



Nottinghamshire
POLICE & CRIME COMMISSIONER

TRAVELLING AND SUNDRY EXPENSES

| | | | | |
|----------------------------|-----------------------------|--|--------------------------|-------------------------------|
| Employee Number 3001822 | Name and Initials P Tipping | Please Delete as Appropriate • Authorised Essential | Base: Arnot Hill House | Vehicle Details [REDACTED] |
| Rank & Collar No PCC | Division/Dept NOPCC | | Home to Base Mileage 3.7 | |

Sundry-Received Expenses – Please attach, on the reverse, original vat receipts (no photocopies or direct/credit card slips)

| Date | Reason for Claim | Total Amount including VAT £ | Date | Journey Details From – To Reason | Total Miles | Total Miles less home to base |
|--------------|------------------|------------------------------|--------------|----------------------------------|---------------|-------------------------------|
| 05/09/2019 | Car Parking | 9.00 | 02/08/2019 | Base-Sutton-Home | 14.0 | 10.3 |
| 06/09/2019 | Car Parking | 5.00 | 03/08/2019 | Base-FHQ-Base | 9.2 | 9.2 |
| 10/09/2019 | Car Parking | 5.00 | 06/09/2019 | Base-Hyson Green-Base-City | 9.8 | 9.8 |
| 12/09/2019 | Car Parking | 9.00 | 07/09/2019 | Home-Meadows-Home | 6.0 | 6.0 |
| 27/09/2019 | Car Parking | 4.20 | 09/09/2019 | Base-Doncaster-Base | 64.9 | 64.9 |
| | | | 14/09/2019 | Home-Bulwell-Return | 13.2 | 13.2 |
| | | | 14/09/2019 | Home-West Bridgford-Home | 5.4 | 5.4 |
| | | | 15/09/2019 | Home-City-Home | 6.2 | 6.2 |
| | | | 16/09/2019 | Base-Woodborough-Home | 9.5 | 5.6 |
| | | | 17/09/2019 | Base-City | 3.7 | 3.7 |
| | | | 18/09/2019 | Base-West Bridgford | 4.9 | 4.9 |
| | | | 19/09/2019 | Base-FHQ | 4.6 | 4.6 |
| | | | 23/09/2019 | Base-County Hall | 5.1 | 5.1 |
| | | | 24/09/2019 | Base-FHQ-Base | 9.2 | 9.2 |
| | | | 27/09/2019 | Base-Bestwood Lodge-Base | 3.0 | 3.0 |
| | | | 27/09/2019 | Base-County Hall-Base | 10.5 | 10.5 |
| | | | 27/09/2019 | Base-Hyson Green | 3.1 | 3.1 |
| | | | 30/09/2019 | Base-City | 3.7 | 3.7 |
| Total | | 32.20 | Total | | 186.00 | 178.40 |

I certify that:

- Travelling expenses claimed are in accordance with Police Regulations or the current approved scheme for support staff and have been necessarily and reasonably incurred on Force business. The costs of the cheapest practicable mode of transport has been claimed for journeys out of force area.
- My vehicle insurance policy covers business use and indemnifies the Office of the Police and Crime Commissioner against third party claims
- Where subsistence is claimed, I have actually incurred expenditure because I was prevented by official duties from taking my meal in the normal way and VAT receipts for all costs are attached.

Signature of Claimant:.....


Please mark (*) previously approved expenditure in excess of guidelines

Approved by (signature).....


Date..... 11/12/19

| Total Expenses Claimed | Amount | £ |
|--------------------------|---------------|---|
| Total receipted expenses | 32.20 | |
| Total mileage @ 45p | 80.28 | |
| Amount Claimed | 112.48 | |