

Nottinghamshire Police and Crime Commissioner**Notice of Decision**

Nottinghamshire

POLICE & CRIME COMMISSIONER

Author:	Philip Gilbert
Tel:	101 801 2007
E-mail:	philip.gilbert11028@nottinghamshire.pnn.police.uk
Date Received*:	30th October 2014
Ref*:	2014.062

TITLE: Target Hardening Scheme

EXECUTIVE SUMMARY: Target hardening will be undertaken in each burglary hot spot within each of the seven districts across the County. It is anticipated that 1,343 dwellings in the hotspot streets will be visited, offering advice and security improvements where necessary at an average cost of £16.13 per dwelling.

INFORMATION IN SUPPORT OF DECISION: (e.g. report or business case)

Target hardening is the use of designing out crime strategies to make it harder for a crime to be committed and reduces the gains of crime. Target hardening increases the efforts that offenders must expend in the commission of a crime and is the most long-established and traditional approach to crime prevention. It is directed at denying or limiting access to a crime target through the use of physical barriers such as fences, gates, locks, electronic alarms and security patrols. Also, burglars tend to be territorial, so once they find a neighbourhood where they can steal items of value, they come back again and again. Prioritising current streets where burglaries have occurred in known burglary hot spots is in keeping with current predictive policing methods. This scheme supports this approach.

Bassetlaw Newark & Sherwood and Gedling Borough Council District Councils have provided additional funding of £10k and £2k respectively. Also, the Force's PREVENT scheme has contributed a further £10k. This has been used to fund the scheme April to September 2014. The attachment provides more detail of the project.

FINAL_6_PCC
Target Hardening pro**Is any of the supporting information classified as non public or confidential information**?**

No

✓

Yes

DECISION:

To agree to fund £50k in support of the County wide scheme 1st September 2014 to 31st August 2015.

OFFICER APPROVAL

I have been consulted about the proposal and confirm that the appropriate advice has been taken into account in the preparation of this report. I am satisfied that this is an appropriate request to be submitted to the Police and Crime Commissioner.

Signature:
Chief Executive

Date: 24th November 2014.

Nottinghamshire Police and Crime Commissioner
Notice of Decision

DECLARATION:

I confirm that I do not have any disclosable pecuniary interests in this decision and I take the decision in compliance with the Code of Conduct for the Nottinghamshire Office of the Police and Crime Commissioner. Any interests are indicated below:

The above request has my approval.

Signature:



Date:

2/12/14.

Nottinghamshire Police and Crime Commissioner

** See guidance on non public information and confidential information.



Nottinghamshire

POLICE & CRIME COMMISSIONER

Nottinghamshire Target Hardening Fund 2014-5

Application Form

Organisation name:	Nottinghamshire Police
Project name:	"Operation Target"
Amount of funding applied for:	£50,000.00

Please send one signed hard copy of your application and delivery plan **by 30 June 2014** to: Phil Gilbert, Nottinghamshire Office of the Police and Crime Commissioner, Arnot Hill House, Arnot Hill Park, Arnold, Nottinghamshire NG5 6LU.

philip.gilbert11028@nottinghamshire.pnn.police.uk

Section 1 – Organisation details

1.1 Main contact details

Please fill in the following details about the person in your organisation who will be the main contact for your application. This is the person we will contact to discuss the application in more detail should we need any clarification.

Title	Mr	Forename(s) (in full)	Chris	Surname	Thompson
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Position or job title: Partnership Officer Nottinghamshire Police County Division

Carlton Police Station		
Cavendish Road		
Carlton		
Nottingham	Postcode	NG4 3DZ

Phone number 1 (or text phone)	Email address (if applicable)
101 ext 811 6912	chris.thompson@nottinghamshire.pnn.police.uk
Phone number 2 (or text phone) if applicable	Fax number (if applicable)
07809 689755	

Please tell us if we should be aware of any particular communication needs your main contact has. This might include text phone, sign language, large print, audiotape, Braille or a community language.

