Nottinghamshire
POLICE & CRIME COMMISSIONER

TRAVELLING AND SUNDRY EXPENSES

Employee Number 3001822	Name and Initials Paddy Tipping	Please Delete as Appropriate • Authorised Essential • Authorised Casual • Ad Hoc User	Base: County Hall	Vehicle Details Make Audi Model A4 Reg No [redacted] Exact cc
Rank & Collar No PCC	Division/Dept Police and Crime Commissioners Office		Home to Base Mileage 3.2	

Sundry-Receipted Expenses – Please attach, on the reverse, original vat receipts (no photocopies or direct/credit card slips)

Date	Reason for Claim	Amount	VAT
Total			

Date	Journey Details From – To Reason	Total Miles	Total miles less home to base
04/11/2013	Nottm Market Square – C/Hall	2.1	2.1
04/11/2013	C/Hall – Newark PS	19.3	19.3
04/11/2013	Newark PS – Home	22.1	18.9
05/11/2013	Home – FHQ	7.8	4.6
05/11/2013	FHQ – C/Hall	9.4	9.4
05/11/2013	C/Hall – Beeston	4.9	4.9
05/11/2013	Beeston – Calverton	11.4	11.4
05/11/2013	Calverton – Home	7.4	4.2
08/11/2013	Home – FHQ	7.8	4.6
08/11/2013	Home – Sookholme	18.4	15.2
08/11/2013	Sookholme – Home	18.4	15.2
11/11/2013	C/Hall – Kelham Hall	21.2	21.2
Total			131

I certify that:

- Travelling expenses claimed are in accordance with Police Regulations or the current approved scheme for support staff and have been necessarily and reasonably incurred on Force business.
  The costs of the cheapest practicable mode of transport has been claimed for journeys out of force area.
- My vehicle insurance policy covers business use and indemnifies the Office of the Police and Crime Commissioner against third party claims
- Where subsistence is claimed, I have actually incurred expenditure because I was prevented by official duties from taking my meal in the normal way and VAT receipts for all costs are attached.

Signature of Claimant:.....

Please mark (*) previously approved expenditure in excess of guidelines

Approved by (signature).....
Position.....
Date.....

Total Expenses Claimed	Amount £	p
Total receipted expenses		
Total mileage 131 @ 45p	58	95
Essential user lump sum		
Less Advance No.....		
Amount Claimed	58	95

For Finance Use only

Cost Centre	Account Code	Job Code	Amount	VAT	Tax

Nottinghamshire
POLICE & CRIME COMMISSIONER

TRAVELLING AND SUNDRY EXPENSES

Employee Number 3001822	Name and Initials Paddy Tipping	Please Delete as Appropriate • Authorised Essential • Authorised Casual • Ad Hoc User	Base: County Hall	Vehicle Details Make Audi Model A4 Reg No [redacted] Exact cc
Rank & Collar No PCC	Division/Dept Police and Crime Commissioners Office		Home to Base Mileage 3.2	

Sundry-Receipted Expenses – Please attach, on the reverse, original vat receipts (no photocopies or direct/credit card slips)

Date	Reason for Claim	Amount	VAT
Total			

Date	Journey Details From – To Reason	Total Miles	Total miles less home to base
11/11/2013	C/Hall – Mansfield Town Hall	15.9	15.9
11/11/2013	Mansfield Town Hall – Home	15.9	12.7
12/11/2013	Home – FHQ	7.8	4.6
12/11/2013	FHQ – ACNA, St Anns	7.1	7.1
12/11/2013	ACNA, St Anns – C/Hall	2.8	2.8
12/11/2013	C/Hall – Retford	38.1	38.1
12/11/2013	Retford – Cadets, W/sop	9.1	9.1
12/11/2013	Cadets, W/sop – Home	28.7	25.5
13/11/2013	Home – Epperstone	8.2	5
13/11/2013	Epperstone – Home	8.2	5
Total			125.80

I certify that:

- Travelling expenses claimed are in accordance with Police Regulations or the current approved scheme for support staff and have been necessarily and reasonably incurred on Force business.
  The costs of the cheapest practicable mode of transport has been claimed for journeys out of force area.
- My vehicle insurance policy covers business use and indemnifies the Office of the Police and Crime Commissioner against third party claims
- Where subsistence is claimed, I have actually incurred expenditure because I was prevented by official duties from taking my meal in the normal way and VAT receipts for all costs are attached.

