

**Nottinghamshire Police and Crime Commissioner**  
**Notice of Decision**



<b>Author:</b>	Philip Gilbert
<b>For Decision or Information</b>	Decision
<b>Date received*:</b>	24.02.16
<b>Ref*:</b>	2016.015

**TITLE: BME Steering Group Conference 19 March 2016 - £400**

**EXECUTIVE SUMMARY:**

The BME Steering Group was awarded community grant funding in 2015-16 to undertake a variety of activities in support of the Commissioner's priorities which included hosting an annual conference. The venue for this event is now not available and alternative accommodation and hosting is £400 more expensive.

**INFORMATION IN SUPPORT OF DECISION: (e.g. report or business case)**

The planned conference was due to be held at Marcus Garvey Centre, Lenton. However, the Centre will be closed when the conference is due to take place on 19<sup>th</sup> March 2016 in order to have asbestos work undertaken. The ACNA Centre has been chosen as the alternative venue but this has resulted in additional cost amounting to £400.

**FINANCIAL INFORMATION** (please include if it is capital or revenue or both. What the split is and the totals being requested. Is this a virement/ something already budgeted for or something that requires additional funding. Are there any savings that can be offered up/or achieved)

The additional £400 cost relates to higher accommodation rental costs and higher networking buffet costs.

Letter attached for information.

Signature: [REDACTED]  
**Chief Finance Officer**

Date: 7<sup>th</sup> March 2016

<b>Is any of the supporting information classified as non public or confidential information**?</b>	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
If yes, please state under which category number from the guidance**				

**DECISION:**

The Commissioner is requested to:

- Approve the £400 additional revenue funding for this conference

**OFFICER APPROVAL**

I have been consulted about the proposal and confirm that the appropriate advice has been taken into account in the preparation of this report. I am satisfied that this is an appropriate request to be submitted to the Police and Crime Commissioner.

**Nottinghamshire Police and Crime Commissioner**  
**Notice of Decision**

Signature:  
Chief Executive



Date:

18/3/16

**DECLARATION:**

I confirm that I do not have any disclosable pecuniary interests in this decision and I take the decision in compliance with the Code of Conduct for the Nottinghamshire Office of the Police and Crime Commissioner. Any interests are indicated below:

The above request has my approval.

Signature:

**Nottinghamshire Police and Crime Commissioner**



Date:

22/3/16



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Paddy Tipping,  
Police Crime Commissioner,  
Nottinghamshire Office of the Police and Crime  
Commissioner  
Arnot Hill House, Arnot Hill Park, Arnold,  
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Director: **Professor Pat Thomson**

5<sup>rd</sup> February, 2016

Dear Paddy,

**Additional Funding For The BME Steering  
Group Conference, 19<sup>th</sup> March, 2016**

I am writing to request additional funding of **£400** to cover the cost of hosting the forthcoming BME Steering group conference. The planned conference was due to be held at Marcus Garvey Centre, Lenton. The Centre recently closed in order to undertake asbestos work. We successfully acquired the ACNA Centre, as an alternative venue. However, this has incurred additional cost.

We currently have £500 in our budget to cover the cost of the event. The costing for the event :

- £750 (inclusive of rental and lunch for approximately 100 guests).
- £150 publicity materials and the conference packs.

Yours sincerely,

Prof. Cecile Wright

Ref 1146