

Nottinghamshire

POLICE & CRIME COMMISSIONER

TRAVELLING AND SUNDRY EXPENSES

Employee Number 3001823	Name and Initials Christine Cutland	Please Delete as Appropriate • Authorised Essential • Authorised Casual • Ad Hoc User	Base: County Hall	Vehicle Details
Rank & Collar No 3001823	Division/Dept Nottm Office of Police & Crime Commissioner		Home to Base Mileage 0.5	Make: Toyota Model: Auris Reg No: [REDACTED] Exact cc 1800

Sundry-Receipted Expenses – Please attach, on the reverse, original vat receipts (no photocopies or direct/credit card slips)

Date	Reason for Claim	Amount	VAT	Date	Journey Details From – To Reason	Total Miles	Total miles less home to base
				3.2.14	C/Hall to Carlton police station	3.9	3.9
				3.2.14	Carlton police station to C/H	3.9	3.9
				5.2.14	C/Hall to Integritas	2.1	2.1
				5.2.14	Integritas to C/Hall	2.1	2.1
				10.2.14	Home to FHQ	9.4	8.9
				10.2.14	FHQ to County Hall	9.0	9.0
				11.02.14	C/Hall to Nottm Comm Housing Association	2.7	2.7
				11.2.14	Nottm Comm Housing Association to Nottm Trent Uni	1.6	1.6
				11.2.14	NTU to Home	2.3	1.8
				12.2.14	C/Hall to Ollerton & Broughton Town Council	21.3	21.3
				12.2.14	Ollerton & Broughton Town Council to Home	21.3	20.8
Total				Total			78.1

I certify that:

- Travelling expenses claimed are in accordance with Police Regulations or the current approved scheme for support staff and have been necessarily and reasonably incurred on Force business.
The costs of the cheapest practicable mode of transport has been claimed for journeys out of force area.
- My vehicle insurance policy covers business use and indemnifies the Office of the Police and Crime Commissioner against third party

Please mark (*) previously approved expenditure in excess of guidelines

Approved by (signature) 
Position CFO
Date 5th Sept 2014

Total Expenses Claimed	Amount	
	£	p
Total receipted expenses		
Total mileage 78.1 @ 45	35	14
Essential user lump sum		
Less Advance No.....		

For Finance Use only

Cost Centre	Account Code	Job Code	Amount	VAT	Tax
9102	3107		35.14		
			<u> </u> ent		

PTO

claims Where subsistence is claimed, I have actually incurred expenditure because I was prevented by official duties from taking my meal in the normal way and VAT receipts for all costs are attached. Signature of Claimant: <i>Chris Cutland</i>	Amount Claimed £ 35.14					
---	--------------------------------------	--	--	--	--	--

[illegible]



Nottinghamshire

POLICE & CRIME COMMISSIONER**TRAVELLING AND SUNDRY EXPENSES**

Employee Number 3001823	Name and Initials Christine Cutland	Please Delete as Appropriate • Authorised Essential • Authorised Casual • Ad Hoc User	Base: Arnot Hill House	Vehicle Details Make: Toyota Model: Auris Reg No: XXXXXXXXXX Exact cc 1800
Rank & Collar No 3001823	Division/Dept Nottm Office of Police & Crime Commissioner		Home to Base Mileage 5.6	

Sundry-Receipted Expenses – Please attach, on the reverse, original vat receipts (no photocopies or direct/credit card slips)

Date	Reason for Claim	Amount	VAT	Date	Journey Details From – To Reason	Total Miles	Total miles less home to base
				24/2/14	Base - Newstead Centre	18.6	18.6
				25/2/14	Base - FHQ + R.	9.2	9.2
				25/2/14	Base - FHQ + R	9.2	9.2
Total				Total			

Total**Total****37.7**

I certify that:

- Travelling expenses claimed are in accordance with Police Regulations or the current approved scheme for support staff and have been necessarily and reasonably incurred on Force business.
- The costs of the cheapest practicable mode of transport has been claimed for journeys out of force area.
- My vehicle insurance policy covers business use and indemnifies the Office of the Police and Crime Commissioner against third party claims
- Where subsistence is claimed, I have actually incurred expenditure because I was prevented by official duties from taking my meal in the normal way and VAT receipts for all costs are attached.

