

Nottinghamshire Police and Crime Commissioner – Notice of Decision

AUTHOR:	Claire Good
TELEPHONE NUMBER:	0115 844 5998
EMAIL ADDRESS:	Claire.good@notts.police.uk
DECISION OR INFORMATION:	Decision
DATE RECEIVED:*	29/12/2021
REF:* (to be inserted by the OPCC)	2021.136

TITLE:	Extension and Variation to Better Times Safer Streets and VRU Comms Contract
---------------	--

EXECUTIVE SUMMARY:

In August 2021 a new contract was put in place with Better Times to undertake publicity and communications work relating to Nottinghamshire Violence Reduction Unit (VRU) and the PCCs Safer Streets project work (see Decision Notice 2021.082). The contract runs from 1st September 2021 to 31st March 2022.

The PCC is now asked to confirm her verbal approval to offer vary and extend the Better Times contract via a single tender award as follows:

- To vary the contract to include an additional £17,247 for spend between 1st September 2021 and 31st March 2022; and
- To extend the contract and provide an additional £10,000 for spend between 1st April 2022 and 30th September 2022.

This is a financial commitment of £17,247 in 2021/22 to be funded by both VRU and Safer Streets Home Office funding and £10,000 in 2022/23 to be funded by VRU Home Office funding.

INFORMATION IN SUPPORT OF DECISION: (eg report or business case)

Better Times currently have a contract in place with the PCC via a single tender to undertake publicity and communications work relating to VRU and the PCCs Safer Streets project work (see Decision Notice 2021.082). The contract runs from 1st September 2021 to 31st March 2022 and was for a total of £19,000.

The amount of publicity work being undertaken has increased greatly and as such we are requesting to vary this contract to enable us to add additional funds of £17,247 to the contract to be spent by the end of March 2022. This additional spend would be for both VRU and Safer Streets work. This would be funded via VRU and Safer Streets Home Office funding which has to be spent by the end of March 2022 provided no time for a procurement exercise. In addition to ensure continuity of service a contract variation would provide the best option.

In addition we are requesting to extend the contract for an additional 6 months from 1st April 2022 to 30th September 2022 at a value of £10,000 for VRU work only. The OPCC is currently undergoing a roles and

Nottinghamshire Police and Crime Commissioner – Notice of Decision

responsibilities review and comms is included in this. Therefore this extension is to allow time for this review to be completed and a subsequent procurement strategy for on going comms work to be developed. This would ensure continuity of service and minimal disruption whilst an appropriate procurement strategy is developed.

The contract variation and extension would be allocated as follows:

	1 st Sept 21 – 31 st Mar 22	1 st Apr 22 – 30 th Sept 22
Safer Streets project Work	Original contract £10,000 Additional £5,547	
Violence Reduction Unit	Original contract £9,000 Additional £9,300	Additional £10,000
Safer Streets (SWAN)	Additional £2,400	
Total	£36,247	£10,000

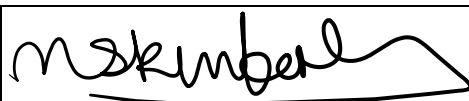
Legal advice has been sought and it has been advised that this variation and extension is appropriate as it is an extension of existing work and the financial value together with the previous contract value is below threshold.

FINANCIAL INFORMATION

The funding is revenue.

The £17,247 in 2021/22 will be funded by both VRU and Safer Streets Home Office funding and the £10,000 in 2022/23 to be funded by VRU Home Office funding.

Signature:
Chief Finance
Officer



Date:

07/01/2022

Is any of the supporting information classified as non-public or confidential information?**

Yes

☐

No

☒

If yes, please state under which category from the guidance**

DECISION:

The PCC is asked to confirm her verbal approval to offer vary and extend the Better Times contract via a single tender award as follows:

- To vary the contract to include an additional £17,247 for spend between 1st September 2021 and 31st March 2022; and

** See guidance on non-public information

Nottinghamshire Police and Crime Commissioner – Notice of Decision

- To extend the contract and provide an additional £10,000 for spend between 1st April 2022 and 30th September 2022.

This is a financial commitment of £17,247 in 2021/22 to be funded by both VRU and Safer Streets Home Office funding and £10,000 in 2022/23 to be funded by VRU Home Office funding.

OFFICER APPROVAL:

I have been consulted about the proposal and confirm that the appropriate advice has been taken into account in the preparation of this report. I am satisfied that this is an appropriate request to be submitted to the Police and Crime Commissioner.

Signature:
Chief Executive

S. M. Goddell

Date:

10/01/2022

DECLARATION:

I confirm that I do not have any disclosable pecuniary interests in this decision and I take the decision in compliance with the Code of Conduct for the Nottinghamshire Office of the Police and Crime Commissioner. Any interests are indicated below:

The above request has my approval

Signature:
**Nottinghamshire Police
& Crime Commissioner**

Caroline Henry

Date:

25/01/2022