Not applicable

Section 2 – Your Target Hardening Fund proposal

2.1 Project summary

Please give a very brief synopsis of the project (**maximum 30 words**). This may be used in publicity material.

We will support and reduce dwelling burglary and fire risk, by targeting communities of highest risk, ensuring that we spend your money wisely on tried and tested prevention solutions. We will also protect high risk DV survivors enabling a lock swap or target hardening service.

2.2 Project location

Which geographical location(s) will you be working in?

Districts	Ashfield Mansfield Bassetlaw Newark and Sherwood Gedling Rushcliffe Broxtowe City of Nottingham
Priority Plus Areas	Jointly with Nottinghamshire Fire and Rescue we will tackle burglary hotspots and will offer fire prevention advice and solutions which may or may not cross over into Partnership Plus areas across Nottinghamshire County.

2.3 Project outline

Please describe your proposal. You should include the aims and objectives of the project, who will benefit from it and what you will do (**maximum of 350 words**):

We may use this information in publicity material.

In writing this application I have made reference to the Nottinghamshire Police Burglary Plan 2014-15.

The project aims to cut crime by reducing dwelling burglary, giving priority to the top 7 burglary hot spots in the county area, one per district council area. We will provide a bespoke crime prevention service by fitting where necessary (as agreed by the fitter and the householder) quality products such as door locks, window locks and window alarms etc. The police crime prevention team will provide each household with comprehensive crime prevention information packs. **See para 2.4 for more detail.**

We are collaborating with Nottinghamshire Fire and Rescue Service. They will work with us in Gedling district on their fire prevention project, their fitter will be trained to

our security standard and will be part of the overall Target project in that area. We will in turn support the aims and solutions of their project, copy of their project description attached for your information. We hope to extend the NFRS fitters remit as funding allows

We will use **S.A.R.A** problem solving methodology, the **assessment** part of this project will be clear from day one.

SCANNING; relates to work commissioned to identify hotspot streets, please see the attached countywide burglary hotspot profile prepared in June 2014 by CSP analysts.

ANALYSIS; the county wide burglary hotspot profile has analysed data from the previous 12 months highlighting top burglary hotspots and seasonal variances across neighbourhood policing areas, see paragraph 1.3 of the Nottinghamshire Police Burglary Plan 2014-15. The analysis indicates the following :

Ashfield District (P+)

Lime Tree Road Hucknall East Beat

7 Burglary Dwellings. 4 Burglary Other (2 Sheds) (1 Garage) (1 Outbuilding)= 11 in total.

Bassetlaw District

Ely Close Worksop South Beat

5 Burglary Dwellings. = 5 in total.

Broxtowe District (Boundary of P+ Eastwood South)

Lynncroft Eastwood North & Greasley Beat

5 Burglary Dwellings. 2 Burglary Other (Sheds). = 7 in total.

Gedling District (P+)

Hotspur Drive Colwick Beat

4 Burglary Dwellings. 2 Burglary Others (Sheds). = 6 in total.

Mansfield District (P+)

Victoria Street Portland Beat

2 Burglary Dwellings. = 2 in total.

Newark & Sherwood District (P+)

Currie Road & Northgate 114 to the Bridge Castle Beat

4 Burglary Dwellings. = 4 in total.

Rushcliffe District

Eltham Road Abbey Beat

5 Burglary Dwellings. 9 Burglary Other (Sheds). = 14 in total.

Each property/location will have different needs. The project fitter will assess each property, ensuring a bespoke within budget service. The project team will work hard to earn the trust and confidence of the individual householder and the wider community. During each visit, the fitter will impart best practice crime prevention advice to the occupant as well as target hardening where required.

Project Aim

To show a reduction in burglary, and repeat burglary in the identified hotspots. To increase crime prevention awareness and knowledge of those visited.

RESPONSE;

Burglary prevention resources are limited, we will focus on the worst street(s) in these hotspots, radiating out as the project progresses.

We will canvass each street in turn. The Crime Prevention Unit will be responsible for briefing canvassers (local PCSOs) prior to the roll out of this project and providing relevant literature.

The canvasser's role is vital; they must ensure that each householder understands what the TARGET fitter can do for them.

