



Nottinghamshire

POLICE & CRIME COMMISSIONER

TRAVELLING AND SUNDRY EXPENSES

Employee Number 3001822	Name and Initials Paddy Tipping	Please Delete as Appropriate • Authorised Essential • Authorised Casual • Ad Hoc User	Base: Arnot Hill House	Vehicle Details Make: Audi Model: A4 Reg No: [REDACTED] Exact cc
Rank & Collar No PCC	Division/Dept NOPCC		Home to Base Mileage 4.9	

Sundry-Receipted Expenses – Please attach, on the reverse, original vat receipts (no photocopies or direct/credit card slips)

Date	Reason for Claim	Amount	VAT	Date	Journey Details From – To Reason	Total Miles	Total miles less home to base
				13.10.14	Arnot Hill – Netherfield	4.4	4.4
				14.10.14	Home/Albert Hall/home	6.2	6.2
				15.10.14	Home/Mansfield/Home	32	22.2
				16.10.14	Home to FHQ	9	4.1
				16.10.14	FHQ to Arnot Hill	4.3	4.3
				16.10.14	Home/Loxley Hs/Home	4.4	4.4
				17.10.14	County Hall to Arnot Hill	4.9	4.9
				23.10.14	Home to Kirkby in Ash	18.3	13.4
				23.10.14	Kirkby in Ash to Worksop	21.9	21.9
				23.10.14	Worksop to Arnot Hill	29.1	29.1
				23.10.14	Home/Meadows/Home	5.6	5.6
				24.10.14	Arnot Hill/FHQ/Arnot H	8.6	8.6
Total				Total			129.1

<p>I certify that:</p> <ul style="list-style-type: none"> Travelling expenses claimed are in accordance with Police Regulations or the current approved scheme for support staff and have been necessarily and reasonably incurred on Force business. The costs of the cheapest practicable mode of transport has been claimed for journeys out of force area. My vehicle insurance policy covers business use and indemnifies the Office of the Police and Crime Commissioner against third party claims Where subsistence is claimed, I have actually incurred expenditure because I was prevented by official duties from taking my meal in the normal way and VAT receipts for all costs are attached. <p>Signature of Claimant: [Signature]</p>	<p>Please mark (*) previously approved expenditure in excess of guidelines</p> <p>Approved by (signature)..... [Signature] Position..... Management Accountant Date..... 10/2/15</p>	For Finance Use only						
	<p>Total Expenses Claimed</p> <p>Total receipted expenses</p> <p>Total mileage 129.1 @ 45p</p> <p>Essential user lump sum</p> <p>Less Advance No.....</p> <p>Amount Claimed</p>	<p>Amount £ p</p> <p>58 109</p>	Cost Centre	Account Code	Job Code	Amount	VAT	Tax
			9102	3107				



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Rank & Collar No PCC	Division/Dept NOPCC		Home to Base Mileage 4.9	

Sundry-Receipted Expenses – Please attach, on the reverse, original vat receipts (no photocopies or direct/credit card slips)

Date	Reason for Claim	Amount	VAT	Date	Journey Details From – To Reason	Total Miles	Total miles less home to base
				27.10.14	Arnot Hill to FHQ	4.3	4.3
				27.10.14	FHQ – Bestwood Village	4.3	4.3
				27.10.14	Bestwood Village – Home	7.5	2.6
				28.10.14	Home/Kelham Hall/Home	47.2	47.2
				18.10.14	Home/Leics/Home	55.8	55.8
Total				Total			114.2

I certify that:

- Travelling expenses claimed are in accordance with Police Regulations or the current approved scheme for support staff and have been necessarily and reasonably incurred on Force business.
The costs of the cheapest practicable mode of transport has been claimed for journeys out of force area.
- My vehicle insurance policy covers business use and indemnifies the Office of the Police and Crime Commissioner against third party claims
- Where subsistence is claimed, I have actually incurred expenditure because I was prevented by official duties from taking my meal in the normal way and VAT receipts for all costs are attached.

