | | | | | | | | | | | | | | | |
| Total | | | | | | | | Total | | | | | 110.70 | | 96.0 | | |
| I certify that | | T-11 | | | (*) previou | usly approved e | expendit | ure in exce | ess of | | For Financ | e Use only | | | | | |
| | ng expenses of lice Regulation | | | oved | uidelines | | /// | 111 | | | | | | | | | |
| scheme for support staff and have been | | | | | pproved by | Men | mor | | | Cost Centre | Account | Job Code | Amount | VAT | Tax | | |
| necessarily and reasonably incurred on Force | | | | | Approved by (signature) Position Date Date | | | | | art | | | Code | | 43.20 | | |
| business. The costs of the cheapest practicable mode of | | | | | ate | 11-11-116 | >···~······· | | | | , | 319102 | E7410 | | 43.20 | | |
| | t has been c | | | | | | | | mount | | | | 7 | | | | |
| force ar | | 12 | | Т. | atal rassini | ad aveana | | £ | р | | | | | | | | |
| | icle insurance emnifies the Of | | | | Total receipted expenses Total mileage 96.0 @ 0.45 | | | 43 | | | | | | | | | |
| | ime Commiss | | | party Es | Essential user lump sum | | | | | 20 | | | | | | | |
| claims | | | | Le | Less Advance No | | | | | | | | | | | | (4) |
| | subsistence is | | | adily | Amount Claimed | | | 43 | | 20 | | | | | | | |
| | expenditure b duties from tak | | | | | | | | | | | | | | | | |
| way and | VAT receipts | for all cos | its are attache | d. | | | | | | | | | | | | | |
| | | 7 | 1 | | | | | | | | | | | | | | |
| Signature of | of Claimant: | | | | | | | | | | | | | | | | |



POLICE & CRIME COMMISSIONER

TRAVELLING AND SUNDRY EXPENSES

| Employee Number Name and Initia | | S | Please Delete as Appropriate • Authorised Essential | | | | В | ase: A | rnot Hill Ho | use Vel | /ehicle Details | | | | | |
|---|-----------------|-------------------------|--|--|-------------|------------------|----------------------|--------------|----------------------|----------------|---------------------------------------|-------------|--------|------------|--------------|--|
| Rank & Collar No Division/Dept | | | • | rised Essen | | Н | Home to Base Mileage | | | | | | | | | |
| PCC NOPCC | | | | c User | 41 | | .9 | o base wines | ige | | | | | | | |
| Sundry-F | Receipted E | xpenses – Please | attach, | on the | | | t receipt | ts (no r | hotoc | opies or dire | ect/credit | card slips) | | | | |
| | | | Amour | | VAT | | | Date | | urney Details | | Total Mile | | Total mile | es less home | |
| | | | | | | | | | | o Reason | | | | to base | | |
| | | | | | | | 2 | 22.08.16 | | IP Ranby – N | IG23 | 22.2 | | 22.2 | | |
| | | | | | | | | | 5Q | | | | | | | |
| | | | | | | | | 22.08.16 | | 23 5QP – Ho | ome | 17.3 | | 12.4 | | |
| | | | | | | | 23.08.16 | | ne - FHQ | | 7.8 | | 2.9 | | | |
| | | | | | | | | | Q – Arnot Hill House | | 4.3 | | 4.3 | | | |
| | | | | | | | | | | | t Hill – Lakeside | | | | 8.9 | |
| | | | | | | _ | | 24.08.16 | | | side to Arnot Hill t Hill to Crown | | | | 8.9 | |
| | | | | | | | - | 24.00.10 | Co | | OWII | 4.1 | | 4.1 | | |
| | | | | | | | 2 | 25.08.16 | | me to Wreth | am. | 1 - | | | | |
| | | | | | | | - | | | hetford - Home | | 252 4 | | 242.6 | | |
| | | | | | | | | | | | | | | | 720 | |
| | | | | | | | | | | | | | | | | |
| | 1 | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | |
| Total I certify that: | | | Die | | (*) | | | Γotal | | | | 325.9 | 97 | 306.3 | | |
| | | claimed are in accorda | ance qui | ease mark idelines | (") previou | isly approved ex | xpenditure | in exces | s of | For Finance | e Use only | | | | | |
| with Po | lice Regulation | is or the current appro | oved | | | (All | illow | va en | | Cost | Account | Job Code | Amount | VAT | T | |
| scheme for support staff and have been necessarily and reasonably incurred on Force | | | orce Po | proved by | (signature | genent! | | ~ ust | Tu t | Centre | Code | Job Code | Amount | VAI | Tax | |
| business. | | | | ite | 1910 | HIL. | | - Corrie | | 319102 | F-71 11 | | 137-86 | | | |
| The cos | sts of the che | apest practicable mod | e of | tal Expens | - / | | Amount | | | SITIUL | E741 | J | 12100 | <i>L</i> . | | |
| force are | | aimed for journeys or | it of 10 | £ | | | | р | | | , | | | | | |
| My vehi | cle insurance | policy covers business | | Total receipted expenses | | | 1 | | | | | | | | | |
| and indemnifies the Office of the Police and Crime Commissioner against third party | | | | Total mileage 3 0 6 3 @ 0.45 Essential user lump sum | | | 137 | | 8 \$ | | | | | | | |
| claims | ime Commiss | ioner against third p | Les | Less Advance No | | | | | | | | | | | | |
| Where | subsistence is | claimed, I have act | ~~ | Amount Claimed | | | 137 | | 84 | | | | | | | |
| incurred expenditure because I was prevented by official duties from taking my meal in the normal | | | | | | | | | 0.7 | | | | | | | |
| way and VAT receipts for all costs are attached. | | | | | | | | | | | | | | | | |
| Cianotura | f Claimant | \bigcap / | | | | | | | | | | | | | | |
| Signature c | of Claimant: | | | | | | | | | | | | | | | |