Every household visited will be recorded for evaluation purposes, details of all equipment used and advice given will be recorded, including customers who decline the target offer.

We intend to provide refresher training and quality prevention products for the TARGET fitter, provided by the Crime Prevention Unit.

An approved list of equipment that may be fitted (subject to the differing requirements discovered at each property) is attached to this application form.

Records of activity will be maintained and will include where the householder has refused assistance, or where the fitter deems no further improvements are required.

2.3 Partners involved in project delivery

If you are intending to deliver this project in partnership with other organisations, please advise who they are and tell us what they will do to deliver the project. If you intend to make any payments to partners, then you need to ensure that this is clearly shown in the project budget in question 3.1 (**maximum of 50 words per partner**).

If you plan to deliver the project with partners, you must submit original written evidence of their agreement to be involved.

Name of Partner	Role
Chris Hooper Nottinghamshire Fire and Rescue	The NFRS Fitter has been trained by Crime Prevention Unit in basic home security and Crime Prevention. He will make referrals to Notts Police if there are any significant concerns in relation to home and personal safety. The "Target" fitter, in addition to carrying out

	home security assessments will be able to support NFRS but fitting smoke alarms during his visits, having been training in basic fire risk. If any significant concerns, a referral to NFRS will be made
Special Constabulary	Darren Surgey at Crime Prevention is also a Special Constabulary Inspector, we will task special constables to support neighbourhood teams.

2.4 Additionally

Please tell us how your proposed project is additional to any other target hardening provision, either existing or planned (**maximum 150 words**):

The new project will replace the current SAFE scheme. The current SAFE project is aimed at not only victims of crime, mainly dwelling burglary and domestic abuse, but also any referrals made to the project for home security improvements regardless of victim status or indeed financial status. This random approach is difficult to evaluate. However the victims do value this service and there is no doubt that this is good PR for agencies involved.

Crime science suggests that within 30 days of a burglary, probability is high that the victim may be vulnerable to further burglary, neighbours are also vulnerable. Police have addressed this issue by using the 5x5x5 target hardening.

Through until end of March 2015 resources will support the hotspot burglary areas at the request of the commissioners.

Although the main direction for the project will be to target harden dwellings on identified streets with repeat burglary issues, there is still capacity to undertake urgent ad hoc target hardening such as supporting elderly/vulnerable persons (referred as a result of Crime Prevention Visits).

In order to protect high risk DV survivors, we propose, where necessary a lock swap or target hardening service remain available. These visits are low cost but fill a current problematic void. This will complement the Sanctuary Scheme in so far as it will either increase security of the home until such time as a replacement door is installed (which can be a wait of weeks) or will be the only improvement as the survivor may not be eligible for Sanctuary intervention. Direct communication with Sanctuary via our SPOC will avoid any unnecessary overlap.

In the County, the District/Borough Councils operate in different ways, some do not offer a lock change service, others charge. For Private Rented the situation is worse still as the charge can be anything up to £200. Frequently the survivor simply does not have this sort of money. Providing this service free of charge is significantly less than the cost of responding to a job if we opt to remove this service. Again, as with the ad hoc work, this will be monitored to ensure that there is the capacity to take on this work.

2.5 Project activity

Please attach a separate delivery plan for your project, which should include:

- aims and objectives
- project approach (i.e. how you will deliver it)
- what activities you will undertake
- timeline
- outputs
- outcomes

2.6 Impact of the project

What will be the impact and how will you measure it? (**maximum of 250 words**)

We have established baseline data for the key streets in each burglary hotspot, we can compare performance quarterly and year to date and will do so in the quarterly monitoring reports. Progress and uptake will be monitored by street level and on a monthly basis to ensure we are on target to complete the project. If capacity becomes an issue, the ad hoc referrals would be reduced in order that the hotspot work takes priority.

The activity in all phases of this project is aimed at cutting crime and keeping the community safe from burglary and domestic abuse. The personal contact of PCSO's and partners and the advice and security enhancements given to residents in the hotspot streets is designed to increase trust and confidence in Nottinghamshire Police and CSP partners.

