

Nottinghamshire Police and Crime Commissioner
Notice of Decision



Nottinghamshire

POLICE & CRIME COMMISSIONER

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For Decision or Information	Decision
Date received*:	4 th March 2015
Ref*:	2015.012

*to be inserted by Office of PCC

TITLE: Nottinghamshire Integrated Victim Support Service

EXECUTIVE SUMMARY:

The Commissioner receives a grant from the Ministry of Justice (MoJ) to commission local victim support services. In September 2014 the Commissioner authorised a tender process to set up a new Nottinghamshire Integrated Victim Support Service for Nottinghamshire. Following an open EU tender process and evaluation it is recommended that Victim Support be part-awarded the contract from 1 April to 31 December 2015.

INFORMATION IN SUPPORT OF DECISION: (e.g report or business case)

Tender Award Report attached.

Is any of the supporting information classified as non public or confidential information?**

Yes

NO

If yes, please state under which category number from the guidance**

3. Information relating to business affairs

DECISION:

To part-award a contract with Victim Support for the value of £411,834 for the period between 1 April to 31 December 2015. The contract will be funded from the Community Safety Grant 2015-6.

OFFICER APPROVAL

I have been consulted about the proposal and confirm that the appropriate advice has been taken into account in the preparation of this report. I am satisfied that this is an appropriate request to be submitted to the Police and Crime Commissioner.

Signature:

Chief Executive

Date:

9th March 2015.**DECLARATION:**

I confirm that I do not have any disclosable pecuniary interests in this decision and I take the decision in compliance with the Code of Conduct for the Nottinghamshire Office of the Police and Crime Commissioner. Any interests are indicated below:

The above request has my approval.

Signature:

Nottinghamshire Police and Crime Commissioner

Date:

17/3/15

** See guidance on non public information

East Midlands Strategic Commercial Unit



18th February 2015

To: Nottinghamshire Police and Crime Commissioner

Subject: Tender Award Report

Tender Title: Nottinghamshire Integrated Victim' Support Services

OPCC: Nottinghamshire

1. PURPOSE OF THE REPORT

- 1.1. Inform/recommend approval for the part award of contract for a nine month period only
- 1.2. Nottinghamshire Integrated Victim' Support Services for the supply of support services to victims to be provided by Victim Support for the period of contract 1st April 2015 to 31st December 2015 for the total contract value of £411,834.
- 1.3. Note any extension options – there are no options to extend

2. BACKGROUND INFORMATION

- 2.1. Note if this is a new tender
- 2.2. The Commissioner, has a wide remit to cut crime and improve community safety in Nottingham and Nottinghamshire. The Nottinghamshire Police and Crime Plan 2013-18 sets out the Commissioner's intentions to achieve safer communities and improve trust and confidence in high quality policing by reducing crime and antisocial behaviour, ensuring fairer treatment of victims and citizens and demonstrating using public resources wisely. The plan includes a specific commitment to "protect, support and respond to victims, witnesses and vulnerable people".

The Commissioner receives a grant from Ministry of Justice (MoJ) to commission local victim support services, in line with the Code of Practice for Victims of Crime 2013 and to support victims to achieve cope and recover outcomes. He now wishes to commission a provider ("the Provider") to deliver the Nottinghamshire Integrated Victims' Support Service ("the Service").

3. TENDER PROCESS AND ANALYSIS

- 3.1. An Open EU Tender process was undertaken
- 3.2. The evaluation team consisted of:
 - Chris Cutland, Deputy Police and Crime Commissioner
 - Nicola Wade, Commissioning Manager, OPCC
 - Tim Spink, Head of Service, CDP
 - Ros Theakstone, Director of Corporate Services, Bassetlaw District Council
- 3.3. We received one tender responses as follows:
 - Victim Support
- 3.4. The tender received did not meet all of the requirements within the tender
- 3.5. A number of meetings were held with Victim Support and an agreement was made that we would part award the contract for a nine month period
- 3.6. A final proposal was received and accepted by OPCC

4. FINANCIAL AND QUALITY CONSIDERATIONS AND VFM

- 4.1. The current budget available is for the full contract period was £1.1m, the value of the part award is £411,834
- 4.2. For the period of nine months this is considered value for money, however further stipulations will be applied to the future tender process

5. RECOMMENDATION

- 5.1. Confirm the recommendation is therefore to award the contract to Victim Support

6. NEXT STEPS

- 6.1. Internal communication of award
- 6.2. Contract signing and implementation timetable
- 6.3. Supplier registration on Crystal

EQUALITY, DIVERSITY AND HUMAN RIGHTS CONSIDERATIONS: Inc in tender
HUMAN RESOURCES CONSIDERATIONS: Inc in tender
RISK MANAGEMENT and IMPACT CONSIDERATIONS: Inc in tender
HEALTH AND SAFETY CONSIDERATIONS: Inc in tender
LEGAL CONSIDERATIONS: Inc in tender
BUSINESS CONTINUITY CONSIDERATIONS: Inc in tender
SUPPORTING BACK GROUND DOCUMENTATION: Budget confirmation approval: Tender Documentation: Tender Submissions: Evaluations:

PROPOSED BY:	Lorraine Worthington-Allen
Author Print: Sign: Date	L. W-Allen 18/02/15
OPCC Department Tender Representative Print name and title: Sign: Date	Nicola Wade Commissioning Manager

Award APPROVED BY:	
Nottinghamshire Police and Crime Commissioner Print: Sign: Date	

Category Owner forwards the approved TAR and any additional information to:

Internal Contract Award Notification	
Operational Contract Owner (OCO) Name/email	Kevin Dennis kevin.dennis@nottinghamshire.pnn.police.uk
EMSCU Contract Reference Number	
Force Finance/Purchasing Departments: <i>Attach Finance Information Required</i> <i>Old supplier details to be closed</i> <i>New supplier details to be set up</i>	hqfinance.orders@nottinghamshire.pnn.police.uk
EMSCU Crystal Contract	File approved TAR against the crystal contract reference.