

TRAVELLING AND SUNDRY EXPENSES

Employee Number 3001823	Name and Initials Chris Cutland	Please Delete as Appropriate <ul style="list-style-type: none"> • Authorised Essential • Authorised Casual • Ad Hoc User 	Base: County Hall	Vehicle Details																											
Rank & Collar No PCC	Division/Dept Police and Crime Commissioners Office		Home to Base Mileage 0.5	Make Toyota Model Auris Reg No [REDACTED] Exact cc																											
Sundry-Receipted Expenses – Please attach, on the reverse, original vat receipts (no photocopies or direct/credit card slips)																															
Date	Reason for Claim	Amount	VAT	Date	Journey Details From – To Reason	Total Miles	Total miles less home to base																								
				04/11/2013	C/Hall – Leicester (VCU) – C/Hall	50.0	50.0																								
				04/11/2013	C/Hall – FHQ	9.0	9.0																								
				04/11/2013	FHQ – Home	9.4	8.9																								
				12/11/2013	C/Hall – Hucknall	8.7	8.7																								
				12/11/2013	Hucknall – C/Hall	8.7	8.7																								
				19/11/2013	C/Hall – Mansfield Civic Centre	16.5	16.5																								
				19/11/2013	Mansfield Civic Centre – C/Hall	16.5	16.5																								
				25/11/2013	C/Hall - FHQ	9.0	9.0																								
Total				Total			127.30																								
I certify that:		Please mark (*) previously approved expenditure in excess of guidelines			For Finance Use only																										
<ul style="list-style-type: none"> Travelling expenses claimed are in accordance with Police Regulations or the current approved scheme for support staff and have been necessarily and reasonably incurred on Force business. The costs of the cheapest practicable mode of transport has been claimed for journeys out of force area. My vehicle insurance policy covers business use and indemnifies the Office of the Police and Crime Commissioner against third party claims Where subsistence is claimed, I have actually incurred expenditure because I was prevented by official duties from taking my meal in the normal way and VAT receipts for all costs are attached. 		Approved by (signature) <i>[Signature]</i> Position <i>CCO</i> Date <i>6/1/14</i>			<table border="1"> <thead> <tr> <th>Cost Centre</th> <th>Account Code</th> <th>Job Code</th> <th>Amount</th> <th>VAT</th> <th>Tax</th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> </tbody> </table>			Cost Centre	Account Code	Job Code	Amount	VAT	Tax																		
Cost Centre	Account Code	Job Code	Amount	VAT	Tax																										
Total Expenses Claimed Total receipted expenses Total mileage <i>121.30 @ 0.45p</i> Essential user lump sum Less Advance No..... Amount Claimed		<table border="1"> <thead> <tr> <th>£</th> <th>p</th> </tr> </thead> <tbody> <tr> <td><i>57</i></td> <td><i>28</i></td> </tr> <tr> <td><i>57</i></td> <td><i>28</i></td> </tr> </tbody> </table>			£	p	<i>57</i>	<i>28</i>	<i>57</i>	<i>28</i>																					
£	p																														
<i>57</i>	<i>28</i>																														
<i>57</i>	<i>28</i>																														
Signature of Claimant: <i>Chris Cutland</i>																															



Nottinghamshire

POLICE & CRIME COMMISSIONER**TRAVELLING AND SUNDRY EXPENSES**

Employee Number 3001823	Name and Initials Chris Cutland	Please Delete as Appropriate <ul style="list-style-type: none"> • Authorised Essential • Authorised Casual • Ad Hoc User 	Base: County Hall	Vehicle Details Make Toyota Model Auris Reg No [REDACTED] Exact cc
Rank & Collar No DPCG	Division/Dept Police and Crime Commissioners Office		Home to Base Mileage 0.5	

Sundry-Receipted Expenses – Please attach, on the reverse, original vat receipts (no photocopies or direct/credit card slips)