Where an emerging hotspot emerges, the Crime Prevention Unit will make a judgement on the worthiness of targeting that area for target hardening to address the issue and ensure that the work is fully recorded and evaluated at a later date.

2.7 Track record

Please outline your organisation's track record in delivering similar projects and working with the target group (**maximum of 250 words**):

Project Title: ACSP/MPAC PP+ Burglar Alarm Project Nov 2011 to Mar 2012

At the ACSP/MPAC performance meeting October 2011 a proposal was agreed to deploy 148 burglar alarms in hotspots, using previously purchased stock that had not been used in a project some years previously.

During 2011/2012 Serious Acquisitive Crime was a priority for Partnership Plus areas this included dwelling burglary and vehicle crime.

We worked in partnership with a social enterprise company, Groundwork's (Cresswell), who agreed to fit the burglar alarms. Groundwork's also quoted to service previously fitted MPAC/ACSP alarms. Groundwork's agreed to purchase new burglar alarm batteries that may have been needed to ensure the current stock of burglar alarms were fit for purpose. If any

more than 60% of the batteries needed replacing, Groundwork's agreed to cover the cost as a gesture of good will.

Total cost to ACSP £13,940.25 (extra cost due ACSP buying stock from MPAC)

Total cost to MPAC = £7280.25

Grand joint total = £ 21,220.50

All elements of the project were completed.

The project was managed by myself, working with the CSP coordinator, police safer neighbourhood officers (acting as canvassers), Groundwork's management and the front line alarm fitter. Monthly meetings with the fitter and quarterly spreadsheets evidencing work completed were crucial to performance management of the project.

2.8 Project delivery and management

Please tell us who will manage the project and how you will ensure the project is delivered effectively and well managed?

(maximum of 250 words)

The project will be managed by Nottinghamshire Police's Crime Prevention manager, supported by a management team, which will include the Crime Prevention team single point of contact (SPOC), the county division partnership officer, Nottinghamshire Fire and Rescues Partnership Officer and the project fitters.

The project fitters and front line canvassing staff will be briefed about the aims and objectives of the project by the pre crime team.

It is essential that each hotspot area has a dedicated SPOC/PCSO, who will be responsible for ensuring that the hotspot is canvassed thoroughly.

A monthly management team meeting using internal video conferencing will be utilised to discuss barriers to performance. Any issues will be raised with the 3 CSP executive groups for their support, (support already agreed).

Monthly spreadsheets will be submitted to the management team demonstrating where the fits have been achieved, are scheduled and importantly where residents have declined the service, we will cause revisits to support the householder. The Crime Prevention SPOC will be responsible for maintaining full and accurate records.

A formal quarterly meeting will review evidence of performance, ensuring that milestones and budgets are on track, after which a report will be submitted to the PCC's office quarterly, as agreed. This report will be shared with the CSP executive group.

Project costs will include vehicle, fuel, project fitter salary and prevention products. A maximum specification will be agreed per household, this will not be exceeded and will include all elements of the project costs.

2.9 Project beneficiaries

Please give an estimated breakdown of who will be supported during the project.

Boys (10-17 yrs)		Girls (10-17 yrs)	
Young men (18-19 yrs)		Young women (18-19 yrs)	
Offenders/ex-offenders		Black, Asian and Minority Ethnic	
Victims		Refugees and asylum seekers	
Parents		Vulnerable people	
Other	Residents of hotspot areas as shown in the analysis. We anticipate visiting 1343 dwellings in the hotspot streets, offering advice and security improvements where necessary.		

Section 3 - Financial information

3.1 Project budget

Please provide a budget for the project you are applying for.

