

## Nottinghamshire Police and Crime Commissioner Notice of Decision



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<b>For Decision or Information</b>	For Decision
<b>Date received*:</b>	26.05.15
<b>Ref*:</b>	2015.032

\*to be inserted by Office of PCC

**TITLE: West Bridgford Police Station – 1<sup>st</sup> Floor Refurbishment**

### EXECUTIVE SUMMARY:

The 2015/16 capital programme includes the sum of £300,000 for the refurbishment of the first floor of West Bridgford Police Station.

The ground and second floors of the building have had refurbishment works undertaken within the last few years. The first floor requires refurbishment to bring it up to the standard of the remainder of the building and to enable the relocation of staff required as part of projects within the Delivering the Future Programme.

This project will provide officers and staff with an improved working environment. The work will include:-

- New floor coverings
- New ceilings
- New tea points / kitchen
- New decorations
- Window repairs
- New WCs and showers
- General mechanical and electrical upgrade including new LED lighting.

### INFORMATION IN SUPPORT OF DECISION: (e.g report or business case)

Further detail is included in the attached Report which was considered and approved by the Force Executive Board on 26<sup>th</sup> May, 2015.

**FINANCIAL INFORMATION** (please include if is it capital or revenue or both. What the split is and the totals being requested. Is this a virement/ something already budgeted for or something that requires additional funding. Are there any savings that can be offered up/or achieved)

The 2015/16 capital programme includes the sum of £300,000 in respect of this project.

Signature:

**Chief Finance Officer**

Date: *2<sup>nd</sup> June 2015.*

<b>Is any of the supporting information classified as non public or confidential information**?</b>	Yes		No	X
If yes, please state under which category number from the guidance**				

**Nottinghamshire Police and Crime Commissioner**  
**Notice of Decision**

**DECISION:**

To proceed with the capital programme scheme to refurbish the first floor accommodation at West Bridgford Police Station.

**OFFICER APPROVAL**

I have been consulted about the proposal and confirm that the appropriate advice has been taken into account in the preparation of this report. I am satisfied that this is an appropriate request to be submitted to the Police and Crime Commissioner.

Signature:  : Date: 3rd June 2015.  
Chief Executive

**DECLARATION:**

I confirm that I do not have any disclosable pecuniary interests in this decision and I take the decision in compliance with the Code of Conduct for the Nottinghamshire Office of the Police and Crime Commissioner. Any interests are indicated below:

The above request has my approval

Signature:   
Nottinghamshire Police and Crime Commissioner

Date: 4/6/15

\*\* See guidance on non public information

<b>For Decision</b>	
<b>Public</b>	<b>Yes</b>
<b>Report to:</b>	<b>Force Executive Board</b>
<b>Date of Meeting:</b>	<b>26 May, 2015</b>
<b>Report of:</b>	<b>Tim Wendels, Head of Assets</b>
<b>Report Author:</b>	<b>Phil Ellis, Estates Manager</b>
<b>E-mail:</b>	<b>Phil.ellis@nottinghamshire.pnn.police.uk</b>
<b>Other Contacts:</b>	
<b>Agenda Item:</b>	<b>4</b>

\*If Non Public, please state under which category number from the guidance in the space provided.

## **West Bridgford Police Station – 1<sup>st</sup> Floor Refurbishment**

### **1. Purpose of the Report**

- 1.1 To seek approval to proceed with the capital programme scheme to refurbish the first floor accommodation at West Bridgford Police Station.

### **2. Recommendations**

- 2.1 To proceed with the capital programme scheme to refurbish the first floor accommodation at West Bridgford Police Station.

### **3. Reasons for Recommendations**

- 3.1 This proposal is for the complete refurbishment of the 1<sup>st</sup> floor of West Bridgford Police Station to bring it up to the same standard as the rest of the building. The refurbishment will also be designed to accommodate the proposed teams highlighted in paragraph 4.3 below and will help in delivering DtF.

### **4. Summary of Key Points (this should include background information and options appraisal if applicable)**

- 4.1 West Bridgford Police Station was constructed in 1992, originally to provide a custody suite on the ground floor with two further floors providing administrative offices and facilities. There is an enclosed internal yard area to the rear within which there are various outbuildings including garaging and stores and there is a further outer area which itself is enclosed, providing on-site car parking for approximately 70 cars. The building has brickwork elevations but is essentially of a steel frame with pitched slate roofs, solid concrete floors, double glazed windows and central heating. The property has ventilation but only isolated areas have the benefit of air conditioning. The accommodation generally comprises of conventional office accommodation divided internally by partitioning. The property has the benefit of two separate passenger lifts and three staircases.
- 4.2 The original custody areas have now been converted into a modern shared service centre with Rushcliffe Borough Council and the second floor has been modernised to

meet EMSOU's requirements over the last couple of years. Only the first floor remains un-refurbished with the condition being generally poor.

4.3 Although the accommodation is not currently well used, proposed Delivering the Future plans and the proposed closure of Carlton Police Station, will mean that the first floor accommodation will be fully occupied by the following teams:-

- County SMT including support team and conference room
  - County Violence Team
  - Proactive Team
  - EMSOU Store
  - Burglary Task Force
  - Victim Support
  - GMB
  - Citizen Policing
  - Gym
  - Kitchen
  - Male & Female Locker Rooms
- CAIU – To relocate to Oxclose Lane as part of the PP business case proposal.

4.4 This work will include a general refurbishment including:-

- New floor coverings
- New ceilings
- New tea points / kitchen
- New decorations
- Window repairs
- New WCs and showers
- General mechanical and electrical upgrade including new LED lighting.
- Furniture

## **5. Financial Implications and Budget Provision**

5.1 The provision within the 2015/16 capital programme for the works is £300,000.

## **6. Human Resources Implications**

6.1 N/A

## **7. Equality Implications**

7.1 N/A

## **8. Risk Management**

8.1 The figures for the building works are budget estimates. Actual figures will be known once the costing process has been completed.

8.2 There will be an impact to the delivery of service while refurbishment works are being undertaken, but the work will be phased to avoid large areas being affected.

8.3 Final layout needs to be agreed with Division and Departments.

## **9. Policy Implications and links to the Police and Crime Plan Priorities**

9.1 This option has been recommended as it makes the best use of our accommodation as well as improving the quality - in line with Force Priority 2 – spend your money wisely.

## **10. Changes in Legislation or other Legal Considerations**

10.1 N/A

## **11. Details of outcome of consultation**

11.1 This proposal is supported by County Division and has been approved by the Estates Board.

## **12. Appendices**

12.1 N/A

## **13. Background Papers (relevant for Police and Crime Panel Only)**

13. N/A