

**Nottinghamshire Police and Crime Commissioner**  
**Notice of Decision**



|                                    |                                                                                                                    |
|------------------------------------|--------------------------------------------------------------------------------------------------------------------|
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| <b>For Decision or Information</b> | Decision                                                                                                           |
| <b>Date received*:</b>             | 20 September 2018                                                                                                  |
| <b>Ref*:</b>                       | 2018.071                                                                                                           |

\*to be inserted by Office of PCC

**TITLE: Victim CARE Case Management System**

**EXECUTIVE SUMMARY:**

The PCC currently commissions the Nottinghamshire Victims' CARE (Cope And Recovery Empowerment) service. The service provides victim-centred and outcomes focussed restorative and other support to empower victims and survivors to cope and recover from crime, anti-social behaviour, hate incidents and identity theft. It empowers resilience, protecting victims from further harm and helping to prevent repeat victimisation.

Nottinghamshire Victim CARE are now entering into a contract to purchase a new case management system for the service. The PCC is therefore requested to approve the use of up to £6,000 of reserves generated from Nottinghamshire Victim CARE's underspend in 2017/18 to contribute towards this.


**INFORMATION IN SUPPORT OF DECISION: (e.g report or business case)**

In order to enhance the monitoring and recording reports provided by Victim CARE and to ensure that they can meet the new Ministry Of Justice (MOJ) monitoring requirements the decision has been made that Victim CARE will enter into a contract to purchase a new case management system. Provision for this was not included in the original Victim CARE contract.

This new case management system has associated one off set up costs and an annual licence fee. In order to meet these costs this financial year it is proposed that up to £6,000 of reserves generated from Nottinghamshire Victim CARE's underspend be used.

**FINANCIAL INFORMATION** (please include if is it capital or revenue or both. What the split is and the totals being requested. Is this a virement/ something already budgeted for or something that requires additional funding. Are there any savings that can be offered up/or achieved)

The funding requested is revenue funding and will contribute towards the set up and licence cost of a new case management system. The amount will come from reserves generated from Nottinghamshire Victim CARE's 2017/18 underspend.

Signature:   
**Chief Finance Officer**

Date: 25<sup>th</sup> September 2018

|                                                                                                     |     |                          |    |                                     |
|-----------------------------------------------------------------------------------------------------|-----|--------------------------|----|-------------------------------------|
| <b>Is any of the supporting information classified as non public or confidential information**?</b> | Yes | <input type="checkbox"/> | No | <input checked="" type="checkbox"/> |
| If yes, please state under which category number from the guidance**                                |     |                          |    |                                     |

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**DECISION:**

To approve the use of up to £6,000 of reserves generated from Nottinghamshire Victim CARE's underspend in 2017/18 to contribute towards a new Case Management System for Victim CARE.

**OFFICER APPROVAL**

I have been consulted about the proposal and confirm that the appropriate advice has been taken into account in the preparation of this report. I am satisfied that this is an appropriate request to be submitted to the Police and Crime Commissioner.

Signature:  
Chief Executive



Date:

26<sup>th</sup> September 2018**DECLARATION:**

I confirm that I do not have any disclosable pecuniary interests in this decision and I take the decision in compliance with the Code of Conduct for the Nottinghamshire Office of the Police and Crime Commissioner. Any interests are indicated below:

The above request has my approval.

Signature:



Date:

27/9/18

**Nottinghamshire Police and Crime Commissioner**

\*\* See guidance on non public information