Signature of Claimant: *Christine Cutland*

Please mark (*) previously approved expenditure in excess of guidelines

Approved by (signature): *[Signature]*Position: *CFO*Date: *5.9.14*

Total Expenses Claimed	Amount	
	£	p
Total receipted expenses		
Total mileage <i>37.7 @ 45</i>	<i>16</i>	<i>96</i>
Essential user lump sum		
Less Advance No.....		
Amount Claimed	<i>16</i>	<i>96</i>

For Finance Use only

Cost Centre	Account Code	Job Code	Amount	VAT	Tax
<i>9102</i>	<i>3107</i>	<i>9106</i>	<i>18.96</i>		
			<i>[Signature]</i>		



Nottinghamshire

POLICE & CRIME COMMISSIONER

M. K. C. C.

TRAVELLING AND SUNDRY EXPENSES

Employee Number 3001823	Name and Initials Christine Cutland	Please Delete as Appropriate • Authorised Essential • Authorised Casual • Ad Hoc User	Base: Arnot Hill House	Vehicle Details	
Rank & Collar No 3001823	Division/Dept Nottm Office of Police & Crime Commissioner		Home to Base Mileage 5.6	Make: Toyota Model: Auris Reg No: [REDACTED] Exact cc 1800	

Sundry-Receipted Expenses – Please attach, on the reverse, original vat receipts (no photocopies or direct/credit card slips)

Date	Reason for Claim	Amount	VAT	Date	Journey Details From – To Reason	Total Miles	Total miles less home to base
				3/3/14	Base - FHO + R	9.2	9.2
				4/3/14	Base - Council Hall	5.1	5.1
				5/3/14	Base - FHO + R	9.2	9.2
				5/3/14	Base - Arnot Centre	7.5	7.5
				6/3/14	Base - Derbyshire PCC tr.	39.8	39.8
				10/3/14	Base - Council Hall	5.1	5.1
				11/3/14	Base - First Base tr	4.2	4.2
				11/3/14	Base - FHO + R	9.2	9.2
12/3/14	Parking (Broad Marsh)	6.00		12/3/14	Base - Magistrates Ct	4.5	4.5
				13/3/14	Base - FHO + R	9.2	9.2
				17/3/14	Base - FHO + R	9.2	9.2
				18/3/14	Base - FHO + R	9.2	9.2
Total		6.00		Total		121.40	

I certify that:

- Travelling expenses claimed are in accordance with Police Regulations or the current approved scheme for support staff and have been necessarily and reasonably incurred on Force business.
- The costs of the cheapest practicable mode of transport has been claimed for journeys out of force area.
- My vehicle insurance policy covers business use and indemnifies the Office of the Police and Crime Commissioner against third party claims
- Where subsistence is claimed, I have actually incurred expenditure because I was prevented by official duties from taking my meal in the normal way and VAT receipts for all costs are attached.

Signature of Claimant: *Christine Cutland*

Please mark (*) previously approved expenditure in excess of guidelines

Approved by (signature) *CML*
Position: *CFO*
Date: *5.9.14*

Total Expenses Claimed	Amount £	p
Total receipted expenses	6	00
Total mileage 21.4 @ 45	54	63
Essential user lump sum		
Less Advance No.		
Amount Claimed	60	63

For Finance Use only

Cost Centre	Account Code	Job Code	Amount	VAT	Tax
9102	4105		6.00		
9102	3107		54.63		
			60.63		

CML



Nottinghamshire

POLICE & CRIME COMMISSIONER**TRAVELLING AND SUNDRY EXPENSES**

TAXED.

Employee Number 3001823	Name and Initials Christine Cutland	Please Delete as Appropriate • Authorised Essential • Authorised Casual • Ad Hoc User	Base: Arnot Hill House	Vehicle Details Make: Toyota Model: Auris Reg No: [REDACTED] Exact cc 1800.
Rank & Collar No 3001823	Division/Dept Nottm Office of Police & Crime Commissioner		Home to Base Mileage 5.6	

Sundry-Receipted Expenses – Please attach, on the reverse, original vat receipts (no photocopies or direct/credit card slips)

Date	Reason for Claim	Amount	VAT	Date	Journey Details From – To Reason	Total Miles	Total miles less home to base
				24/3/14	Base - F&A H.R.	9.2	9.2.
				26/3/14	Base - Shire Hall	4	4
				31/3/14	Base - Arnot Centre	15	15
Total				Total			28.20.

Total

I certify that:

- Travelling expenses claimed are in accordance with Police Regulations or the current approved scheme for support staff and have been necessarily and reasonably incurred on Force business.
The costs of the cheapest practicable mode of transport has been claimed for journeys out of force area.
- My vehicle insurance policy covers business use and indemnifies the Office of the Police and Crime Commissioner against third party claims
- Where subsistence is claimed, I have actually incurred expenditure because I was prevented by official duties from taking my meal in the normal way and VAT receipts for all costs are attached.