Please mark (*) previously approved expenditure in excess of guidelines

Approved by (signature)..... *A. P. [Signature]*
 Position..... *Management Accountant*
 Date..... *19/11/15*

Total Expenses Claimed	Amount £	p
Total receipted expenses		
Total mileage <i>1142 @ 45p</i>	<i>51</i>	<i>39</i>
Essential user lump sum		
Less Advance No.....		
Amount Claimed		

For Finance Use only

Cost Centre	Account Code	Job Code	Amount	VAT	Tax
<i>9102</i>	<i>3107</i>				

Signature of Claimant:..... *[Signature]*



Nottinghamshire

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TRAVELLING AND SUNDRY EXPENSES

Employee Number 3001822	Name and Initials Paddy Tipping	Please Delete as Appropriate <ul style="list-style-type: none"> • Authorised Essential • Authorised Casual • Ad Hoc User 	Base: Arnot Hill House	Vehicle Details Make: Audi Model: A4 Reg No: [REDACTED] Exact cc
Rank & Collar No PCC	Division/Dept NOPCC		Home to Base Mileage 4.9	

Sundry-Receipted Expenses – Please attach, on the reverse, original vat receipts (no photocopies or direct/credit card slips)

Date	Reason for Claim	Amount	VAT	Date	Journey Details From – To Reason	Total Miles	Total miles less home to base
				03.11.14	Nottm City – Arnot Hill	3.8	3.8
				03.11.14	Arnot Hill – Leics FHQ	37.2	37.2
				03.11.14	Leics FHQ – Kelham H	37.2	37.2
				06.11.14	Arnot Hill/Clifton/Arnot Hill	18	18
				06.11.14	Arnot Hill – Nottm	4.7	4.7
				10.11.14	Arnot Hill – County Hall	5	5
				11.11.14	Arnot Hill to Ollerton	17.6	17.6
				11.11.14	Ollerton to Arnot Hill	17.6	17.6
				11.11.14	Home/Trent Bridge/Home	5.8	5.8
				12.11.14	Radio Nottm – Arnot H	4.3	4.3
				12.11.14	Arnot Hill – Bridwell	4.5	4.5
				12.11.14	Bridwell – Uni of Nottm	3.3	3.3
Total				Total			159

I certify that: <ul style="list-style-type: none"> Travelling expenses claimed are in accordance with Police Regulations or the current approved scheme for support staff and have been necessarily and reasonably incurred on Force business. The costs of the cheapest practicable mode of transport has been claimed for journeys out of force area. My vehicle insurance policy covers business use and indemnifies the Office of the Police and Crime Commissioner against third party claims Where subsistence is claimed, I have actually incurred expenditure because I was prevented by official duties from taking my meal in the normal way and VAT receipts for all costs are attached. Signature of Claimant:.....	Please mark (*) previously approved expenditure in excess of guidelines Approved by (signature)..... <i>G.A. [Signature]</i> Position..... <i>Management Accountant</i> Date..... <i>10/21/15</i>	For Finance Use only				
	Total Expenses Claimed Amount £ p Total receipted expenses Total mileage <i>159 @ 45p</i> <i>71</i> <i>53</i> Essential user lump sum Less Advance No..... Amount Claimed	Cost Centre	Account Code	Job Code	Amount	VAT
	<i>9102</i>	<i>3107</i>				



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TRAVELLING AND SUNDRY EXPENSES

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Rank & Collar No PCC	Division/Dept NOPCC		Home to Base Mileage 4.9	Make: Audi Model: A4 Reg No: [REDACTED] Exact cc

Sundry-Receipted Expenses – Please attach, on the reverse, original vat receipts (no photocopies or direct/credit card slips)

