

**Nottinghamshire Police and Crime Commissioner**  
**Notice of Decision**



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| <b>For Decision or Information</b> | Decision   |
| <b>Date received*:</b>             | 15 <sup>th</sup> July 2016   |
| <b>Ref*:</b>                       | 2016.035   |

\*to be inserted by Office of PCC

**TITLE: Procurement of new victim support and victim-initiated restorative justice services 2017 – 2022**

**EXECUTIVE SUMMARY:**

The PCC receives a grant from the Ministry of Justice (MoJ) to commission local victim support services, in line with the Code of Practice for Victims of Crime 2015 and to support victims to achieve cope and recover outcomes.

In 2015 the PCC commissioned an independent review of victims' support services in Nottinghamshire. The review was led by RSM Tenon (formerly Baker Tilly) and provided:

- feedback on existing victims support services;
- findings from research into the needs of victims of unreported crime with protected characteristics;
- an assessment of the demand for victim support in Nottinghamshire;
- recommendations for a new delivery model.

Domestic and sexual abuse support services were not included in the review.

The PCC now wishes to procure a new service, which will be called Nottinghamshire Victims' CARE, based on the findings of the independent review. Nottinghamshire Victims' CARE will run for 3.5 financial years from 1 October 2016 to 31 March 2020, with the possibility of two one year extensions until March 2022. The period 1 October to 31 December is a mobilisation period with delivery of the new service beginning on 1 January 2017.

The potential overall value of the contract is £3,328,364, to be funded by £1,109,455 from Community Safety Grant and £2,218,909 from Victims' Services Grant.

**INFORMATION IN SUPPORT OF DECISION: (e.g report or business case)**

Nottinghamshire Victims' CARE is based entirely on the recommendations of the independent review. The review recommended a new delivery model which enabled the victims services budget to remain constant whilst supporting a much greater number of victims. The review's findings were disseminated at a consultation event in March 2016. The event was widely attended by diverse stakeholders and there was very strong support for the new model.

A further consultation event was held in June 2016 with stakeholders and potential suppliers. This provided feedback on a draft specification. The feedback has helped to shape the final Invitation to

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Tender.

Nottinghamshire Victims' CARE will greatly expand support to victims with protected characteristics who do not report the crime to the police.

Procurement and legal advice has been sought and the procurement will be conducted by East Midlands Strategic and Commercial Unit (EMSCU) on behalf of the PCC, in line with the PCC's standing orders and relevant procurement legislation. The Invitation To Tender (ITT) will be published in July 2016.

**FINANCIAL INFORMATION** (please include if is it capital or revenue or both. What the split is and the totals being requested. Is this a virement/ something already budgeted for or something that requires additional funding. Are there any savings that can be offered up/or achieved)

Revenue funding is requested and the sum requested is in budget for 2016-7. After 2016-7 funding for the contract will be subject to annual confirmation of the PCC's Government grants.

The quality:cost ratio for evaluating the bids is 70:30. Tenders will also be scored on their ratio of direct to indirect costs. The contract is open book with the potential mark up restricted to 1% of actual costs, this is to ensure maximum value for money for the PCC. Tenderers will be asked to identify service improvements including financial efficiencies as part of the ITT.

Key performance indicators for the contract will be set, with successful completion of these triggering a service improvement incentive from 2017/8 onwards. The service improvement incentive will be reinvested back into the service is designed to maximise the effectiveness of the contract in supporting victims.

Signature:  
Chief Finance Officer

Date: 18<sup>th</sup> July 2016

|   |     |  |    |   |
|---|-----|--|----|---|
| <b>Is any of the supporting information classified as non public or confidential information**?</b> | Yes |  | No | ✓ |
| If yes, please state under which category number from the guidance**                                |     |  |    |   |

**DECISION:**

To procure a new victim support services for the period 1 January 2017 to 31 March 2021, up to a maximum value of £3,328,364, to be funded by £1,109,455 from Community Safety Grant and £2,218,909 from Victims' Services Grant .

**OFFICER APPROVAL**

I have been consulted about the proposal and confirm that the appropriate advice has been taken into account in the preparation of this report. I am satisfied that this is an appropriate request to be submitted to the Police and Crime Commissioner.

Signature:  
Chief Executive

Date: 19/7/16

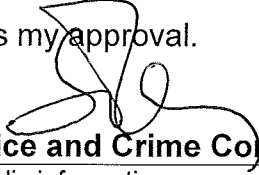
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**DECLARATION:**

I confirm that I do not have any disclosable pecuniary interests in this decision and I take the decision in compliance with the Code of Conduct for the Nottinghamshire Office of the Police and Crime Commissioner. Any interests are indicated below:

The above request has my approval.

Signature:



Date:

22/7/16

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\*\* See guidance on non public information