Please mark (*) previously approved expenditure in excess of guidelines

Approved by (signature)..... *CMA*
 Position..... *OFO*
 Date..... *5.9.14*

Total Expenses Claimed	Amount	
	£	p
Total receipted expenses		
Total mileage 28.2 @ 45	12	69
Essential user lump sum		
Less Advance No.....		
Amount Claimed	12	69

For Finance Use only

Cost Centre	Account Code	Job Code	Amount	VAT	Tax
9102	3107		12.69		
			<i>CMA</i>		

Signature of Claimant: *Christine Cutland*



APRIL.

Conc



7/14.

[illegible]

TRAVELLING AND SUNDRY EXPENSES

Issue

Employee Number 3001823	Name and Initials Christine Cutland	Please Delete as Appropriate	Base: Arnot Hill House	Vehicle Details							
Rank & Collar No 3001823	Division/Dept Nottm Office of Police & Crime Commissioner		• Authorised Essential • Authorised Casual • Ad Hoc User	Home to Base Mileage 5.6	Make: Toyota Model: Auris Reg No: [redacted] Exact cc 1800.						
Sundry-Receipted Expenses – Please attach, on the reverse, original vat receipts (no photocopies or direct/credit card slips)											
Date	Reason for Claim	Amount	VAT		Date	Journey Details From – To Reason	Total Miles	Total miles less home to base			
					12/6/14	Base - Central Police Stn + R	3.1	3.1			
					23/6/14	Base - F&Q + R	9.2	9.2			
24/6	PARKING.	G - 00.			24/6/14	Base - Colley Hurst + R	8.6	8.6			
					30/6/14	Base - F&Q + R	9.2	9.2			
Total		6.00			Total			30.1.			
I certify that: • Travelling expenses claimed are in accordance with Police Regulations or the current approved scheme for support staff and have been necessarily and reasonably incurred on Force business. The costs of the cheapest practicable mode of transport has been claimed for journeys out of force area. • My vehicle insurance policy covers business use and indemnifies the Office of the Police and Crime Commissioner against third party claims • Where subsistence is claimed, I have actually incurred expenditure because I was prevented by official duties from taking my meal in the normal way and VAT receipts for all costs are attached.				Please mark (*) previously approved expenditure in excess of guidelines Approved by (signature) _____ Position..... CFO Date..... 5.9.14		For Finance Use only					
		Total Expenses Claimed		Amount £ p		Cost Centre	Account Code	Job Code	Amount	VAT	Tax
		Total receipted expenses		6.00		9102	4105		6.00		
		Total mileage 30.1 @ 45		1354		9102	3107		19.54		
		Essential user lump sum									
		Less Advance No.....									
		Amount Claimed		19 54							
Signature of Claimant: Christine Cutland						19.54 CNC					



Nottinghamshire

POLICE & CRIME COMMISSIONER

July.

TRAVELLING AND SUNDRY EXPENSES

Employee Number 3001823	Name and Initials Christine Cutland	Please Delete as Appropriate • Authorised Essential • Authorised Casual • Ad Hoc User	Base: Arnot Hill House	Vehicle Details
Rank & Collar No 3001823	Division/Dept Nottm Office of Police & Crime Commissioner		Home to Base Mileage 5.6	Make: Toyota Model: Auris Reg No: [REDACTED] Exact cc 1800

Sundry-Receipted Expenses – Please attach, on the reverse, original vat receipts (no photocopies or direct/credit card slips)

Date	Reason for Claim	Amount	VAT	Date	Journey Details From – To Reason	Total Miles	Total miles less home to base
29/7/14	Taxi in Nottm.	12.40		7/7/14	Base - Fit a + R (Strategy)	9.2	9.2
				4/7/14	Base - ICC + R.	4.8	4.8
				15/7/14	Base - Fit a. CDV. + R.	2.2	9.2
				14/7/14	Base - Simon's Place + R.	3.3	3.3
				16/7/14	Base - NG14EZ + R.	6.0	6.0
				17/7/14	Base - Fit a + R.	9.2	9.2
				21/7/14	Base - Radcliffe + R.	6.0	6.0
				23/7/14	Hydromat. B. - Base	5.6	5.6
				30/7/14	Fit a - Base.	4.6	4.6
				31/7/14	Base - Conq. H. + R.	5.7	5.7
Total		12.40		Total			63.6

I certify that:

- Travelling expenses claimed are in accordance with Police Regulations or the current approved scheme for support staff and have been necessarily and reasonably incurred on Force business.