Date	Reason for Claim	Amount	VAT	Date	Journey Details From – To Reason	Total Miles	Total miles less home to base
				12.11.14	Nottm Uni – Home	5.4	0.5
				13.11.14	Arnot Hill – Rushcliffe	5.8	5.8
				13.11.14	Rushcliffe – Birm’ham	50.2	50.2
				13.11.14	Birmingham – Home	52.6	47.7
				14.11.14	Arnot Hill – Nottm	3.9	3.9
				09.11.14	Home/Hucknall/Home	18.4	18.4
				17.11.14	Home to Harrogate	94.8	89.9
				18.11.14	Harrogate to Home	94.8	89.9
				21.11.14	Home Leicester	34.9	30
				21.11.14	Leicester – BBC Studio	33.1	33.1
Total				Total			369.4

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- My vehicle insurance policy covers business use and indemnifies the Office of the Police and Crime Commissioner against third party claims
- Where subsistence is claimed, I have actually incurred expenditure because I was prevented by official duties from taking my meal in the normal way and VAT receipts for all costs are attached.

Please mark (*) previously approved expenditure in excess of guidelines

Approved by (signature)..... *P.A. Padden*
 Position..... *1.0/2115. Manager*
 Date..... *Accountant.*

Total Expenses Claimed	Amount £ p
Total receipted expenses	
Total mileage <i>369.4 @ 45p</i>	<i>166 23</i>
Essential user lump sum	
Less Advance No.....	
Amount Claimed	

For Finance Use only

Cost Centre	Account Code	Job Code	Amount	VAT	Tax
<i>9102</i>	<i>3107</i>				

Signature of Claimant:..... *[Signature]*



Nottinghamshire

POLICE & CRIME COMMISSIONER

TRAVELLING AND SUNDRY EXPENSES

Employee Number 3001822	Name and Initials Paddy Tipping	Please Delete as Appropriate • Authorised Essential • Authorised Casual • Ad Hoc User	Base: Arnot Hill House	Vehicle Details
Rank & Collar No PCC	Division/Dept NOPCC		Home to Base Mileage 4.9	Make: Audi Model: A4 Reg No: [REDACTED] Exact cc

Sundry-Receipted Expenses – Please attach, on the reverse, original vat receipts (no photocopies or direct/credit card slips)

Date	Reason for Claim	Amount	VAT	Date	Journey Details From – To Reason	Total Miles	Total miles less home to base
				21.11.14	BBC Studio – Arnot Hill	4.3	4.3
				22.11.14	Home – City – Home	7.8	7.8
				24.11.14	Arnot Hill – Station	5	5
				26.11.14	Arnot Hill – FHQ	4.3	4.3
				26.11.14	FHQ – Arnot Hill	4.3	4.3
				27.11.14	Home – Clipstone	23.1	18.2
				27.11.14	Clipstone – Mansfield	5.6	5.6
				27.11.14	Mansfield – Arnot Hill	12.4	12.4
				28.11.14	Arnot Hill – Mansfield	12.4	12.4
				28.11.14	Mansfield – County H.	16.5	16.5
Total				Total			90.8

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- Where subsistence is claimed, I have actually incurred expenditure because I was prevented by official duties from taking my meal in the normal way and VAT receipts for all costs are attached.

Please mark (*) previously approved expenditure in excess of guidelines

Approved by (signature)..... *P.A. Heyman*
 Position..... *Management Accountant*
 Date..... *10/12/15*

Total Expenses Claimed	Amount	£	p
Total receipted expenses			
Total mileage 90.8 @ 45p	40		86
Essential user lump sum			
Less Advance No.....			
Amount Claimed			

For Finance Use only

Cost Centre	Account Code	Job Code	Amount	VAT	Tax
9102	3107				

Signature of Claimant:..... *[Signature]*



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Rank & Collar No PCC	Division/Dept NOPCC		Home to Base Mileage 4.9	Make: Audi Model: A4 Reg No: [REDACTED] Exact cc

