

# Nottinghamshire Police and Crime Commissioner – Notice of Decision

<b>procuAUTHOR:</b>	Claire Good
<b>TELEPHONE NUMBER:</b>	0115 844 5998
<b>EMAIL ADDRESS:</b>	Claire.good14154@nottinghamshire.pnn.police.uk
<b>DECISION OR INFORMATION:</b>	Decision
<b>DATE RECEIVED:*</b>	24.06.21
<b>REF:*</b> (to be inserted by the OPCC)	2021.065

<b>TITLE:</b>	Videography Support for the Newark Police Station Consultation and production of a media suite background stand
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## EXECUTIVE SUMMARY:

The Police and Crime Commissioner for Nottinghamshire has invited quotes for the following work:

- a) Videography support for the Newark Police Station Consultation; and
- b) The production of a media suite background stand.

Quotes have been received and based on value for money a provider has been identified to undertake this work.

## INFORMATION IN SUPPORT OF DECISION: (eg report or business case)

The Commissioner asked for quotes from 3 organisations for videography support in relation to the Newark Police Station Consultation. Quotes were invited for 3 days videography, script writing, filming, up to 15 creative cinematic video edits and live streaming of 2 events. 2 quotes were received.

In addition, the Commissioner asked for quotes from 3 organisations for the design and print of a pop up media suite background stand. 1 quote was received.

## FINANCIAL INFORMATION

The quotes were assessed in terms of value for money and the following costs have been agreed:

Three days videography support inclusive of a script writer	Up to £1,500
Production of up to 15 creative cinematic video edits	Up to £1,500
Provision of live streaming for two events	Up to £2,410
Design and print of a pop-up media suit background stand	Up to £3,055

A total sum of up to £8,465 shall be disbursed to Millbank Creative to undertake all the above activity. .

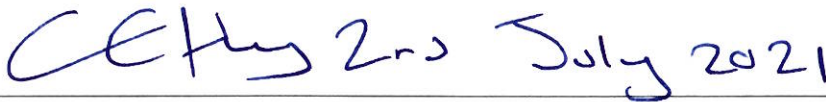
**Signature:**  
**Chief Finance Officer**

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<b>Date:</b>	28th June 2021
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<b>Is any of the supporting information classified as non-public or confidential information?**</b>	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
If yes, please state under which category from the guidance**				
<b>DECISION:</b>				
To approve the funding for the videography support for the Newark Police Station Consultation and production of a media board background stand to be undertaken by Millbank Creative as outlined above.				

<b>LEGAL SERVICES OPINION:</b>	
Legitimate award, lowest of three quotes obtained in accordance with Financial Regulations.	
<b>Signature:</b>	Craig Sutherland 
<b>Date:</b>	25th June 2021

<b>DECLARATION:</b>	
I confirm that I do not have any disclosable pecuniary interests in this decision and I take the decision in compliance with the Code of Conduct for the Nottinghamshire Office of the Police and Crime Commissioner. Any interests are indicated below:	
The above request has my approval	
<b>Signature:</b> Nottinghamshire Police & Crime Commissioner	
<b>Date:</b>	20 July 2021