



Nottinghamshire

POLICE & CRIME COMMISSIONER

From: Charlotte Radford
Tel: 8012001
Date: 22nd November 2012

DMR Ref:	2012/004
Timing:	Immediate

PART ONE

EXECUTIVE DECISION MAKING REPORT

**NOTTINGHAMSHIRE OFFICE OF THE POLICE AND CRIME
COMMISSIONER**

TITLE OF SCHEME OR SERVICE

Travel and Subsistence Policy

CLEARED BY

DECISION:

The PCC is requested to approve the policy for the payment of travel and subsistence expenses, relating to the PCC and his deputy in the carrying out of their duties.

EXECUTIVE SUMMARY:

In accordance with the Police Reform and Social Responsibility Act 2011 the PCC is to be paid authorised allowance in respect of expenses incurred in the exercise of the functions of the PCC. This policy also relates to the Deputy PCC.

Nottinghamshire Police and Crime Commissioner

The above request has my approval.

Signature:

Date:

27/11/12

1. How does the proposal address the Police and Crime Plan priorities?

This ensured compliance with the Act and the Secretary of State determination for reasonable expenditure.

2. What local needs are you expecting to meet?

To enable the PCC and Deputy PCC to fulfil their role.

3. What outcomes are expected to be achieved?

As above.

4. What consultations have taken place with those affected by the proposal? What did they say?

Chief Executive and Chief Financial Officer – agreement.

5. Have you considered all reasonable courses of action and options?

Yes and follows national guidance and HO determination.

6. What will be the impact be on performance and risk?

None.

7. What are the resource implications and will the proposal achieve greater efficiency and value for money?

Claims will be validated and audited.

8. Provide any supplementary information to support your proposal

Policy attached.

9. Public Access to Information

Information in this form is subject to the Freedom of Information Act 2000 (FOI Act) and other legislation. Part 1 of this form will be made available on the PCC website within 1 working day of approval. Any facts and advice that should not be made automatically available on request should not be included in Part 1, but instead on a separate Part 2 form. Determent is only applicable where release before that date would compromise the implementation of the decision being approved.

Is the publication of this approval to be deferred? No

10. ANY FURTHER ACTION REQUIRED:

FOR EXAMPLE: To be put on the OPCC website finance page

Letter or Briefing Note

ORIGINATING OFFICER'S NAME AND CONTACT DETAILS