



Nottinghamshire

POLICE & CRIME COMMISSIONER

From: Sallie Blair
Tel: 07702 541401
Date: 18th December 2012

DMR Ref:	2012/011
Timing:	Normal (it needs to be seen within two weeks)

PART ONE

EXECUTIVE DECISION MAKING REPORT

NOTTINGHAMSHIRE OFFICE OF THE POLICE AND CRIME COMMISSIONER

TITLE OF SCHEME OR SERVICE

- 1 Media Protocol between Commissioner & Force
- 2 NOPCC Style Guide

CLEARED BY	Sallie Blair – Communications Lead
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EXECUTIVE SUMMARY:

This protocol seeks to enhance the clarity of public information issued by the NOPCC, the Force or any joint statements. It furthermore seeks to reduce the possibility of conflicting or confusing statements due to lack of communication.

Nottinghamshire Police and Crime Commissioner

The above request has my approval.

Signature:

Date:

16/12/12

1. How does the proposal address the Police and Crime Plan priorities?

It will support the promulgation of public information. It will help to raise awareness of the Commissioner's work, decisions, priorities and encourage public engagement. Communication is a key element of the plan and this protocol will enhance its delivery.

2. What local needs are you expecting to meet?

Fulfilling public needs for clarity, timeliness and honest information issued from the Commissioner's office, or on behalf of the Commissioner.

3. What outcomes are expected to be achieved?

Increased public awareness, understanding, satisfaction and confidence.

**4. What consultations have taken place with those affected by the proposal?
What did they say?**

Consultation has taken place with Nottinghamshire Police Force. Deputy Chief Constable and Head of Corporate Communication are both in agreement with its aims and objectives. The pertinent document has their agreement.

Consultation will take place with representatives from the panel, once the Commissioner has signalled his approval.

The style guide has been discussed internally and meets requirements.

5. Have you considered all reasonable courses of action and options?

Yes, as known.

6. What will be the impact be on performance and risk?

Communication has a real impact on police performance although this is not quantifiable through the protocol.

7. What are the resource implications and will the proposal achieve greater efficiency and value for money?

N/A

8. Provide any supplementary information to support your proposal

N/A

9. Public Access to Information

Information in this form is subject to the Freedom of Information Act 2000 (FOI Act) and other legislation. Part 1 of this form will be made available on the PCC website within 1 working day of approval. Any facts and advice that should not be made automatically available on request should not be included in Part 1, but instead on a separate Part 2 form. Determent is only applicable where release before that date would compromise the Implementation of the decision being approved.
Is the publication of this approval to be deferred? No

10. Any Further Action Required:

FOR EXAMPLE: Letter or Briefing Note

No

ORIGINATING OFFICER'S NAME AND CONTACT DETAILS

Sallie Blair, 07702 541401

PART TWO EXECUTIVE DECISION MAKING REPORT

Specialist Advice Consultation Y/N <i>To be completed for all Nottinghamshire Police proposals. If consultation has not taken place you need to say why.</i>		Date Consulted	Comments
Chief Officer (ACPO)	No		
Head of Legal Services	No		
Assistant Chief Officer Resources :	No		
Departmental Head	No		
Other (Chief Finance Officer (OPCC), Head of ICT or Estates. Divisional Commander) Optional as appropriate.	Yes	November 2012	Head of Corporate Communication with Deputy Chief Constable

Officer Approval (Nottinghamshire Office of the Police and Crime Commissioner)

Chief Executive

I have been consulted about the proposal and confirm that the appropriate financial and legal advice have been taken into account in the preparation of this report. I am satisfied that this is an appropriate request to be submitted to the Police and Crime Commissioner.

Signature: *K Jennie*

Date: 11/1/13

EXEMPT OR CONFIDENTIAL INFORMATION

See see separate guidance on what information can be exempt or classified as confidential.