

**NOTTINGHAMSHIRE POLICE AND CRIME COMMISSIONER**

**Arnot Hill House, Arnot Hill Park, Arnold, Nottingham NG5 6LU**

**MINUTES OF THE MEETING OF THE NOTTINGHAMSHIRE POLICE AND CRIME  
COMMISSIONER STRATEGIC RESOURCES AND PERFORMANCE MEETING  
HELD ON THURSDAY 6<sup>TH</sup> SEPTEMBER 2018**

**AT GEDLING BOROUGH COUNCIL, CIVIC CENTRE, ARNOT HILL PARK,  
ARNOLD, NOTTINGHAM NG5 6LU**

**COMMENCING AT 10.00AM**

**MEMBERSHIP**

(A – denotes absence)

- Paddy Tipping - Police and Crime Commissioner
- Kevin Dennis - Chief Executive, OPCC
- A Charlie Radford - Chief Finance Officer, OPCC
- Craig Guildford - Chief Constable, Nottinghamshire Police
- A Rachel Barber - Deputy Chief Constable, Nottinghamshire Police
- A Steven Cooper - Assistant Chief Constable, Nottinghamshire Police
- Mark Kimberley - Head of Finance, Nottinghamshire Police

**OTHERS PRESENT**

James Woolley – Chief Inspector, Nottinghamshire Police  
Pete Barker – Democratic Services, Nottinghamshire County Council

**1. APOLOGIES FOR ABSENCE**

Apologies were received from DCC Rachel Barber and Charlie Radford.

**2. MINUTES OF THE PREVIOUS MEETING HELD ON 19 JULY 2018**

Agreed.

**3. AN UPDATE ON OUR COMPLIANCE WITH THE VICTIM'S CODE**

CI James Woolley introduced the report which provided an update on the developments over the last 12 months on the implementation of the Victim's Code of Practice (VCOP) and the monitoring of compliance.

During discussions the following points were raised:

- Compliance is good
- Procedures are now embedded
- Performance has improved
- Training was rolled out last year and is working well
- New recruits are now trained
- System is now centralised and on NICHE, including previous reports
- The Compliance Audit showed no correlation between compliance and customer satisfaction - the most important factors being the quality of the officer and the relationship between them and the victim.

- Thought to be given to rewording the Audit questions regarding Victim Information Packs - only 55% of victims accept the packs but all victims are offered one.
- Research needed into low rate of referrals to Victim Care. Workload has reduced since introduction of GDPR which means only those giving consent are now seen.
- The Northants Force has taken this service back in-house and compliance has increased as a result.
- Nottingham Citizens to be contacted to identify support for improving referrals for hate crime
- The Force's approach is victim-focussed and research shows that satisfaction with the Force's service is high from victims of hate crime.

#### **RESOLVED 2018/028**

To note the report.

#### **4. FORCE MANAGEMENT STATEMENT – NEXT STEPS AND LESSONS LEARNED**

CC Craig Guildford introduced the report which informed the Commissioner of the contents of the Statement and outlined the next steps.

During discussions the following points were raised:

- To ensure transparency a full report will be taken to the Police and Crime Panel.
- No formal response from the HMICFRS will be made regarding the Statement but informal feedback has been positive.

#### **RESOLVED 2018/029**

To note the report.

#### **5. CHIEF CONSTABLE'S UPDATE REPORT**

CC Craig Guildford introduced the report which updated members on the significant events and work that had taken place since the previous update in May 2018.

During discussions the following points were raised:

- The summer had been a busy time with the World Cup and the visit of Donald Trump.
- Recruitment continues with the exception of the March cohort which has been cancelled due to the number of leavers having been over-estimated.
- Tension in Radford and St Ann's has been helped by the positive work that has been undertaken resulting in the taking of 10 firearms and the arrest of key players.
- The call abandonment rate has fallen as a result of recruitment and other changes.
- Preparation for the forthcoming IICSA inquiry is ongoing.

- Quality candidates have been recruited into CID and the firearms section.
- The Report refers to the 7 Objectives/Priorities of the old plan rather than the new one.

#### **RESOLVED 2018/030**

To note the report.

#### **6. POLICE AND CRIME PLAN (2018-21) – THEME 4: TRANSFORMING SERVICES AND DELIVERING QUALITY POLICING**

Kevin Dennis, Chief Executive OPCC, introduced the report which detailed how the Chief Constable and partners are delivering the strategic activities in respect of Theme 4 of the Plan and identified the activities planned for 2018-19 and those which have been progressing across policing and community safety.