Sundry-Receipted Expenses – Please attach, on the reverse, original vat receipts (no photocopies or direct/credit card slips)

Date	Reason for Claim	Amount	VAT	Date	Journey Details From – To Reason	Total Miles	Total miles less home to base
				02.12.14	Home – FHQ	9	4.1
				02.12.14	FHQ – Arnot Hill	4.3	4.3
				07.12.14	Home – Meadow Lane/Home	4.8	4.8
				08.12.14	Arnot Hill – Haworth	33.5	33.5
				08.12.14	Haworth – Home	37.7	32.8
				08.12.14	Home/Bulwell/Home	11.6	11.6
				09.12.14	Arnot Hill – NTU	3.3	3.3
				10.12.14	Home/St Anns/Home	3.2	3.2
				11.12.14	Arnot Hill – Bilborough	4.8	4.8
				11.12.14	Papplewick – Beeston	11.5	11.5
				11.12.14	Beeston – Nottm	4.5	4.5
				15.12.14	Nottm – Gedling BC	3.4	3.4
Total				Total			121.8

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Signature of Claimant: *[Signature]*

Please mark (*) previously approved expenditure in excess of guidelines

Approved by (signature) *[Signature]*
 Position *Management Accountant*
 Date *10/2/15*

Total Expenses Claimed	Amount £	p
Total receipted expenses		
Total mileage <i>121.8 @ 45p</i>	<i>54</i>	<i>81</i>
Essential user lump sum		
Less Advance No.....		
Amount Claimed		

For Finance Use only

Cost Centre	Account Code	Job Code	Amount	VAT	Tax
<i>902</i>	<i>3107</i>				



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TRAVELLING AND SUNDRY EXPENSES

Employee Number 3001822	Name and Initials Paddy Tipping	Please Delete as Appropriate • Authorised Essential • Authorised Casual • Ad Hoc User	Base: Arnot Hill House	Vehicle Details
Rank & Collar No PCC	Division/Dept NOPCC		Home to Base Mileage 4.9	Make: Audi Model: A4 Reg No [REDACTED] Exact cc

Sundry-Receipted Expenses – Please attach, on the reverse, original vat receipts (no photocopies or direct/credit card slips)

Date	Reason for Claim	Amount	VAT	Date	Journey Details From – To Reason	Total Miles	Total miles less home to base
				15.12.14	Nottm - Carlton	2.6	2.6
				16.12.14	Home to FHQ	9	4.1
				16.12.14	FHQ to Train Station	8.3	8.3
				17.12.14	Arnot Hill to Train St	4.3	4.3
				18.12.14	Sherwood – City	2.9	2.9
				18.12.14	City – Arnot Hill	3.5	3.5
				19.12.14	Arnot Hill – Ollerton – Arnot Hill	35.2	35.2
				22.12.14	Arnot Hill - Bulwell	4.5	4.5
				22.12.14	Bulwell – Arnot Hill	4.5	4.5
				23.12.14	Home – City – Home	2.1	2.1
Total				Total			72

<p>I certify that:</p> <ul style="list-style-type: none"> Travelling expenses claimed are in accordance with Police Regulations or the current approved scheme for support staff and have been necessarily and reasonably incurred on Force business. The costs of the cheapest practicable mode of transport has been claimed for journeys out of force area. My vehicle insurance policy covers business use and indemnifies the Office of the Police and Crime Commissioner against third party claims Where subsistence is claimed, I have actually incurred expenditure because I was prevented by official duties from taking my meal in the normal way and VAT receipts for all costs are attached. <p>Signature of Claimant:.....</p>	<p>Please mark (*) previously approved expenditure in excess of guidelines</p> <p>Approved by (signature)..... <i>P. Tipping</i></p> <p>Position..... <i>Management Accountant</i></p> <p>Date..... <i>10/12/15</i></p>	For Finance Use only																																																					
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