Signature of Claimant:.....

Please mark (*) previously approved expenditure in excess of guidelines

Approved by (signature)...
Position.....
Date.....24/4/14...

Total Expenses Claimed	Amount £	p
Total receipted expenses		
Total mileage 125·80@ 45p	56	61
Essential user lump sum		
Less Advance No.....		
Amount Claimed	56	61

For Finance Use only

Cost Centre	Account Code	Job Code	Amount	VAT	Tax

Nottinghamshire
POLICE & CRIME COMMISSIONER

TRAVELLING AND SUNDRY EXPENSES

Employee Number	Name and Initials	Please Delete as Appropriate	Base:	Vehicle Details
3001822	Paddy Tipping	• Authorised Essential • Authorised Casual • Ad Hoc User	County Hall	Make Audi Model A4 Reg No [redacted] Exact cc
Rank & Collar No PCC	Division/Dept Police and Crime Commissioners Office		Home to Base Mileage 3.2	

Sundry-Receipted Expenses – Please attach, on the reverse, original vat receipts (no photocopies or direct/credit card slips)

Date	Reason for Claim	Amount	VAT
Total			

Date	Journey Details From – To Reason	Total Miles	Total miles less home to base
14/11/2013	C/Hall – Mans W/house	17.9	17.9
14/11/2013	Mans W/House – Kirkby in Ash	7.0	7.0
14/11/2013	Kirkby in Ash – Gedling BC	10.6	10.6
14/11/2013	Gedling BC – Home	3.7	3.7
15/11/2013	Home – Worksop PS	27.6	24.4
15/11/2013	Worksop PS - Nottm	27.9	27.9
18/11/2013	C/Hall – FHQ	9.4	9.4
18/11/2013	FHQ – C/Hall	9.4	9.4
20/11/2013	Home – Brackenhurst College	10.9	10.9
21/11/2013	C/Hall – Derbyshire HQ	16.1	16.1
Total			137.3

I certify that:

- Travelling expenses claimed are in accordance with Police Regulations or the current approved scheme for support staff and have been necessarily and reasonably incurred on Force business.
  The costs of the cheapest practicable mode of transport has been claimed for journeys out of force area.
- My vehicle insurance policy covers business use and indemnifies the Office of the Police and Crime Commissioner against third party claims
- Where subsistence is claimed, I have actually incurred expenditure because I was prevented by official duties from taking my meal in the normal way and VAT receipts for all costs are attached.

Signature of Claimant:.....

Please mark (*) previously approved expenditure in excess of guidelines

Approved by (signature).....
Position.....CFO
Date.....24/4/14

Total Expenses Claimed	Amount £	p
Total receipted expenses		
Total mileage 137·30 @ 45p	61	78
Essential user lump sum		
Less Advance No.....		
Amount Claimed	61	78

For Finance Use only

Cost Centre	Account Code	Job Code	Amount	VAT	Tax

Nottinghamshire
POLICE & CRIME COMMISSIONER

TRAVELLING AND SUNDRY EXPENSES

Employee Number 3001822	Name and Initials Paddy Tipping	Please Delete as Appropriate • Authorised Essential • Authorised Casual • Ad Hoc User	Base: County Hall	Vehicle Details Make Audi Model A4 Reg No [redacted] Exact cc
Rank & Collar No PCC	Division/Dept Police and Crime Commissioners Office		Home to Base Mileage 3.2	

Sundry-Receipted Expenses – Please attach, on the reverse, original vat receipts (no photocopies or direct/credit card slips)

Date	Reason for Claim	Amount	VAT
Total			

Date	Journey Details From – To Reason	Total Miles	Total miles less home to base
21/11/2013	Derbyshire PHQ – Nottm Train Station	14.8	14.8
22/11/2013	C/Hall – Clifton – C/Hall	7.6	7.6
22/11/2013	C/Hall – FHQ	9.4	9.4
22/11/2013	FHQ – Mansfield PS	7.5	7.5
25/11/2013	C/Hall – Newark Showground – C/Hall	44.8	44.8
26/11/2013	C/Hall – Mansfield PS	15.8	15.8
26/11/2013	Mansfield PS – C/Hall	15.8	12.6
27/11/2013	Home – FHQ	7.8	4.6
27/11/2013	FHQ – C/Hall	9.4	9.4
28/11/2013	Home – Arrow Centre	8.5	5.3
Total			131.80