Date	Reason for Claim	Amount	VAT		Date	Journey Details From – To Reason	Total Miles	Total miles less home to base
					25/11/2013	FHQ – Home	9.4	8.9
					27/11/2013	Home – FHQ - Home	18.8	17.8
					28/11/2013	Home – Arrow Centre	8.4	7.9
					28/11/2013	Arrow Centre – FHQ	3.8	3.8
					28/11/2013	FHQ – Home	9.8	9.3
					29/11/2013	Home – Nottm – Home	4.4	3.4
					02/12/2013	C/Hall – Carlton PS	4.0	4.0
					02/12/2013	Carlton Ps – C/Hall	4.0	4.0
Total					Total			59.10

I certify that:

- Travelling expenses claimed are in accordance with Police Regulations or the current approved scheme for support staff and have been necessarily and reasonably incurred on Force business.
The costs of the cheapest practicable mode of transport has been claimed for journeys out of force area.
- My vehicle insurance policy covers business use and indemnifies the Office of the Police and Crime Commissioner against third party claims
- Where subsistence is claimed, I have actually incurred expenditure because I was prevented by official duties from taking my meal in the normal way and VAT receipts for all costs are attached.

Signature of Claimant: *Chris A Cutland*

Please mark (*) previously approved expenditure in excess of guidelines

 Approved by (signature) *[Signature]*
 Position: *CP*
 Date: *6/1/14*

Total Expenses Claimed	Amount £ p	
Total receipted expenses		
Total mileage 59.10 @ 0.45p	26	59
Essential user lump sum		
Less Advance No.....		
Amount Claimed	26	59

For Finance Use only

Cost Centre	Account Code	Job Code	Amount	VAT	Tax

Nottingham City Council
 Parking Services
 Loxley House
 Station Street
 Nottingham
 NG2 3NG
 (0115) 876 1499
 VAT Number 118 0454 92

Full Statement

P/S #09 A Payment No. 015367
 T/D #01 Ticket No. 033566
 Entry Time 02/12/2013 (Mon) 4:22PM
 Paid Time 02/12/2013 (Mon) 5:46PM
 Parking Time 1:24
 Parking Fee Rate A £4.10
 Taxable Amount £3.42
 TAX(Included) 20.00 % £0.68
 =====
Total £4.10
Paid £0.00
Change £0.00

Thank You

COMMISSIONER

TRAVELLING AND SUNDRY EXPENSES

Name and Initials Chris Cutland Division/Dept Police and Crime Commissioners Office	Please Delete as Appropriate • Authorised Essential • Authorised Casual • Ad Hoc User	Base: County Hall Home to Base Mileage 0.5	Vehicle Details Make Toyota Model Auris Reg No [REDACTED] Exact cc
---	--	---	--

Notes – Please attach, on the reverse, original vat receipts (no photocopies or direct/credit card slips)

Claim	Amount	VAT	Date	Journey Details From – To Reason	Total Miles	Total miles less home to base
Loxley House	4.10		02/12/2013	C/Hall – Central PS	2.2	2.2
			02/12/2013	Central PS – Home	2.2	1.7
			03/12/2013	Home – Cotgrave CC	5.0	4.5
			03/12/2013	Cotgrave CC – Home	5.0	4.5
			09/12/2013	C/Hall – Mansfield	16.0	16.0
			09/12/2013	Mansfield – C/Hall	16.0	16.0
			17/12/2013	C/Hall – Nottm	1.8	1.8
			17/12/2013	Nottm – C/Hall	1.8	1.8
			Total			48.5

I am in accordance with Police Regulations or the current approved scheme for support staff and have been necessarily and reasonably incurred on Force business.
 The costs of the cheapest practicable mode of transport has been claimed for journeys out of force area.

- My vehicle insurance policy covers business use and indemnifies the Office of the Police and Crime Commissioner against third party claims
- Where subsistence is claimed, I have actually incurred expenditure because I was prevented by official duties from taking my meal in the normal way and VAT receipts for all costs are attached.

