

<b>For Decision</b>	
<b>Public/Non Public*</b>	<b>Public</b>
<b>Report to:</b>	<b>Audit and Scrutiny Panel</b>
<b>Date of Meeting:</b>	<b>9<sup>th</sup> June 2015</b>
<b>Report of:</b>	<b>Chief Finance Officer</b>
<b>Report Author:</b>	<b>Charlotte Radford</b>
<b>E-mail:</b>	
<b>Other Contacts:</b>	
<b>Agenda Item:</b>	<b>13</b>

## **UPDATE ON THE CLOSE OF ACCOUNTS 2014-15**

### **1. Purpose of the Report**

- 1.1 To assure members that the process for closing the accounts is progressing well.

### **2. Recommendations**

- 2.1 That a representative of the Audit & Scrutiny Panel meets with the Chief Finance Officer and Acting Head of Finance to go through the draft statement of accounts prior to the draft accounts being signed off.

### **3. Reasons for Recommendations**

- 3.1 Good governance and financial management

### **4. Summary of Key Points**

- 4.1 Each year the draft statement of accounts is provided to the Audit & Scrutiny panel members for their comments prior to the final version being provided to the panel in September. This year the panel meeting is earlier than usual for June and we therefore request a member to be nominated to discuss the draft statements with prior to sign off.
- 4.2 This year the draft accounts have been produced during a period of significant change within the finance department. These changes to systems will not affect this years audit, but will be a significant systems change year for next years statements.

### **5. Financial Implications and Budget Provision**

- 5.1 None as a direct result of this report.

### **6. Human Resources Implications**

- 6.1 None as a direct result of this report.

## **7. Equality Implications**

7.1 None as a direct result of this report.

## **8. Risk Management**

8.1 None as a direct result of this report.

## **9. Policy Implications and links to the Police and Crime Plan Priorities**

9.1 None as a direct result of this report.

## **10. Changes in Legislation or other Legal Considerations**

10.1 None as a direct result of this report.

## **11. Details of outcome of consultation**

11.1 Not applicable

## **12. Appendices**

12.1 None