I certify that:

- Travelling expenses claimed are in accordance with Police Regulations or the current approved scheme for support staff and have been necessarily and reasonably incurred on Force business.
  The costs of the cheapest practicable mode of transport has been claimed for journeys out of force area.
- My vehicle insurance policy covers business use and indemnifies the Office of the Police and Crime Commissioner against third party claims
- Where subsistence is claimed, I have actually incurred expenditure because I was prevented by official duties from taking my meal in the normal way and VAT receipts for all costs are attached.

Signature of Claimant:.....

Please mark (*) previously approved expenditure in excess of guidelines

Approved by (signature).....
Position.....
Date.....28/4/14

Total Expenses Claimed	Amount £	p
Total receipted expenses		
Total mileage 131·80 @ 45p	59	31
Essential user lump sum		
Less Advance No.....		
Amount Claimed	59	31

For Finance Use only

Cost Centre	Account Code	Job Code	Amount	VAT	Tax

Nottinghamshire
POLICE & CRIME COMMISSIONER

TRAVELLING AND SUNDRY EXPENSES

Employee Number 3001822	Name and Initials Paddy Tipping	Please Delete as Appropriate • Authorised Essential • Authorised Casual • Ad Hoc User	Base: County Hall	Vehicle Details Make Audi Model A4 Reg No [redacted] Exact cc
Rank & Collar No PCC	Division/Dept Police and Crime Commissioners Office		Home to Base Mileage 3.2	

Sundry-Receipted Expenses – Please attach, on the reverse, original vat receipts (no photocopies or direct/credit card slips)

Date	Reason for Claim	Amount	VAT
Total			

Date	Journey Details From – To Reason	Total Miles	Total miles less home to base
28/11/2013	Arrow Centre – C/Hall	8.3	8.3
28/11/2013	Home - Skegby	16.4	13.2
28/11/2013	Skegby – Home	16.4	13.2
29/11/2013	C/Hall – Gedling BC	5.2	5.2
29/11/2013	Gedling BC – Nottm High School	3.4	3.4
29/11/2013	Nottm High School – Hilton Leicester	35.2	35.2
29/11/2013	Hilton Leicester – Home	35.6	35.6
03/12/2013	C/Hall – Cotgrave Country Club	5.7	5.7
Total			119.80

I certify that:

- Travelling expenses claimed are in accordance with Police Regulations or the current approved scheme for support staff and have been necessarily and reasonably incurred on Force business.
  The costs of the cheapest practicable mode of transport has been claimed for journeys out of force area.
- My vehicle insurance policy covers business use and indemnifies the Office of the Police and Crime Commissioner against third party claims
- Where subsistence is claimed, I have actually incurred expenditure because I was prevented by official duties from taking my meal in the normal way and VAT receipts for all costs are attached.

Signature of Claimant:.....

Please mark (*) previously approved expenditure in excess of guidelines

Approved by (signature)..... CFO
Position.....
Date..... 24/4/14

Total Expenses Claimed	Amount £	p
Total receipted expenses		
Total mileage 1980 @ 45p	53	91
Essential user lump sum		
Less Advance No.....		
Amount Claimed	53	91

For Finance Use only

Cost Centre	Account Code	Job Code	Amount	VAT	Tax

Nottinghamshire
POLICE & CRIME COMMISSIONER

TRAVELLING AND SUNDRY EXPENSES

Employee Number 3001822	Name and Initials Paddy Tipping	Please Delete as Appropriate • Authorised Essential • Authorised Casual • Ad Hoc User	Base: County Hall	Vehicle Details Make Audi Model A4 Reg No [redacted] Exact cc
Rank & Collar No PCC	Division/Dept Police and Crime Commissioners Office		Home to Base Mileage 3.2	

Sundry-Receipted Expenses – Please attach, on the reverse, original vat receipts (no photocopies or direct/credit card slips)