Signature of Claimant *Chris Cutland*

Please mark (*) previously approved expenditure in excess of guidelines

Approved by (signature) *[Signature]*
 Position *CCF*
 Date *6/12/14*

Total Expenses Claimed	Amount £	p
Total receipted expenses	4	10
Total mileage <i>48.50 @ 0.45p</i>	21	82
Essential user lump sum		
Less Advance No.		
Amount Claimed	25	92

For Finance Use only					
Cost Centre	Account Code	Job Code	Amount	VAT	Tax

Nottinghamshire

POLICE & CRIME COMMISSIONER

TRAVELLING AND SUNDRY EXPENSES

Employee Number 3001823	Name and Initials Chris Cutland	Please Delete as Appropriate <ul style="list-style-type: none"> • Authorised Essential • Authorised Casual • Ad Hoc User 	Base: County Hall	Vehicle Details					
Rank & Collar No DPCC	Division/Dept Police and Crime Commissioners Office		Home to Base Mileage 0.5	Make Toyota Model Auris Reg No [REDACTED] Exact cc					
Sundry-Receipted Expenses – Please attach, on the reverse, original vat receipts (no photocopies or direct/credit card slips)									
Date	Reason for Claim	Amount	VAT	Date	Journey Details From – To Reason	Total Miles	Total miles less home to base		
				18/12/2013	Home – Southwell	14.2	13.7		
				18/12/2013	Southwell – Home	14.2	13.7		
				19/12/2013	Home – Arrow Centre	8.4	7.9		
				19/12/2013	Arrow Centre – C/Hall	8.3	8.3		
				07/01/2014	Home – FHQ	9.4	8.9		
				07/01/2014	FHQ – Mansfield PS	7.5	7.5		
				07/01/2014	Mansfield PS – C/Hall	15.8	15.8		
				08/01/2014	C/Hall – Nottm CDP – C/Hall	2.6	2.6		
				13/01/2014	Home – FHQ	9.4	8.9		
				13/01/2014	FHQ – C/Hall	9.0	9.0		
Total				Total			96.3		
I certify that:		Please mark (*) previously approved expenditure in excess of guidelines		For Finance Use only					
<ul style="list-style-type: none"> Travelling expenses claimed are in accordance with Police Regulations or the current approved scheme for support staff and have been necessarily and reasonably incurred on Force business. The costs of the cheapest practicable mode of transport has been claimed for journeys out of force area. My vehicle insurance policy covers business use and indemnifies the Office of the Police and Crime Commissioner against third party claims Where subsistence is claimed, I have actually incurred expenditure because I was prevented by official duties from taking my meal in the normal way and VAT receipts for all costs are attached. 		Approved by (signature) <i>[Signature]</i> Position..... Date.....		Cost Centre	Account Code	Job Code	Amount	VAT	Tax
		Total Expenses Claimed	Amount £ p						
		Total receipted expenses							
		Total mileage 96.3 @ 0.45p	43 33						
		Essential user lump sum							
		Less Advance No.....							
		Amount Claimed	43 33						
Signature of Claimant <i>[Signature]</i>									

