

Nottinghamshire Police and Crime Commissioner

Notice of Decision



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For Decision or Information	Decision
Date received*:	16.05.17
Ref*:	2017.028

*to be inserted by Office of PCC

TITLE: AWARD OF CONTRACT FOR SELECTED MEDICAL PRACTITIONER SERVICES

EXECUTIVE SUMMARY:

1. PURPOSE OF THE REPORT

The purpose of this report is to recommend award contract to Gel Limited trading as Healthwork to the anticipated value for all five East Midlands police forces of £505,000 (with potential further additional costs for IOD Re-Assessments where required) excluding VAT, for the provision of Selected Medical Practitioner Services, for a period of 3 years with the option to extend for a further 12 months, commencing 1 June 2017.

2. BACKGROUND INFORMATION

In accordance with the Police Pensions and Police Injury Benefit Regulations and by reference to relevant advice and guidance there is an ongoing requirement for each Police Pensions Authority (PPA) to have access to Selected Medical Practitioner Services. These services have previously been obtained in recent years via another supplier but for unforeseen reasons it was necessary to terminate those previous arrangements towards the end of 2016 and instead conduct a procurement exercise to put in place a new longterm arrangement for the provision of these services. All five East Midlands police forces have been involved and arrived at a common specification which could be put out to tender.

3. TENDER PROCESS AND ANALYSIS

A compliant and comprehensive Invitation to Tender was issued in December 2016 via the bluelight eu-supply web portal inviting bids for the future provision of these services to all five East Midlands police forces, made up of three lots. Two tender responses were received for evaluation: Icarus Health Solutions and Gel Limited. Both these organisations have previously provided services to the East Midlands forces.

Tender responses were evaluated on both price and quality by a panel made up of EMSCU Procurement and HR representatives from the region with knowledge and expertise in this field. The award criteria applicable to this procurement was as follows:

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|--|------|
| • Quality – Service Delivery, Quality and Resourcing | 25% |
| • Quality – Experience | 5% |
| • Quality – Key Personnel, Training and Development | 10% |
| • Quality – Service Levels and Contract Management | 10% |
| • Quality – Business Continuity and Security | 10% |
| • Pricing | 40%. |

The process also included for a number of pass / fail areas such as around compliance with our proposed Terms and Conditions of Contract and the undertaking of further clarification / presentation sessions with one or more tenderers. Checks for financial and economic standing have also been carried out.

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The outcome of the evaluation process was that Icarus Health Solutions were deemed to have failed or poorly responded to a number of the specification requirements and wider quality questions and therefore ultimately ruled by the evaluation panel as being non-compliant.

Healthwork however were deemed to be more than satisfactory from their response in all areas relating to competence, resources, attention to business continuity / security and generally being able to undertake the business for all 5 East Midlands police forces. Healthwork were particularly flexible with regards to offering to work with the customer over location during the contract as to where these services would be performed from time to time and proactively scheduling appointments. Healthwork satisfied all necessary mandatory pass / fail areas and the overall level of assurance in this organisation for this contract was further backed up from references obtained from other public sector clients they are currently working for and from the further presentation / clarification session they attended in front of the evaluation panel.

Whilst other costs may result from IOD Re-Assessments, with regards to the core definite known day to day SMP services costs payable by forces, taking into account any potential accommodation, transport and other business / support charges that might be incurred, Healthwork were considered to represent the lowest cost tender received in respect of all forces. Healthwork also offered as part of their tender response to further reduce their initial tendered charge rate per hour / case based on the removal of service credits in favour of a more partnering approach to managing service levels (which the evaluation panel agreed to) and working with forces to see that three cases could be seen in the same day, and provided for a further 10% discount in respect of any year 4 pricing should forces wish to extend contracts beyond the initial 3 years.

The following scores have therefore been awarded as part of this process as set out in the table below:

Award Criteria	Available Percentage	Healthwork Actual Score	Icarus Health Actual Score
Service Delivery, Quality, Resourcing	25%	17.27	15.00
Experience	5%	4.00	3.00
Key Personnel, Training, Development	10%	8.00	5.50
Service Levels, Contract Management	10%	6.00	3.70*
Business Continuity, Security	10%	7.43	3.14*
Price	40%	40% ALL Lots	Lot 1: 36.84, Lot 2: 34.80, Lot 3: 33.50
Total	100%	82.70% ALL Lots	Lot 1: 67.18, Lot 2: 65.14 Lot 3: 63.84

**nb: whilst an award of scores was made, Icarus Health Solutions failed to adequately respond to a number of individual requirements / questions in these areas and were therefore deemed non-compliant as already highlighted.*

4. FINANCIAL CONSIDERATIONS

From a budget comparison perspective in respect of Nottinghamshire Police as the lead contracting authority, the previous budget figure for 2016/17 of £35,800 has already been adjusted upwards by Nottinghamshire Police Finance for 2017/18 going forward to £50,000. Based on the charges and discounts tendered by Healthwork and all IOD Re-Assessments likely to be required to be undertaken by the supplier for Nottinghamshire Police being completed in year one of any contract, the following financial comparisons for Nottinghamshire Police can therefore be made:

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Contract Year	Total Anticipated Nottinghamshire Costs <i>(including IOD Re-Assessments, as unlike the other EM forces the number of IOD Re-Assessments are both definitely required and properly determinable in the case of Nottinghamshire)</i>	Saving Against Budget <i>(assuming no change in Budget from base Year One)</i>
Year One 2017/18	£47,500	£2,500
Year Two	£30,000	£20,000
Year Three	£30,000	£20,000
Year Four	£27,000	£23,000

INFORMATION IN SUPPORT OF DECISION: (e.g report or business case)

None attached but further information as part of the evaluation process including a more detailed tender award report can be shared with the OPCC if required.

Is any of the supporting information classified as non public or confidential information**?

Yes	X	No	
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If yes, please state under which category number from the guidance**

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DECISION:

Based on the information contained within this report it is therefore recommended that an award of contract be made to Gel Limited for the future provision of Selected Medical Practitioner Services to Nottinghamshire Police and the other East Midlands region of police forces.

FINANCIAL INFORMATION (please include if is it capital or revenue or both. What the split is and the totals being requested. Is this a virement/ something already budgeted for or something that requires additional funding. Are there any savings that can be offered up/or achieved)

As outlined already within the report above.

Signature: 
Chief Finance Officer

Date: 5th June 2017

OFFICER APPROVAL

I have been consulted about the proposal and confirm that the appropriate advice has been taken into account in the preparation of this report. I am satisfied that this is an appropriate request to be submitted to the Police and Crime Commissioner.

Signature: 
Chief Executive

Date: 5th June 2017

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DECLARATION:

I confirm that I do not have any disclosable pecuniary interests in this decision and I take the decision in compliance with the Code of Conduct for the Nottinghamshire Office of the Police and Crime Commissioner. Any interests are indicated below:

The above request has my approval.

Signature:



Date:

5/6/17

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** See guidance on non public information