Date	Reason for Claim	Amount	VAT
Total			

Date	Journey Details From – To Reason	Total Miles	Total miles less home to base
03/12/2013	Cotgrave Country Club - FHQ	17.9	17.9
03/12/2013	FHQ – Cotgrave CC	17.9	17.9
06/12/2013	Home – Newark Ind Estate	20.5	17.3
06/12/2013	Newark Ind Estate – FHQ	20.8	20.8
06/12/2013	FHQ - Home	7.8	4.6
07/12/2013	Home – Mans Woodhouse – Home	32.6	26.2
13/12/2013	C/Hall – Worksop	29.0	29.0
13/12/2013	Worksop – FHQ	21.6	21.6
Total			155.30

I certify that:

- Travelling expenses claimed are in accordance with Police Regulations or the current approved scheme for support staff and have been necessarily and reasonably incurred on Force business.
  The costs of the cheapest practicable mode of transport has been claimed for journeys out of force area.
- My vehicle insurance policy covers business use and indemnifies the Office of the Police and Crime Commissioner against third party claims
- Where subsistence is claimed, I have actually incurred expenditure because I was prevented by official duties from taking my meal in the normal way and VAT receipts for all costs are attached.

Signature of Claimant:.....

Please mark (*) previously approved expenditure in excess of guidelines

Approved by (signature)..
Position.....
Date.....24/1/14

Total Expenses Claimed	Amount £	p
Total receipted expenses		
Total mileage 155·30 @ 45p	69	88
Essential user lump sum		
Less Advance No.....		
Amount Claimed	69	88

For Finance Use only

Cost Centre	Account Code	Job Code	Amount	VAT	Tax

Nottinghamshire
POLICE & CRIME COMMISSIONER

TRAVELLING AND SUNDRY EXPENSES

Employee Number	Name and Initials	Please Delete as Appropriate	Base:	Vehicle Details
3001822	Paddy Tipping	• Authorised Essential • Authorised Casual • Ad Hoc User	County Hall	Make Audi Model A4 Reg No [redacted] Exact cc
Rank & Collar No PCC	Division/Dept Police and Crime Commissioners Office		Home to Base Mileage 3.2	

Sundry-Receipted Expenses – Please attach, on the reverse, original vat receipts (no photocopies or direct/credit card slips)

Date	Reason for Claim	Amount	VAT
Total			

Date	Journey Details From – To Reason	Total Miles	Total miles less home to base
13/12/2013	FHQ – Edwinstowe House	12.6	12.6
13/12/2013	Edwinstowe House – Home	19.4	16.2
20/12/2013	Central PS - FHQ	7.6	7.6
20/12/2013	FHQ – Home	7.8	4.6
07/01/2014	Home – FHQ	7.8	4.6
07/01/2014	FHQ – C/Hall	9.4	9.4
08/01/2014	C/Hall – Newark College	19.4	19.4
08/01/2014	Newark College – Home	20	16.8
09/01/2014	C/Hall – Uni of Nottm	3.5	3.5
Total			94.7

I certify that:

- Travelling expenses claimed are in accordance with Police Regulations or the current approved scheme for support staff and have been necessarily and reasonably incurred on Force business.
  The costs of the cheapest practicable mode of transport has been claimed for journeys out of force area.
- My vehicle insurance policy covers business use and indemnifies the Office of the Police and Crime Commissioner against third party claims
- Where subsistence is claimed, I have actually incurred expenditure because I was prevented by official duties from taking my meal in the normal way and VAT receipts for all costs are attached.

Signature of Claimant:.....

Please mark (*) previously approved expenditure in excess of guidelines

Approved by (signature).....
Position.....CFO.....
Date.....24/1/14

Total Expenses Claimed	Amount £	p
Total receipted expenses		
Total mileage 94·7 @ 45p	42	61
Essential user lump sum		
Less Advance No.....		
Amount Claimed	42	61

For Finance Use only

Cost Centre	Account Code	Job Code	Amount	VAT	Tax

Nottinghamshire
POLICE & CRIME COMMISSIONER

TRAVELLING AND SUNDRY EXPENSES

Employee Number 3001822	Name and Initials Paddy Tipping	Please Delete as Appropriate • Authorised Essential • Authorised Casual • Ad Hoc User	Base: County Hall	Vehicle Details Make Audi Model A4 Reg No [redacted] Exact cc
Rank & Collar No PCC	Division/Dept Police and Crime Commissioners Office		Home to Base Mileage 3.2	

