

## Strategic Resources and Performance Meeting Work Programme

	<b>ITEM</b>	<b><u>FREQUENCY</u></b>	<b><u>LEAD OFFICER</u></b>
	<b>13 SEPTEMBER 2016, 2pm</b>		
	<b>Topic based presentation</b>		
	Force and OPCC reports on Engagement and Consultation monitoring, analysis and reporting	Annually September	
	Force Public Protection and Safeguarding reports	6 monthly Sept & Mar	
	Force workforce planning report on discipline and grievances, case management, transactional updates Force report on workforce planning, retention, recruitment, leavers and starters, forward planning and performance monitoring Force report on organisational change / rationale for change / redundancy programme / non-operational staffing restructures	6 monthly Sept & Mar	
	Chief Constable's update report	Every other meeting	Force
	<b>Standard items:-</b>		
	Performance Scorecard – Executive Summary	Every meeting	Force
	Updates on Medium Term Financial Plan	Every meeting	OPCC
	Financial Performance & Insight report - Force revenue Budget Monitoring and Forecast (summarising approved virements) and Capital Budget Monitoring and Forecast virements)	Every meeting	Force

	<b><u>ITEM</u></b>	<b><u>FREQUENCY</u></b>	<b><u>LEAD OFFICER</u></b>
	<b>9 NOVEMBER 2016, 10am</b>		
	<b>Chairs meeting</b>		
	<b>Standard items:-</b>		
	Performance Scorecard – Executive Summary	Every meeting	Force
	Updates on Medium Term Financial Plan	Every meeting	OPCC
	Financial Performance & Insight report - Force revenue Budget Monitoring and Forecast (summarising approved virements) and Capital Budget Monitoring and Forecast virements)	Every meeting	Force

	<b><u>ITEM</u></b>	<b><u>FREQUENCY</u></b>	<b><u>LEAD OFFICER</u></b>
	<b>19 JANUARY 2017, 10am</b>		
	Topic based presentation		
	OPCC Partnership Strategic Assessment	Annually January	OPCC
	Chief Constable's update report	Every other meeting	Force
	<b>Standard items:-</b>		
	Performance Scorecard – Executive Summary	Every meeting	Force
	Updates on Medium Term Financial Plan	Every meeting	OPCC
	Financial Performance & Insight report - Force revenue Budget Monitoring and Forecast (summarising approved virements) and Capital Budget Monitoring and Forecast virements)	Every meeting	Force

	<b><u>ITEM</u></b>	<b><u>FREQUENCY</u></b>	<b><u>LEAD OFFICER</u></b>
	<b>16 MARCH 2017 10am</b>		
	<b>Topic based presentation</b>		
	Force Capital and Revenue Out-turn reports with request for carry forwards	Annually bfwd from June	
	Force annual Renew Report	Annually March	
	Force Capital and Revenue Out-turn reports with request for carry forwards	Annually bfwd from June	
	Force Public Protection and Safeguarding reports	6 monthly Sept & Mar	
	Force report on Environmental Management performance	Annually March	
	Force report on Equality and Diversity and Human Rights performance and monitoring	Annually March	
	Force workforce planning report on discipline and grievances, case management, transactional updates, Force report on workforce planning, retention, recruitment, leavers and starters, forward planning and performance monitoringForce report on organisational change / rationale for change / redundancy programme / non-operational staffing restructures	6 monthly Sept & Mar	
	<b>Standard items:-</b>		
	Performance Scorecard – Executive Summary	Every meeting	Force
	Updates on Medium Term Financial Plan	Every meeting	OPCC
	Financial Performance & Insight report - Force revenue Budget Monitoring and Forecast (summarising approved virements) and Capital Budget Monitoring and Forecast virements)	Every meeting	Force

<b>ITEM</b>	<b>FREQUENCY</b>	<b>LEAD OFFICER</b>
<b>25 MAY 2017, 10am</b>		
<b>CHAIRS MEETING</b>		
Force report on Code of Ethics policy and procedure compliance and assurance	Annually June	
Force report on Staff Surveys	Annually May	
Force report on Estates Strategy / changes to estate / closure programme / sales etc	Annually May	
Force provide updates on Information Technology strategy and outcomes	Annually May	
Force report on Health and Safety monitoring together dip-sampling recommendations and implementation of actions and lessons learned	Annually June	
Chief Constable's update report	Every other meeting	Force
<b>Standard items:-</b>		
Performance Scorecard – Executive Summary	Every meeting	Force
Updates on Medium Term Financial Plan	Every meeting	OPCC
Financial Performance & Insight report - Force revenue Budget Monitoring and Forecast (summarising approved virements) and Capital Budget Monitoring and Forecast virements)	Every meeting	Force

	<b><u>ITEM</u></b>	<b><u>FREQUENCY</u></b>	<b><u>LEAD OFFICER</u></b>
	<b>Items to be scheduled</b>		
	Insurance Tender Process Reports	Every 4 years next due 2019	