During discussions the following points were raised:

- The report will be submitted to the Police and Crime Panel meeting in November allowing time for any amendments to be made if required.

#### **RESOLVED 2018/031**

To note the report.

#### **7. PERFORMANCE AND INSIGHT REPORT TO JULY 2018**

CC Craig Guildford introduced the report which contained details of the key performance headlines for Nottinghamshire Police in the 12 months to July 2018.

During discussions the following points were raised:

- Burglary dwelling is reducing. Car crime is increasing.
- The Force is concentrating on personal robbery and theft (mobile phones, wallets etc) which is increasing across the County and the City. Some of these incidents have been reported in the past but not recorded, for example children stealing bikes.
- Chief Constable to provide an explanation to the PCC on why safeguarding referrals are increasing, but serious sexual assaults on children are reducing.

#### **RESOLVED 2018/032**

To note the report.

#### **8. FINANCE REVENUE BUDGET OUTTURN FOR 2018/19 AS AT JUNE 2018**

Mark Kimberley, Head of Finance Notts Police, introduced the report which provided an update on the projected financial outturn position for revenue against the key financial performance headlines for Nottinghamshire Police as at 30<sup>th</sup> June 2018 (Period 3).

During discussions the following points were raised:

- Savings have been used to bring the recruitment process forward.
- The vacancy rate of 7% is approximately double the normal rate but this is because the number of posts anticipated in the medium term is in excess of the number accounted for at the moment.
- The number of transferees (in excess of 10) had not been predicted. The process is being managed and discussions have taken place with HR to allow the easier identification of vacancies.
- Positive predictions for income to be included in future base budgets
- This report to be submitted to the Police and Crime Panel but with updated figures

### **RESOLVED 2018/033**

1. That the contents of the report and Appendix A be approved.
2. That the virements contained in Appendix B of the report be approved.
3. That the forecast movements of less than £100k requiring Chief Constable approval, as set out in Appendix C, be noted.
4. That the forecast movements of greater than £100k requiring Chief Constable recommendation, as set out in Appendix D, be approved.
5. That the planned PCSO recruitment planned for October 2018 be delayed until March 2019.

### **9. CAPITAL OUTTURN REPORT FOR QUARTER 1 2018-19**

Mark Kimberley, Head of Finance Notts Police, introduced the report which provided an update on the projected financial outturn position for capital as at 30<sup>th</sup> June 2018 (Period 3, Quarter 1).

During discussions the following points were raised:

- The format of the report has been changed. There are now separate reports for revenue and capital.
- Appendix 1 contains the details of the virements which require approval and which add up to zero.
- No scheme detailed in the report has changed fundamentally.
- Traditionally there is slippage in the capital programme and such schemes are detailed in Appendix B of the report. A RAG system has been developed in-house as a new planning tool which uses financial and non-financial data to minimise slippage in the future. Schemes designated 'Red' are where requests for underspends are anticipated.

- There needs to be a cultural change to the way capital projects are managed. More flexibility is required with multi-year approvals needed compared to the one year approvals at present.

#### **RESOLVED 2018/034**

1. That the projected outturn position as set out in Appendix A of the report be noted.
2. That the ESDN budget of £1,492k be removed from the current Capital Programme.
3. That the projects listed in Appendix B of the report be removed from the Capital Programme if expenditure/spending plans are not available by 30<sup>th</sup> September 2018 (Q2).
4. That £500k in respect of SARC be added to the 2018/19 Capital Programme.
5. That the virements detailed in Appendix A of the report be approved.

#### **10. REGIONAL COLLABORATION - VERBAL UPDATE**

CC Guildford advised the Board that the recent meeting with the Fire and Rescue Service had been positive, though more resource was required from their side.

During discussions the following points were raised:

- Key milestone meetings are due in September 2018 and February 2019.
- The Force are clear how many of their staff will be in the new building but confirmation of staff numbers is required from the Fire and Rescue Service.
- The Force are using the Fire and Rescue training facilities free of charge.
- Instead of verbal updates a regular, written report is required, alongside a programme and a written narrative, to ensure progress is maintained.
- A report on the subject of EMSOU is imminent.

#### **11. WORK PROGRAMME**

##### **RESOLVED 2018/035**

That the contents of the meeting be noted.

The meeting closed at 11.19am

CHAIR