

<b>Consideration</b>	
<b>Public/Non Public</b>	<b>Public</b>
<b>Report to:</b>	<b>Audit and Scrutiny Panel</b>
<b>Date of Meeting:</b>	<b>15 December 2016</b>
<b>Report of:</b>	<b>The Chief Executive</b>
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<b>Agenda Item:</b>	<b>12</b>

## PANEL WORK PLAN AND MEETING SCHEDULE

### 1. Purpose of the Report

- 1.1 To provide the Panel with a programme of work and timetable of meetings

### 2. Recommendations

- 2.1 To consider and make recommendations on items in the work plan and to note the timetable of meetings

### 3. Reasons for Recommendations

- 3.1 To enable the Panel to manage its programme of work.

### 4. Summary of Key Points

- 4.1 The Panel has a number of responsibilities within its terms of reference. Having a work plan for the Panel ensures that it carries out its duties whilst managing the level of work at each meeting.

### 5. Financial Implications and Budget Provision

- 5.1 None as a direct result of this report

### 6. Human Resources Implications

- 6.1 None as a direct result of this report

### 7. Equality Implications

- 7.1 None as a direct result of this report

### 8. Risk Management

- 8.1 None as a direct result of this report

## **9. Policy Implications and links to the Police and Crime Plan Priorities**

- 9.1 This report meets the requirements of the Terms of Reference of the Panel and therefore supports the work that ensures that the Police and Crime Plan is delivered.

## **10. Changes in Legislation or other Legal Considerations**

- 10.1 None as a direct result of this report

## **11. Details of outcome of consultation**

- 11.1 None as a direct result of this report

## **12. Appendices**

- 12.1 Work Plan and schedule of meetings