Budget Heading	PCC funding sought £	Match funding £	Total project cost £
Project employee and volunteer costs Please provide a breakdown of costs in the rows below.	£18,137.00		£50,000.00
Project premises costs Please provide a breakdown of costs in the rows below.	Nil	Nil	Nil
No cost for premises, costs met by police.			
Project travel and transport costs Please provide a breakdown of costs in the rows below.	£5,007.45	Nil	£5,007.45
Vehicles costs/servicing/leasing	£2,680.00	Nil	£2,680.00
Vehicles excise license	£180.00	Nil	£180
Insurance	Nil	Nil	Nil
Fuel x 383 gallons to cover 15,000 miles	£2,327.45	Nil	£2,327.45
Project supplies and services costs Please provide a breakdown of costs in the rows below. This should include any consultancy costs.	Each property will receive a bespoke service, requirement at each house will differ significantly		
A minimum standard for each property has been formulated by Crime Prevention team and the project fitter. Some visits will be NIL cost, as	Originally projected for 1424 visits, now revised		

<p>advice only will be necessary. All properties will receive a bespoke service</p> <p>If all properties received installation at a projected maximum cost of £105.38 plus VAT, this will equate to 207 properties benefitting to be fully target hardened. However, this will be very rare due to high standards of security experienced in many properties. Anecdotally it is likely to cost much less than £16.13 per visit on average. This will equate to 1343 properties receiving targeting hardening to meet our standards</p>	down to 1343 visits.		
Total Annual visits possible	(1424) revised down to 1343		£21,668.10
TOTALS van and revenue The total funding sought from PCC should be the same as the box on the front page of the application form.	£28331.90		£50,000.04

3.2 What is the value of the project management costs included in the above budget?

These costs will be met from mainstream staffing costs.

This will include management and admin costs and overheads such as rent, utilities etc. Please note we will not pay more than 10% of the direct project costs for management and administration costs.

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3.3 If your project requires match funding, please tell us below where it is coming from, how much is coming from each source and whether it has been agreed. We may ask for evidence at a later stage.

Source of funding	Amount £	Period of time that match funding covers	Is it confirmed?
Bassetlaw Newark and	£5000.00 per area =	April until end of July 2014	Yes

Sherwood District Councils	£10,000.00		
Gedling Borough Council	£2000,00	April until end of July 2014	Yes
Notts Police Prevention Initiative	£10,000	Sept 2014 – end of project	Yes

3.4 Justification of costs

Please use this space to justify any costs which you feel may appear high, including any consultancy costs (**maximum of 150 words**):

The contributions from Bassetlaw Newark/Sherwood and Gedling have already been used to run the current SAFE scheme to date. Because this is a bespoke service it is virtually impossible to accurately calculate the individual spend per visit, but this will be closely managed at the monthly project meetings. A estimated calculation in conjunction with the knowledge of the SAFE fitter indicates a cost of about £16.13 per visit x 1343 possible and projected visits, this would equate to £21,668.10. I will ensure that we do not exceed the £50,000.00 project budget. Together with van and revenue costs to pay the fitter of £28331.90, this keeps us to the £50,000.04 budget.

4 Declaration

We understand and agree that:

- 4.1 The grant will only be used for the exact purpose specified in the approved application as summarised above, and no other purpose. The letter of offer, which confirms the award, will also explain if the Nottinghamshire Police & Crime Commissioner (NPCC) wants us to alter any part of this application.
- 4.2 No major changes can be made to the project without the express written approval of the NPCC.
- 4.3 We will not sell or otherwise dispose of any equipment or other assets purchased with the grant without the express written approval of the NPCC. If we sell any equipment or assets we may have to repay a part of any money received. The amount we repay will be in direct proportion to the share of the project costs which came from the NPCC. The decision taken by the NPCC on the amount to be repaid will be final; except in the case of a clear error.
- 4.4 No purchase or order of any goods or services specified by this approved application will be made before we receive the offer letter confirming the grant.
- 4.5 If a pilot project is funded by this grant we understand that the NPCC will not automatically fund any later project.
- 4.6 We will not change the sections of our Constitution which relate to purposes, paying members of the governing body, distribution of assets, or admitting members without first receiving the express written permission of the NPCC.
- 4.7 We will inform the NPCC in writing of any changes to our bank or building society accounts.
- 4.8 We will comply with all relevant legislation affecting the operations of the project.
- 4.9 We will acknowledge the NPCC in our Annual Report, our Chair or Secretary's report at the AGM, the accounts covering the grant period, and any publicity material we produce about the project. We will supply copies of all these documents if requested.
- 4.10 We will agree that the NPCC can use our name and the name of our project in its own publicity materials, and we will inform them of any situation where confidentiality is a particular issue.
- 4.11 We will spend the grant by 31 March 2015, and ensure that all goods and services are delivered by 31 March 2015, in accordance with the letter of offer.
- 4.12 If we do not spend the entire grant, we will promptly return any unspent balance to the NPCC.