The costs of the cheapest practicable mode of transport has been claimed for journeys out of force area.

- My vehicle insurance policy covers business use and indemnifies the Office of the Police and Crime Commissioner against third party claims
- Where subsistence is claimed, I have actually incurred expenditure because I was prevented by official duties from taking my meal in the normal way and VAT receipts for all costs are attached.

Signature of Claimant: *Christine Cutland*

Please mark (*) previously approved expenditure in excess of guidelines

Approved by (signature) *[Signature]*Position: *CFO*Date: *5.9.14*

Total Expenses Claimed	Amount
	£ p
Total receipted expenses	12 40
Total mileage 63.6 @ 45p	28 62
Essential user lump sum	
Less Advance No.	
Amount Claimed	41 02

For Finance Use only

Cost Centre	Account Code	Job Code	Amount	VAT	Tax
9102	3010		12.40		
9102	3107		28.62		
			<u>41.02</u>		
			<i>[Signature]</i>		

August.

TRAVELLING AND SUNDRY EXPENSES

Employee Number 3001823	Name and Initials Christine Cutland	Please Delete as Appropriate • Authorised Essential • Authorised Casual • Ad Hoc User	Base: Arnot Hill House	Vehicle Details
Rank & Collar No 3001823	Division/Dept Nottm Office of Police & Crime Commissioner		Home to Base Mileage 5.6	Make: Toyota Model: Auris Reg No: [REDACTED] Exact cc 1800

Sundry-Receipted Expenses – Please attach, on the reverse, original vat receipts (no photocopies or direct/credit card slips)

Date	Reason for Claim	Amount	VAT
06/8/14	Parking.	3-70.	
Total		3-70	

I certify that: - Travelling expenses claimed are in accordance with Police Regulations or the current approved scheme for support staff and have been necessarily and reasonably incurred on Force business. - The costs of the cheapest practicable mode of transport has been claimed for journeys out of force area. - My vehicle insurance policy covers business use and indemnifies the Office of the Police and Crime Commissioner against third party claims - Where subsistence is claimed, I have actually incurred expenditure because I was prevented by official duties from taking my meal in the normal way and VAT receipts for all costs are attached. Signature of Claimant: <i>Chris Curran</i>	Please mark (*) previously approved expenditure in excess of guidelines Approved by (signature)..... Position..... Date.....			For Finance Use only <table border="1"> <thead> <tr> <th>Cost Centre</th> <th>Account Code</th> <th>Job Code</th> <th>Amount</th> <th>VAT</th> <th>Tax</th> </tr> </thead> <tbody> <tr> <td>9102</td> <td>4105</td> <td></td> <td>3.70</td> <td></td> <td></td> </tr> <tr> <td>9102</td> <td>3107</td> <td></td> <td>35.23</td> <td></td> <td></td> </tr> <tr> <td colspan="3"></td> <td>38.93</td> <td></td> <td></td> </tr> <tr> <td colspan="3"></td> <td><i>One</i></td> <td></td> <td></td> </tr> </tbody> </table>						Cost Centre	Account Code	Job Code	Amount	VAT	Tax	9102	4105		3.70			9102	3107		35.23						38.93						<i>One</i>		
	Cost Centre	Account Code	Job Code	Amount	VAT	Tax																																	
	9102	4105		3.70																																			
	9102	3107		35.23																																			
				38.93																																			
				<i>One</i>																																			
	<table border="1"> <thead> <tr> <th>Total Expenses Claimed</th> <th>Amount £</th> <th>p</th> </tr> </thead> <tbody> <tr> <td>Total receipted expenses</td> <td>3</td> <td>70</td> </tr> <tr> <td>Total mileage 78.3 @ 45p</td> <td>35</td> <td>23</td> </tr> <tr> <td>Essential user lump sum</td> <td></td> <td></td> </tr> <tr> <td>Less Advance No.....</td> <td></td> <td></td> </tr> <tr> <td>Amount Claimed</td> <td>38</td> <td>93</td> </tr> </tbody> </table>	Total Expenses Claimed	Amount £	p	Total receipted expenses	3	70	Total mileage 78.3 @ 45p	35	23	Essential user lump sum			Less Advance No.....			Amount Claimed	38	93																				
Total Expenses Claimed	Amount £	p																																					
Total receipted expenses	3	70																																					
Total mileage 78.3 @ 45p	35	23																																					
Essential user lump sum																																							
Less Advance No.....																																							
Amount Claimed	38	93																																					