

Nottinghamshire Police and Crime Commissioner – Notice of Decision

procuAUTHOR:	Claire Good
TELEPHONE NUMBER:	0115 844 5998
EMAIL ADDRESS:	Claire.good14154@nottinghamshire.pnn.police.uk
DECISION OR INFORMATION:	Decision
DATE RECEIVED:*	24.06.21
REF:* (to be inserted by the OPCC)	2021.065

TITLE:	Videography Support for the Newark Police Station Consultation and production of a media suite background stand
---------------	-----------------------------------------------------------------------------------------------------------------

EXECUTIVE SUMMARY:

The Police and Crime Commissioner for Nottinghamshire has invited quotes for the following work:

- a) Videography support for the Newark Police Station Consultation; and
- b) The production of a media suite background stand.

Quotes have been received and based on value for money a provider has been identified to undertake this work.

INFORMATION IN SUPPORT OF DECISION: (eg report or business case)

The Commissioner asked for quotes from 3 organisations for videography support in relation to the Newark Police Station Consultation. Quotes were invited for 3 days videography, script writing, filming, up to 15 creative cinematic video edits and live streaming of 2 events. 2 quotes were received.

In addition, the Commissioner asked for quotes from 3 organisations for the design and print of a pop up media suite background stand. 1 quote was received.

FINANCIAL INFORMATION

The quotes were assessed in terms of value for money and the following costs have been agreed:

Three days videography support inclusive of a script writer	Up to £1,500
Production of up to 15 creative cinematic video edits	Up to £1,500
Provision of live streaming for two events	Up to £2,410
Design and print of a pop-up media suit background stand	Up to £3,055

A total sum of up to £8,465 shall be disbursed to Millbank Creative to undertake all the above activity.


Signature:
Chief Finance Officer

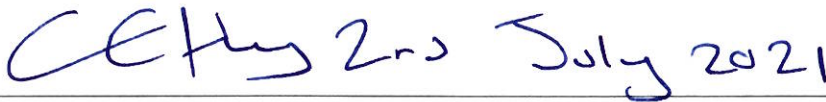


Nottinghamshire Police and Crime Commissioner – Notice of Decision

Date:	28th June 2021
--------------	----------------

Is any of the supporting information classified as non-public or confidential information?*	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
If yes, please state under which category from the guidance**				
DECISION:				
To approve the funding for the videography support for the Newark Police Station Consultation and production of a media board background stand to be undertaken by Millbank Creative as outlined above.				

LEGAL SERVICES OPINION:	
Legitimate award, lowest of three quotes obtained in accordance with Financial Regulations.	
Signature:	Craig Sutherland 
Date:	25th June 2021

DECLARATION:	
I confirm that I do not have any disclosable pecuniary interests in this decision and I take the decision in compliance with the Code of Conduct for the Nottinghamshire Office of the Police and Crime Commissioner. Any interests are indicated below:	
The above request has my approval	
Signature: Nottinghamshire Police & Crime Commissioner	
Date:	2nd July 2021

** See guidance on non-public information