

For Consideration	
Public/Non Public	Public
Report to:	Strategic Resources & Performance
Date of Meeting:	6 July 2017
Report of:	The Chief Executive
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Other Contacts:	
Agenda Item:	10

WORK PROGRAMME

1. Purpose of the Report

- 1.1 To provide a programme of work and timetable of meetings for the Strategic Resources and Performance meeting

2. Recommendations

- 2.1 To consider and make recommendations on items in the work plan and to note the timetable of meetings

3. Reasons for Recommendations

- 3.1 To enable the meeting to manage its programme of work.

4. Summary of Key Points

- 4.1 The meeting has a number of responsibilities within its terms of reference. Having a work plan ensures that it carries out its duties whilst managing the level of work at each meeting.

5. Financial Implications and Budget Provision

- 5.1 None as a direct result of this report

6. Human Resources Implications

- 6.1 None as a direct result of this report

7. Equality Implications

- 7.1 None as a direct result of this report

8. Risk Management

- 8.1 None as a direct result of this report

9. Policy Implications and links to the Police and Crime Plan Priorities

- 9.1 This report meets the requirements of the Terms of Reference of the meeting and therefore supports the work that ensures that the Police and Crime Plan is delivered.

10. Changes in Legislation or other Legal Considerations

- 10.1 None as a direct result of this report

11. Details of outcome of consultation

- 11.1 None as a direct result of this report

12. Appendices

- 12.1 Work Plan and schedule of meetings

STRATEGIC RESOURCES AND PERFORMANCE

WORK PROGRAMME

25 MAY 2017, 10:00am

25 MAY 2017, 10:00am			
	ITEM	FREQUENCY	LEAD OFFICER
	CHAIRS MEETING Thematic Scrutiny: <ul style="list-style-type: none"> • <i>Human Trafficking</i> • <i>Quality Service Review</i> 		
1.	Community Safety Funding (Small Grants)	Annual	OPCC
2.	Police and Crime 'Commissioner' Annual Report	Annual	OPCC
3.	Chief Constable's update report		Force
4.	HMIC Effectiveness Report		Force
5.	Force Report on Estates strategy/changes to estate/closure programme/sales etc	Annual	Force
6.	Health and Safety strategy and monitoring	Annual	Force
7.	Force information technology strategy and investment	Annual	Force
8.	Code of Ethics policy, delivery and performance	Annual	Force
9.	Force report on Staff Surveys	Annual	Force
10.	Community Safety Funding (small grants)	Annual	OPCC
	Standard items:-		
11.	Performance Insight Report	Every meeting	Force
12.	Updates on Medium Term Financial Plan	Every meeting	OPCC
13.	Revenue and capital budget monitoring	Every meeting	Force

06 JULY 2017, 10:00am

06 JULY 2017, 10:00am			
	ITEM	FREQUENCY	LEAD OFFICER
	Thematic Scrutiny: <i>Compliance with Victims Code</i>	Annual	Force/OPCC
1.		Annual	Force
	Standard items:-		
	Chief Constable's Update Report	Every other meeting	Force
	Performance & Insight Report	Every meeting	Force
	Updates on Medium Term Financial Plan	Every meeting	OPCC
	Revenue and capital budget monitoring	Every meeting	Force
	Regional collaboration update (written or verbal)	Every meeting	Force

7 SEPTEMBER 2017, 10:00am

	ITEM	FREQUENCY	LEAD OFFICER
	Thematic Scrutiny: <i>BME Workforce Representation</i>		Force
1.	Workforce planning (Force)	6 monthly	Force
2.	Office of surveillance commission Annual Report and recommendations	Annual	Force
3.	Professional Standards monitoring and lessons learnt – going to Audit & Scrutiny Panel	Annual	Force
4.	Health and Wellbeing of Police Officers, Staff, PCSOs and Volunteers	Annual	Force
5.	Equality, Diversity and Human Rights – performance and monitoring	Annual	Force
6.	Police use of force – includes taser deployment	Annual	Force
7.	Police & Crime Commissioner Annual Report going to Police and Crime Panel	Annual	OPCC
8.			
	Standard items:-		
9.	Performance and insight	Every meeting	Force
10.	Updates on Medium Term Financial Plan	Every meeting	OPCC
11.	Revenue and capital budget monitoring	Every meeting	Force
12.	Police & Crime Delivery Plan – monitoring	Every meeting	OPCC/Force
13.	Regional Collaboration Update (written or verbal)	Every meeting	Force

9 NOVEMBER 2017, 10:00am

	ITEM	FREQUENCY	LEAD OFFICER
	CHAIRS MEEING Thematic Scrutiny: <ul style="list-style-type: none"> • <i>Understanding & Preventing Demand</i> • <i>Quality Service Review</i> 		
1.	Base Budget Review Outcome	Annual	Force
2.	Police & Crime Plan (revisions/ amendments)	Annual	OPCC
3.	Strategic Assessment	Annual	OPCC
4.	Police and Crime Plan consultation outcome	Annual	OPCC
5.	Police and Crime Delivery Plan	Annual	OPCC/Force
	Standard items:-		
6.	Performance and insight	Every meeting	Force
7.	Chief Constable's Update Report	Every meeting	Force
8.	Updates on Medium Term Financial Plan	Every meeting	OPCC
9.	Revenue and capital budget monitoring	Every meeting	Force
10.	Police & Crime Delivery Plan – monitoring	Every meeting	OPCC/Force
11.	Regional collaboration update (written or verbal)	Every meeting	Force

29 MARCH 2018, 10:00am

	ITEM	FREQUENCY	LEAD OFFICER
	Thematic Scrutiny: <ul style="list-style-type: none"> • <i>CDP/SNB – Performance & Delivery</i> • <i>Police & Crime Act 2017 - Response</i> 		
1.	Workforce planning (Force)	Annual	Force
2.	Environmental management performance	Annual	
3.	Strategic Policing requirement compliance	Annual	Force
4.	Information management and security – breaches and information – Commissioner’s Office notification.	Annual	Force
5.	Engagement and consultation	Annual	Force
6.	Fees and charging policy	Annual	Force
	Standard items:-	Every meeting	Force
7.	Performance and insight	Every meeting	Force
8.	Updates on Medium Term Financial Plan	Every meeting	OPCC
9.	Revenue and capital budget monitoring	Every meeting	Force
10.	Police & Crime Delivery Plan – monitoring	Every meeting	OPCC/Force
11.	Regional collaboration update (written or verbal)	Every meeting	Force