

For Consideration	
Public/Non Public	Public
Report to:	Strategic Resources & Performance
Date of Meeting:	31 March 2015
Report of:	The Chief Executive
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Agenda Item:	11

WORK PROGRAMME

1. Purpose of the Report

- 1.1 To provide a programme of work and timetable of meetings for the Strategic Resources and Performance meeting

2. Recommendations

- 2.1 To consider and make recommendations on items in the work plan and to note the timetable of meetings

3. Reasons for Recommendations

- 3.1 To enable the meeting to manage its programme of work.

4. Summary of Key Points

- 4.1 The meeting has a number of responsibilities within its terms of reference. Having a work plan ensures that it carries out its duties whilst managing the level of work at each meeting.

5. Financial Implications and Budget Provision

- 5.1 None as a direct result of this report

6. Human Resources Implications

- 6.1 None as a direct result of this report

7. Equality Implications

- 7.1 None as a direct result of this report

8. Risk Management

8.1 None as a direct result of this report

9. Policy Implications and links to the Police and Crime Plan Priorities

9.1 This report meets the requirements of the Terms of Reference of the meeting and therefore supports the work that ensures that the Police and Crime Plan is delivered.

10. Changes in Legislation or other Legal Considerations

10.1 None as a direct result of this report

11. Details of outcome of consultation

11.1 None as a direct result of this report

12. Appendices

12.1 Work Plan and schedule of meetings

Strategic Resources and Performance Meeting Work Programme

	<u>ITEM</u>	<u>FREQUENCY</u>	<u>LEAD OFFICER</u>
	<u>May 2015</u>		
1.	Topic based presentation – Rural Crime		
2.	Chief Constable's Update Report	Every other meeting	Force
3.	(29) & (30) Report detailing the Treasury Out-turn & Treasury Update – Annual report	Annually	CFO
4.	(56) Report on Health and Safety Monitoring together dip- sampling recommendations and implementation of actions and lessons learned	Annually	Force
5.	Efficiency Report (separate to the P&I Report) Year end and first month of new year	Bi monthly	Force
6.	Police and Crime Plan Annual Report 2014/2015	Annually	Phil Gilbert
7.	Police and Crime Plan Delivery Plan 2015/16		Phil Gilbert
8.	(32) Insurance Tender Process Report (may not be available)	Annually	
9.	(33) Insurance Provisions Report	Annually	
10.	(67) Public Protection and Safeguarding reports	6 monthly	OPCC & Force
11.	(55) Report on Environmental Management Performance	Annually	Force
	Standard items:-		
12.	Performance Scorecard – Executive Summary	Every meeting	Force
13.	(15) Updates on Medium Term Financial Plan	Every meeting	
14.	(18) Revenue Budget Monitoring and Forecast (summarising approved virements)	Every meeting	Force
15.	(19) Capital Budget Monitoring and Forecast (summarising approved virements)	Every meeting	Force
	<u>July 2015</u>		
1.	Topic based presentation – Cyber Crime		
2.	Police and Crime Plan 2015/16 Monitoring report Q1	Quarterly	Phil Gilbert
3.	Efficiency Report (separate to the P&I Report)	Bi monthly	Force
4.	Implementation of MFSS Report (Governance, progress and savings)		Force

	<u>ITEM</u>	<u>FREQUENCY</u>	<u>LEAD OFFICER</u>
5.	Planned implementation of PBS Report (Governance, progress and savings)		Force
6.	(37) Report on delivery against the Police and Crime Plan 2014/15	Annually	Phil Gilbert
7.	Standard items:-		
8.	Performance Scorecard – Executive Summary	Every meeting	Force
9.	(15) Updates on Medium Term Financial Plan	Every meeting	
10.	(18) Revenue Budget Monitoring and Forecast (summarising approved virements)	Every meeting	Force
11.	(19) Capital Budget Monitoring and Forecast (summarising approved virements)	Every meeting	Force