- 4.13 We will monitor the project and complete all required Monitoring Reports to the schedules provided and as detailed within the guidance notes.
- 4.14 We understand that the NPCC will not increase the amount of grant if we overspend.
- 4.15 We will keep all financial records and accounts, including receipts for items bought with the grant, for at least two years from receipt of the grant, Receipts for items of expenditure over £200 should be retained and copies submitted with monitoring forms. These records will be made available to the NPCC on request. We understand that this does not release us from our legal responsibility to keep records for a longer period.
- 4.16 The NPCC may withhold the grant, or ask us to repay the grant, in whole or in part, in the following circumstances:
- If we fail to keep this contract in any way
 - If the application form was completed dishonestly or the supporting documentation gave false or misleading information
 - If we do not follow equal opportunities practice in employing people, recruiting new members and providing our services
 - If we do not implement and follow our Child Protection Police/Vulnerable Adult Policy (if appropriate) in all aspects of our activities
 - If any member of our governing body, staff or volunteers acts dishonestly or negligently in their work on behalf of the group at any time during the project
 - If we fail to complete the project by 31 March 2015
 - If we close down, become insolvent, go into administration, receivership or liquidation (sequestration), or make an arrangement with our creditors
 - If our group closes down we will not sell or otherwise dispose of any equipment and assets without first receiving the specific written agreement of the NPCC.
- 4.17 These terms and conditions will apply until we have spent the entire grant, achieved the project outcomes and the NPCC has received and approved our Monitoring Report. If we bought any equipment or assets with the grant, these terms and conditions will apply until the end of the working life of the assets.
- 4.18 The NPCC reserves the right to impose further terms and conditions on the grant in the following circumstances:
- If we are in breach of the Grant Agreement
 - If any part of the other sources of funding for the project referred to in our application to the NPCC is withdrawn
 - If the NPCC becomes aware of any actions on the part of the members or the governing body, volunteers or staff of our organisation or any person or organisation substantially involved in the delivery of the Project which may have a detrimental effect on the Project

- If in the reasonable opinion of the NPCC such conditions are necessary or desirable to ensure delivery of the Project in the manner anticipated in grant application; or following an agreed change to the Project
- 4.19 We may not assign, change, sub-contract or novate this Grant Agreement or the Project without the prior written consent of the NPCC.
- 4.20 This Grant Agreement shall as regards this project supersede all prior understandings between you and us and shall constitute the whole agreement between us and shall not be modified or varied without the prior written consent of the NPCC.
- 4.21 These conditions shall be governed by and construed in accordance with the law of England and parties hereby choose to submit to the exclusive jurisdiction of the English courts.
- 4.22 No provision of this Grant Agreement is intended to create any right or benefit enforceable against the parties to this Grant Agreement under the contracts (Rights of Third Parties Act 1999).
- 4.23 We give permission for the Nottinghamshire Office of the Police & Crime Commissioner to record the information given in this form electronically and understand that personal information will be treated confidentially. All information will be treated confidentially and held in line with the Data Protection Act and other relevant legislation. The only purposes the information will be used for is in deciding whether or not a grant can be awarded to your organisation, for customer care and for publicity and monitoring. The information will be used anonymously for monitoring purposes and will not affect the outcome of your application.

I confirm that I am authorised to sign on the behalf of the organisation and that all the information given or referred to in this application form is true and accurate and that all relevant information has been submitted.

Name	Chris Thompson
Position in organisation	County Division Partnership Officer
Signed	
Date	16/09/2014