Sundry-Receipted Expenses – Please attach, on the reverse, original vat receipts (no photocopies or direct/credit card slips)

Date	Reason for Claim	Amount	VAT
Total			

Date	Journey Details From – To Reason	Total Miles	Total miles less home to base
09/01/2014	Uni of Nottm – Newark	26.3	26.3
09/01/2014	Newark – Home	17.2	14
13/01/2014	Home - Hickling	14.4	11.2
13/01/2014	Hickling – Home	14.4	11.2
14/01/2014	Home – FHQ	7.8	4.6
14/01/2014	FHQ – Nottm Train Station	8.0	8.0
17/01/2014	C/Hall – Worksop	29.0	29.0
17/01/2014	Worksop – C/Hall	29.0	29.0
Total			133.30

I certify that:

- Travelling expenses claimed are in accordance with Police Regulations or the current approved scheme for support staff and have been necessarily and reasonably incurred on Force business.
  The costs of the cheapest practicable mode of transport has been claimed for journeys out of force area.
- My vehicle insurance policy covers business use and indemnifies the Office of the Police and Crime Commissioner against third party claims
- Where subsistence is claimed, I have actually incurred expenditure because I was prevented by official duties from taking my meal in the normal way and VAT receipts for all costs are attached.

Signature of Claimant:.....

Please mark (*) previously approved expenditure in excess of guidelines

Approved by (signature).....
Position.....
Date.....2/14/14

Total Expenses Claimed	Amount £	p
Total receipted expenses		
Total mileage 133.30 @ 45p	59	85
Essential user lump sum		
Less Advance No.....		
Amount Claimed	59	85.

For Finance Use only

Cost Centre	Account Code	Job Code	Amount	VAT	Tax

Nottinghamshire
POLICE & CRIME COMMISSIONER

TRAVELLING AND SUNDRY EXPENSES

Employee Number 3001822	Name and Initials Paddy Tipping	Please Delete as Appropriate • Authorised Essential • Authorised Casual • Ad Hoc User	Base: County Hall	Vehicle Details Make Audi Model A4 Reg No [redacted] Exact cc
Rank & Collar No PCC	Division/Dept Police and Crime Commissioners Office		Home to Base Mileage 3.2	

Sundry-Receipted Expenses – Please attach, on the reverse, original vat receipts (no photocopies or direct/credit card slips)

Date	Reason for Claim	Amount	VAT
Total			

Date	Journey Details From – To Reason	Total Miles	Total miles less home to base
17/01/2014	C/Hall – Calverton	9.3	9.3
17/01/2014	Calverton – Oxclose Lane	9.3	9.3
22/01/2014	Home – Retford Town Hall	31.2	28
22/01/2014	Retford Town Hall – Home	31.2	28
22/01/2014	Home – Ruddington	6.7	3.5
22/01/2014	Ruddington – Home	6.7	3.5
23/01/2014	C/Hall – Nottm Belfry Hotel – C/Hall	12.8	12.8
30/01/2014	C/Hall – Mansfield – Home	32.1	28.9
Total			123.30

I certify that:

- Travelling expenses claimed are in accordance with Police Regulations or the current approved scheme for support staff and have been necessarily and reasonably incurred on Force business.
  The costs of the cheapest practicable mode of transport has been claimed for journeys out of force area.
- My vehicle insurance policy covers business use and indemnifies the Office of the Police and Crime Commissioner against third party claims
- Where subsistence is claimed, I have actually incurred expenditure because I was prevented by official duties from taking my meal in the normal way and VAT receipts for all costs are attached.

Signature of Claimant:.....

Please mark (*) previously approved expenditure in excess of guidelines

Approved by (signature)..... CEO
Position.....
Date..... 24.1.14

Total Expenses Claimed	Amount £	p
Total receipted expenses		
Total mileage 123.30 @ 45p	55	48
Essential user lump sum		
Less Advance No.....		
Amount Claimed	55	48

For Finance Use only

Cost Centre	Account Code	Job Code	Amount	VAT	Tax