

**Nottinghamshire Police and Crime Commissioner**  
**Notice of Decision**



<b>Author:</b>	Kevin Dennis
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<b>E-mail address:</b>	Kevin Dennis
<b>For Decision or Information</b>	Decision
<b>Date received*:</b>	19 <sup>th</sup> February 2015
<b>Ref*:</b>	2015.2006

\*to be inserted by Office of PCC

**TITLE: Integrated Restorative Justice for Nottinghamshire**

**EXECUTIVE SUMMARY:**

The Commissioner receives a grant from the Ministry of Justice (MoJ) to commission Restorative Justice Services. In November 2014 the Commissioner authorised a tender process to set up a new Integrated Restorative Justice service for Nottinghamshire. Following an open EU tender process and evaluation it is recommended that 'Remedi' be awarded the contract from 18<sup>th</sup> February 2015 to 31<sup>st</sup> March 2016.

**INFORMATION IN SUPPORT OF DECISION: (e.g report or business case)**

Tender Award Report

*20/3/15*

<b>Is any of the supporting information classified as non public or confidential information**?</b>	Yes	NO		
If yes, please state under which category number from the guidance**	3. <del>information relating to business affairs</del>			

**DECISION:**

To award a contract with 'Remedi' from MoJ Restorative Justice grant for a period between 18<sup>th</sup> February 2015 to 31<sup>st</sup> March 2016.

**OFFICER APPROVAL**

I have been consulted about the proposal and confirm that the appropriate advice has been taken into account in the preparation of this report. I am satisfied that this is an appropriate request to be submitted to the Police and Crime Commissioner.

Signature:

**Chief Executive**

*Kevin Dennis*

Date: *21<sup>st</sup> February 2015.*


**DECLARATION:**

I confirm that I do not have any disclosable pecuniary interests in this decision and I take the decision in compliance with the Code of Conduct for the Nottinghamshire Office of the Police and Crime Commissioner. Any interests are indicated below:

**Nottinghamshire Police and Crime Commissioner**  
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The above request has my approval.

Signature:



Date:

20/2/15

**Nottinghamshire Police and Crime Commissioner**

\*\* See guidance on non public information

## East Midlands Strategic Commercial Unit



17<sup>th</sup> February 2015

To: Nottinghamshire Police and Crime Commissioner

**Subject:** Tender Award Report

Tender Title: Integrated Restorative Justice for Nottinghamshire

OPCC: Nottinghamshire

### 1. PURPOSE OF THE REPORT

- 1.1. Inform/recommend approval for the award of contract
- 1.2. Integrated Restorative Justice for Nottinghamshire for the supply of Restorative Justice to be provided by Remedi for the period of contract 16<sup>th</sup> February 2015 to 31<sup>st</sup> March 2016 for the total contract value of £230,000.
- 1.3. Note any extension options – 1 x 12 months option to extend

### 2. BACKGROUND INFORMATION

- 2.1. Note if this is a new tender
- 2.2. The Commissioner has a wide remit to cut crime and improve community safety in Nottingham and Nottinghamshire. The Nottinghamshire Police and Crime Plan 2013-18 sets out the Commissioner's intentions to achieve safer communities and improve trust and confidence in high quality policing by reducing crime and antisocial behaviour, ensuring fairer treatment of victims and citizens and demonstrating using public resources wisely. The plan includes a specific commitment to "protect, support and respond to victims, witnesses and vulnerable people" and "prevention, early intervention and reduction in re-offending". The Commissioner has also made a commitment to expanding the use of Restorative Justice by partners and ensuring there is consistent application of good practice.

The Commissioner receives a grant from the Ministry of Justice (MoJ) to commission local restorative justice services. This award follows a tender process to set up and deliver the Nottinghamshire Restorative Justice Service (RJS).

### 3. TENDER PROCESS AND ANALYSIS

3.1. An Open EU Tender process was undertaken

3.2. The evaluation team consisted of:

Nicola Wade, Commissioning Manager, OPCC

Tim Spink, Head of Service, CDP

Ch Insp Jim West, Nottinghamshire Police.

Susan Martin, Strategy Officer, OPCC

3.3. We received three tender responses as follows:

Remedi

Restorative Solutions

Victim Support

3.4. Following evaluation the scores for the Most Economically Advantageous Tender (MEAT) were as follows:

Supplier	Initial Pass/Fail	Schedules 1 - 9 10%	Specification 50%	Tech Requirements 15%	Total Price 25%	Total 100%	Position
Victim Support	Pass	6.75%	24.26%	9.00%	23.95%	63.96%	3
Remedi	Pass	6.25%	35.29%	7.69%	23.91%	73.14%	1
Restorative Solutions	Pass	7.25%	27.21%	9.75%	25.00%	69.21%	2

3.5. Thus showing that Remedi were first place in line with the advertised evaluation process.

### 4. FINANCIAL AND QUALITY CONSIDERATIONS AND VFM

4.1. The current budget available is £230,000 further funding may become available for the extension period.

4.2. Value of bids received were as follows:

Victim Support	Remedi	Restorative Solutions
£229,658.00	£230,000.00	£220,000.00

4.3. Due to there not being a significant difference in any of the bid values the overall weighting was used to provide the MEAT result, considering all quality elements.

### 5. RECOMMENDATION

5.1. Confirm the recommendation is therefore to award the contract to Remedi

### 6. NEXT STEPS

6.1. Internal communication of award

6.2. Contract signing and implementation timetable

6.3. Supplier registration on Crystal

<b>EQUALITY, DIVERSITY AND HUMAN RIGHTS CONSIDERATIONS: Inc in tender</b>
<b>HUMAN RESOURCES CONSIDERATIONS: Inc in tender</b>
<b>RISK MANAGEMENT and IMPACT CONSIDERATIONS: Inc in tender</b>
<b>HEALTH AND SAFETY CONSIDERATIONS: Inc in tender</b>
<b>LEGAL CONSIDERATIONS: Inc in tender</b>
<b>BUSINESS CONTINUITY CONSIDERATIONS: Inc in tender</b>
<b>SUPPORTING BACK GROUND DOCUMENTATION: Budget confirmation approval: Tender Documentation: Tender Submissions: Evaluations:</b>

<b>PROPOSED BY:</b>	Lorraine Worthington-Allen
<b>Author</b> Print: Sign: Date	L. W-Allen 17/02/15
<b>OPCC Department Tender Representative</b> Print name and title: Sign: Date	Kevin Dennis Chief Executive

<b>Award APPROVED BY:</b>	
<b>Nottinghamshire Police and Crime Commissioner</b> Print: Sign: Date	

Category Owner forwards the approved TAR and any additional information to:

<b>Internal Contract Award Notification</b>	
<b>Operational Contract Owner (OCO)</b> Name/email	Kevin Dennis kevin.dennis@nottinghamshire.pnn.police.uk
<b>EMSCU Contract Reference Number</b>	
Force Finance/Purchasing Departments: <i>Attach Finance Information Required</i> <i>Old supplier details to be closed</i> <i>New supplier details to be set up</i>	hqfinance.orders@nottinghamshire.pnn.police.uk
EMSCU Crystal Contract	File approved TAR against the crystal contract reference.
EMSCU Frameworks Manager	Tracey.slack@emscu.pnn.police.uk