TRAVELLING AND SUNDRY EXPENSES

Employee Number 3001823	Name and Initials Chris Cutland	Please Delete as Appropriate <ul style="list-style-type: none"> • Authorised Essential • Authorised Casual • Ad Hoc User 	Base: County Hall	Vehicle Details						
Rank & Collar No DPCC	Division/Dept Police and Crime Commissioners Office		Home to Base Mileage 0.5	Make Toyota Model Auris Reg No [REDACTED] Exact cc						
Sundry-Receipted Expenses – Please attach, on the reverse, original vat receipts (no photocopies or direct/credit card slips)										
Date	Reason for Claim	Amount	VAT	Date	Journey Details From – To Reason	Total Miles	Total miles less home to base			
				13/01/2014	C/Hall – NSDC	21.2	21.2			
				13/01/2014	NSDC – Home	21.2	20.7			
				14/01/2014	C/Hall – FHQ	9.0	9.0			
				14/01/2014	FHQ – Home	9.4	8.9			
				14/01/2014	Home – Deaf Society	2.9	2.4			
				14/01/2014	Deaf Society – Home	2.9	2.4			
				15/01/2014	C/Hall – Mansfield PS	15.8	15.8			
				15/01/2014	Mansfield PS – C/Hall	15.8	15.8			
				15/01/2014	Mansfield Ps – Kirkby in Ashfield	5.2	5.2			
				15/01/2014	Kirkby in Ashfield – Radford	11.5	11.5			
Total				Total			112.90			
I certify that:		Please mark (*) previously approved expenditure in excess of guidelines			For Finance Use only					
<ul style="list-style-type: none"> Travelling expenses claimed are in accordance with Police Regulations or the current approved scheme for support staff and have been necessarily and reasonably incurred on Force business. The costs of the cheapest practicable mode of transport has been claimed for journeys out of force area. My vehicle insurance policy covers business use and indemnifies the Office of the Police and Crime Commissioner against third party claims Where subsistence is claimed, I have actually incurred expenditure because I was prevented by official duties from taking my meal in the normal way and VAT receipts for all costs are attached. 		Approved by (signature)..... Position..... Date.....			Cost Centre	Account Code	Job Code	Amount	VAT	Tax
		Total Expenses Claimed			Amount £	p				
		Total receipted expenses								
		Total mileage 12.90 @ 0.45p			50	80				
		Essential user lump sum								
		Less Advance No.....								
		Amount Claimed			50	80				
Signature of Claimant.....										



Nottinghamshire

POLICE & CRIME COMMISSIONER

TRAVELLING AND SUNDRY EXPENSES

Employee Number 3001823	Name and Initials Chris Cutland	Please Delete as Appropriate <ul style="list-style-type: none"> • Authorised Essential • Authorised Casual • Ad Hoc User 	Base: County Hall	Vehicle Details Make Toyota Model Auris Reg No [REDACTED] Exact cc
Rank & Collar No DPCC	Division/Dept Police and Crime Commissioners Office		Home to Base Mileage 0.5	

Sundry-Receipted Expenses – Please attach, on the reverse, original vat receipts (no photocopies or direct/credit card slips)

Date	Reason for Claim	Amount	VAT		Date	Journey Details From – To Reason	Total Miles	Total miles less home to base
					15/01/2014	Radford – Home	4.0	3.5
					21/01/2014	C/Hall – FHQ	9.0	9.0
					21/01/2014	FHQ – C/Hall	9.0	9.0
					22/01/2014	C/Hall – Retford	31.7	31.7
					22/01/2014	Retford – FHQ	24.3	24.3
					22/01/2014	FHQ – C/Hall	9.0	9.0
					29/01/2014	C/Hall – Mansfield	16.4	16.4
					29/01/2014	Mansfield – FHQ	7.5	7.5
					29/01/2014	FHQ – C/Hall	9.0	9.0
					30/01/2014	Home – Mansfield – Home	34.2	33.2
Total					Total			152.60

I certify that: • Travelling expenses claimed are in accordance with Police Regulations or the current approved scheme for support staff and have been necessarily and reasonably incurred on Force business. The costs of the cheapest practicable mode of transport has been claimed for journeys out of force area. • My vehicle insurance policy covers business use and indemnifies the Office of the Police and Crime Commissioner against third party claims • Where subsistence is claimed, I have actually incurred expenditure because I was prevented by official duties from taking my meal in the normal way and VAT receipts for all costs are attached.	Please mark (*) previously approved expenditure in excess of guidelines Approved by (signature) <i>[Signature]</i> Position..... Date.....		For Finance Use only					
			Cost Centre	Account Code	Job Code	Amount	VAT	Tax
Total Expenses Claimed		Amount						
		£						
Total receipted expenses								
Total mileage 152.60 @ 0.45p		68	67					
Essential user lump sum								
Less Advance No.								
Amount Claimed		68	67					
Signature of Claimant:.....								